

**TOWN OF HECTOR
REGULAR AUDIT MEETING
January 13, 2017**

Members Present:

Alvin J. White, Councilman
Beverly Morley, Councilwoman
Justin Boyette, Councilman
William Preston, Councilman
Michael Bergen, Councilman
John White, Councilman

Others:

Jane M. V. Ike, Clerk
Randy Rapple, Highway Superintendent
Robert Halpin, Attorney
Mark Smith Ron Koniz
Roberta Mann John Lavin
Carl Langenfeld

Called to order by Supervisor A. White at 5:05pm followed by the Pledge of Allegiance.

RESOLUTION #1 – offered by B. Morley, seconded by M. Bergen

Resolved to approve the Minutes of December 13, 2016 as written. Ayes 6, Nays 0

RESOLUTION #2 – offered by J. White, seconded by B. Preston

Resolved to approve the following Journal Entries/Budget Amendments: Transfer \$1991.45 from A1990.4 contingency to A9010.8; transfer \$10,000.00 from SW1990.4 and \$19.73 from SW fund balance to SW9010.4; transfer \$4025.90 from A1990.4 contingency to A9040.8; transfer \$1398.07 from DB fund balance to DB9040.8; and transfer \$702.14 from SW fund balance to SW9040.8

Discussion: Councilman J. White asked if this was to cover 2016 funds or pay 2017 bills. Supervisor A. White explained that the bills for Retirement and Workmen's Comp were under estimated for 2017 and funds needed to be shifted to pay the bills; working on getting numbers more accurate. Ayes 6, Nays 0

RESOLUTION #3 – offered by M. Bergen, seconded by B. Morley

Resolved to have audited and further resolved to authorize the Supervisor to pay the bills from the following funds: General Vouchers #1 thru #26 - \$113,465.95; Highway Vouchers #1 thru #15 - \$124,428.60; Water District Vouchers #1-14 - \$38,257.68; Trust & Agency Voucher #1 - \$595.45; and Fire Protection Districts - \$19,866.31. Ayes 6, Nays 0

Public Comment: 5:11pm

Ron Koniz, County Road 4 – lives around the corner from property on Covert Road; is there anything the Town can do to get the property cleaned up; several small campers; large trailer; trash; oxygen cylinder(s). John & Roberta border the site; also expressing concerns. Carl Langenfeld – wife owns the other side of that property; share concerns with the condition; if cleaned up his son would be interested in purchasing the property. Carl also raised concerns with Bruno Schickel's project; appears to be 40 houses planned on 5 acres; not sure of total acreage; did we waste funds on the scenic byway; not opposed to tiny houses; as long as built to state building codes; original water district was only 500 feet either side of Route 414; is the whole 16 acres in the water district; concerns with the whole property being in the water district or not; Supervisor White will look into that issue. Comment period closed at 5:20pm

Department Reports:

Highway:

RESOLUTION #4 – offered by M. Bergen, seconded by J. White

Resolved to authorize the Highway Superintendent to post the following roads with an 8 ton weight limit effective February 1, 2017 through May 15, 2107 pursuant to Section 1660, Sub 11 of the NYS V&T Law: Texas Hollow Road from State Route 79 to Town of Catharine Line; Kellogg Road from County Road 7 to South Hill Road; Coats Road from State Route 79 to Kellogg Road; Shuler Road from Morris Road to Chapman Road; Kelsey Road from N. Shuler to County Road 6; Chapman Road from S. Shuler to Buck Hill Road; Weatherby Road to the County Line; Carman Road from State Route 228 to Buck Hill Road; N. Buck Hill Road from State Route 79 to State Route 228; Voorheis Road from State Route 227 to Chicken Coop Road; Chicken Coop Road from Voorheis to Stilwell Road; Potomac Road from State Route 227 to Picnic Area Road; Picnic Area Road from Potomac Road to County Road 4; Wyckoff Road from County Road 4 to Burnt Hill Road; Burr Road from Bower Road to County Road 1; Bower Road from Rumsey Road to the County Line; Mount Road from Lewis Road to County Road 1; Seneca Road from Lewis Road to Burr Road; Grove Road from Stilwell to Bower Road; Updyke Road from State Route 227 to Black Road; Mathews Road from State Route 414 to County Road 4; Middle Road from State Route 414 to Burdett Village Line; Satterly Hill Road from Burdett Village Line to Mathews Road; Fitzgerald Road from State Route 79 East to Bergen Road; Willett Road from Havens to State Route 228; Mark Taber Road from Fitzgerald to Dead End; Grover Road from Newtown to Havens Road; Grover Road from Newtown to Havens Road. Ayes 6, Nays 0

