

**TOWN OF HECTOR
REGULAR AUDIT MEETING
July 12, 2016**

Members Present:

Alvin J. White, Supervisor
Beverly Morley, Councilwoman
Justin Boyette, Councilman
William Preston, Councilman
Michael Bergen, Councilman
John White, Councilman

Others:

Jane M.V. Ike, Clerk
Randy Rappleye, Highway Supt.
Dan Thorpe Bill Kennedy
Barb Kelley Pete Coats
Van Harp Faye Kephart
Robert Stapleton, Water Supt.
Alicia Mahaney Jeff Thomason

Called to order at 7:00pm by Supervisor A. White, followed by Pledge of Allegiance.

RESOLUTION #92 – offered by B. Morley, seconded by J. White

Resolved to approve the minutes of June 14, 2016 and June 29, 2016 as written.

Ayes 6, Nays 0

RESOLUTION #93 – offered by J. White, seconded by J. Boyette

Resolved to authorize the following Budget Amendment:

Transfer \$1130.44 from A1990.4 contingency to A8160.41 Dumpster Day Expenses to cover the bill from Swarthout's and other dumpster day expenses. Ayes 6, Nays 0

RESOLUTION #94 – offered by M. Bergen, seconded by B. Preston

Resolved to have audited and further authorize the Supervisor to pay the bills from the following funds:
General Vouchers #206 thru #238 - \$72,953.27; Highway Vouchers #149 thru #165 - \$622,470.05;
Water District Vouchers #102 thru #120 - \$12,920.45; and Trust & Agency Vouchers #12 thru #13 -
\$649.55
Ayes 6, Nays 0

Public Comment: 7:06pm

Pete Coats asked for answers to questions raised at Public Hearing on Mecklenburg Ambulance. Supervisor A. White responded that he did review the Trumansburg web site regarding billing and who gets billed. Pete Coats also asked who gets to vote. Supervisor White responded it is the property owners that get to vote; if an owner is a business they get one vote.

Faye Kephart asked if the number of voters has been determined. Supervisor A. White responded that there are 811 parcels; some owned by more than one owner.

Legislator Van Harp asked what the timing of notice on the election would be. Supervisor A. White responded it would be not less than 60 days nor more than 75 from the date of the board resolution. Legislator Harp also asked what would be the form of notification. Pete Coats asked if it could be by mailing. Supervisor A. White responded that we need to be sure everyone is educated to make an informed decision.

Bo Lipari reported there was a good turnout at the first informational meeting. Supervisor A. White reported that the public hearing was not well attended.

Alicia Mahaney asked questions again regarding Newtown Road and monies available for road work; also asked why Newtown Road got bumped up on the list; has had 2 additional flat tires since last month's meeting; stones and dust are still bad; is there any chance of getting the rest of the road stoned and oiled. Superintendent Rappleye responded that it would need to be discussed at a Highway committee meeting; rest of the road needs gravel first; the \$80,000 from pave New York was used in the 4+ miles of road we paved. Alicia indicated that she was going to be persistent; don't want to be forgotten; asking the rest of the road be moved up on the 5 year plan.

Councilwoman Morley asked Legislator Harp why mileage re-imbursement was taken away from the Real Property Tax Office; too much lost time to go get a county car; excess travel to get there and to return.

Faye Kephart stated she was in support of the creation of a Mecklenburg Ambulance District. Pete Coats voiced concerns with the added tax; with affordable health care if don't have it, you're in violation of the law; are we subsidizing ambulance coverage for those that are in violation.

Department Reports:

Highway:

Public Hearing: Proposed Local Law Driveway Permits

Public hearing opened at 7:18pm

Pete Coats voiced concern with a lot of driveways that are in place that don't allow for fire truck access currently; concern that all driveways being installed should meet a minimum requirement for fire access. Superintendent Rappleye reviewed some points of the law; minimum width 20 feet where driveway meets the ditch line; property owner is responsible for keeping inlet and outlet of the pipe clear. Hearing closed at 7:21pm

RESOLUTION #95 – offered by M. Bergen, seconded J. White

Resolved to adopt Local Law #1 of 2016 establishing a permit program for new or extended driveways connecting to Town roads and to provide for ongoing maintenance of driveway connections.

Discussion: Councilman Preston asked if this connected to our building permit process.

Supervisor A. White responded that it will be discussed with Code Enforcement. Legislator Harp asked if this is for new driveways. The local law will cover new and upgraded driveways; no fee for permit. Pete Coats asked if 24 hour notice was enough.

