

**TOWN OF HECTOR
ANNUAL FINANCIAL AUDIT MEETING
January 21, 2016**

Members Present:

Alvin J. White, Supervisor
Beverly Morley, Councilwoman
William Preston, Councilman
Justin Boyette, Councilman
John White, Councilman
Michael Bergen, Councilman

Others:

Jane M. V. Ike, Clerk
Irene VanNederynen

Called to order at 7:00pm by Supervisor A. White, followed by Pledge of Allegiance.

Public Comment: None

Purpose of meeting was to audit the 2015 financial books and records of Department Heads.

Justice Court – Dale E. Jaynes, Town Justice: Audit check list reviewed and answered; Court Clerk Jane Ike answered questions, reviewed income, expenses and court procedures.

RESOLUTION #28 – offered by M. Bergen, seconded by B. Morley
Resolved to have audited and approve the books, records and reports of Town Justice Dale Jaynes for 2015 as presented. Ayes 6, Nays 0

Justice Fitzsimmons' records were not available at this time; tentative date of February 9 @ 6:30pm set to review.

Town Clerk: Clerk Jane Ike presented check book records, deposits and disbursements, and monthly reports; also reviewed stats for hunting licenses, dog licenses, births, deaths, accessible parking permits, increase in revenues over last year, etc.

RESOLUTION #29 – offered by B. Preston, seconded by J. White
Resolved to have audited and approve the books, records and reports of Town Clerk Jane Ike for 2015 as presented. Ayes 6, Nays 0

Code Enforcement: Clerk Jane Ike presented reports and financial records for Building Permits, Fire Inspections, Permit Renewals, Solid Fuel & Pool Installations; and total permit fees collected.

RESOLUTION #30 – offered by B. Morley, seconded by M. Bergen
Resolved to have audited and approve the books, records and reports presented by Town Clerk Jane Ike for Code Enforcement for 2015 as presented. Ayes 6, Nays 0

Tax Collection: Tax Collector Jane Ike presented tax collection records, explained processes and procedures; presented check book records, deposits, disbursements including monies paid to Supervisor and County Treasurer; amount of full payments; first installments; and delinquent bills turned over to the county in 2015.

RESOLUTION #31 – offered by B. Preston, seconded by J. White

Resolved to have audited and approve the books, records and reports of Town Tax Collector Jane Ike for 2015 as presented. Ayes 6, Nays 0

Water District Billing & Collection: Water Collection Clerk Jane Ike presented the Water billing and collections records covering billing and collections; deposits, monthly reports; explained billing and collection procedures followed; reviewed balancing procedures with the Supervisor's Office.

RESOLUTION #32 – offered by J. White, seconded by J. White

Resolved to have audited and approve the books, records and reports for Water District Billing & Collection for 2015 as presented by Water Collection Clerk Jane Ike. Ayes 6, Nays 0

Town Supervisor: Status of Supervisor's records for 2015 reviewed and discussed. Still working to get everything completed for the month of December so that the books may be closed. General Fund A & B and Water District Funds are complete. Highway, Fire and Trust & Agency will be audited at a later date.

RESOLUTION #33 – offered by J. White, seconded by J. Boyette

Resolved to have audited and approve the books, records and reports for the Water District and General Fund A & B for 2015 as presented by current Town Supervisor Alvin White.
Ayes 6, Nays 0

Other Business, Comments, Etc.

Council of Governments: Supervisor A. White reported the recent County Council of Governments meeting discussed sales tax revenues and disbursements; Montour Falls Rental Inspection and Registration Local Law and the need to hire a part-time Code official to cover the required inspections; Catharine's empty and abandoned properties local law.

2016 Goals & Objectives will focus on shared services; somewhere need to raise revenues. Recently learned that State Lands pay Town and School taxes but not County; the County collects these taxes not the Towns; question arises as to how and where the Towns get this money.

Councilman White would like a 2016 Goal to include working on the Assessor's position and issues over assessments.

Next Council of Governments meeting will be in April.

State DEC: Letter received regarding lands on Texas Hollow to be acquired by DEC.

Committee Meetings: Public Safety – January 28 at 1pm; Assessment – February 1 at 11am

Adjourned at 8:51pm on a motion by Councilman White, seconded by Councilwoman Morley.

Respectfully submitted,

Jane M. V. Ike, Clerk