RESOLUTION # 5 – offered by J. White, seconded by B. Preston

Resolved to encumber the following funds for the purchase of the new truck to be ordered at a cost \$210832.40: transfer \$30,000 from DA9962.4 to DA230 equipment reserve fund; transfer \$25,000 from DA2416 CHPS Equipment time to DA5130.2. Ayes 6, Nays 0

RESOLUTION #6 – offered by J. White, seconded by M. Bergen

Resolved to advertise to transfer \$60,000 from the DA230 equipment reserve fund to DA5130.2 Equipment subject to permissive referendum; and further resolved to authorize the clerk to advertise the intent to expend reserve funds. Ayes 6, Nays 0

RESOLUTION #7 – offered by J. White, seconded by B. Morley

Resolved to create a new revenue line item DA3501 \$65832.40 and amend DB3501 by \$65832.40 to transfer the monies for purchase of the new truck and further amend DA5130.2 to be a total of \$210832.40. Ayes 6, Nays 0

Highway Superintendent may complete the process to order the truck.

Salt storage engineering work has been started; plan to expend \$19,120.00 from the building reserve.

RESOLUTION #8 – offered by B. Morley, seconded by J. Boyette

Resolved to advertise to expend \$19,120 from the building reserve fund to cover the cost of the engineering for the salt storage building; and further resolved to authorize the clerk to advertise the intent to expend reserve funds. Ayes 6, Nays 0

RESOLUTION #9 – offered by B. Morley, seconded by J. Boyette

Resolved to advertise to expend up to \$5500 from the building reserve fund to replace/upgrade the internet wiring in the town hall; and further resolved to authorize the clerk to advertise the intent to expend reserve funds. Ayes 6, Nays 0

Superintendent Rappleye reported the new hire started January 1st; brush trimming; plowing and sanding; vehicles serviced and repaired. Have hauled some stone in to deal with soft spots in the roads with the freeze and thaw continuing.

Code Enforcement: Officer Patterson submitted a written report.

RESOLUTION #10 – offered by A. White, seconded by B. Morley

Resolved to enter into Executive Session at 5:41pm for approximately 15 minutes to discuss a potential code enforcement legal issue. Ayes 6, Nays 0

RESOLUTION #11 – offered by M. Bergen, seconded by J. Boyette

Resolved to return from Executive Session at 5:57pm. Ayes 6, Nays 0

Water District: Superintendent Stapleton submitted a written report as he was unable to attend.

RESOLUTION #12 – offered by B. Morley, seconded by M. Bergen

Resolved to approve and authorize the Supervisor to sign the Water billing software support contract with Williamson Law Book Company effective January 1, 2017 thru December 31, 2017 at a cost of \$935.00. Ayes 6, Nays 0

Councilman J. White left at 6:00pm

Smith Park: Manager's Report – no report

Supervisor: Discussion of New York Association of Towns conference in February; can book a triple room; Councilmen Bergen and Boyette along with Supervisor A. White are considering going; registration is \$125 each; \$302.00 per night for hotel.

RESOLUTION #13 – offered by B. Morley, seconded by B. Preston

Resolved to authorize Supervisor A. White; Councilman Bergen and Councilman Boyette to attend the Association of Towns conference in NYC in February 2017. Ayes 5, Nays 0

Committee Reports:

Mecklenburg Ambulance Certificate of Need Update: Package was sent in before the end of the year; had to revise and re-submit a couple of pieces; had to fill out a form regarding funding; we must apply for a Medicaid number; Town of Covert used Village of Trumansburg's number

on their application; working with Medex to get what we need; STREMs letter sent regarding advanced life support; waiting for temporary approval so that calls can be switched to Trumansburg for ambulance; may need to budget in 2018 for fees relating to a public hearing for the permanent certificate of need.

Town Clerk/Tax Collector/Court Clerk:

RESOLUTION #14 – offered by B. Morley, seconded by J. Boyette

Resolved to approve the Town Clerk/Tax Collector/Tax Glance Computer Support Contract effective 1/1-12/31/17 with Williamson Law Book Company at an annual cost of \$1,025.00.
Ayes 5, Nays 0

RESOLUTION #15 – offered by B. Morley, seconded by B. Preston

Resolved to set the date for the Annual Financial Audit meeting for Thursday, February 16, 2017 at 5:00pm. Councilman Preston suggested getting pizza for dinner. Ayes 5, Nays 0

Council of Governments: next quarterly meeting is January 25, 2017

Miscellaneous/Correspondence:

Southern Tier Central Regional Planning & Development Leadership conference in Corning will be April 6. They also offer monthly training classes for Planning Boards and Town Officials.

Assessment: Discussion of road review; they are looking at all properties; shared services; concern we do not get our fair share for assessment services.

Adjourned at 6:30pm on a motion by Councilman Bergen, seconded by Councilwoman B. Morley.

Respectfully submitted,

Jane M. V. Ike, Clerk