Roll Call Vote: M. Bergen – Aye; A. White – Aye; J. White – Aye; B. Morley – Aye;
J. Boyette – Aye; and B. Preston – Aye Ayes 6, Nays 0

RESOLUTION #96 – offered by M. Bergen, seconded by B. Morley

Resolved to authorize Superintendent Randy Rappleye attend the Annual Highway Superintendent's Conference in Lake Placid September 13-16, 2016. Ayes 6, Nays 0

Superintendent Rappleye reported work done for the past month; covering ditching, armoring, cold patching; shoulders on paved roads scheduled to start Monday; reconstruction work on Voorheis to repair where stone and oil failed; Grover Road will be stoned and oiled this year; pipe replaced on Stage; mowing underway; tool box trainings held; grading and dust oil completed; had County make some signs; 1b's hauled in to put on roads that were weeping oil; cleaned and painted and resigned fuel tanks; new hire Kyle Teeter started July 5th; met with Jodie FLNF regarding some funding available for roads that run through the forest area; meeting again next week; have received two RFP's for engineering for salt storage; waiting for a 3rd.

Councilman Preston asked how soon we needed to act to move this along. Supervisor A. White responded we could make a resolution to approve the lowest quote now so that we could move along; we need the third quote. Councilman Preston will not be here for August meeting. Discussion of how to proceed now. Superintendent Rappleye and Supervisor A. White visited 3 sites with existing salt storage structures - Elmira, Orange and Reading.

RESOLUTION #97- offered by B. Preston, seconded by J. Boyette

Resolved to authorize the Supervisor and Highway Superintendent to accept the lowest of the three quotes once the third is received for the engineering needed for the salt storage building.

Discussion: Councilman J. White asked why we are jumping the gun. Supervisor A. White responded that we should have had salt storage years ago; this would move things along to start the engineering process prior to going to bid. Ayes 6, Nays 0,

Smith Park: Manager's written report reviewed by Supervisor A. White as the park manager was excused. Water leaks are still ongoing; anticipate a high water bill this time; prior grant applications have failed; SCOPED is actively seeking grant monies which requires a board resolution; trying to get \$100,000 matching grant for an entire new system; 2016 projected revenues have been exceeded as of this date.

RESOLUTION #98 - offered by M. Bergen, seconded by B. Morley

Resolved to appoint Isabella Fazzary and Michael Brad Condon II as lifeguards for Smith Park effective July 15, 2016 at the rate of \$11.00 per hour.

Discussion: Councilman White questioned if this was a re-hire or new; implore the board to do some sort of background check. Resolution amended to include subject to clearance of a background check. Ayes 6, Nays 0

Alicia Mahaney asked who is going to pay for the background check. Councilman Preston stated that there should be no charge through the Sheriff's Department; should be cleared within a week.

RESOLUTION #99 – offered by A. White, seconded by M. Bergen

RESOLUTION SUPPORTING THE 2016 CONSOLIDATED FUNDING APPLICATION

WHEREAS, in 2011 Governor Cuomo created ten Regional Economic Development Councils and the Consolidated Funding Application (CFA) to improve New York's business climate and expand economic growth; and,

WHEREAS, the CFA has been designed to give economic development project applicants expedited and streamlined access to a combined pool of grant funds and tax credits from dozens of existing programs; and,

WHEREAS, the Town of Hector, with assistance from SCOPED, is submitting an application through the CFA process for \$100,000 in funding; and,

WHEREAS, this funding, if secured, will be administered by the Town of Hector and used for the engineering, permitting and construction of improvements to the Smith Memorial Park water system; and,

NOW THEREFORE BE IT RESOLVED, the Town of Hector Town Board supports the application for funding through the 2016 CFA process and authorizes the Supervisor to sign any and all necessary documents relative to said grant, subject to the approval of the attorney for the Town.

Discussion: Supervisor A. White asked Legislator Harp if he could get County support for this application. Roll call vote: Preston – Aye; Boyette – Aye; Morley – Aye; J. White – Aye; A. White – Aye; and Bergen – Aye
Ayes 6, Nays 0

Water District: Superintendent Stapleton reported on number of gallons pumped and treated; meters have been read; second round of meter change outs sent; waiting for response from some; one water service inquiry; 1 new service, 1 turn on, 3 shut offs repaired; fire hydrant inspection and flushing continuing; 1 hydrant near Logan is leaking and has been taken out of service; chemical injection pump went down; spare was installed until repairs can be done; Ford truck blew more brake lines; may be the booster; John is working on it; service truck inspected; auto hub, seals, and brakes replaced. Pall skid integrity test issue; still working on getting issues resolved; will not be able to pump water while this is

being repaired; will make sure tanks are full before beginning; SCADA Alarm system has a motion detector issue; working on resolution. Howard's water bucket fill station should be completed and in service within 2 weeks. Church Street easement issue with Dave Barber still on-going; Supervisor A. White is meeting with Attorney Halpin on Thursday. Signed Josh up for training in Cortland on August 2&3. Discussion: Questions asked regarding need for resolution to approve training seminar and conference; Supervisor A. White will get clarification on need for approval from State Comptroller's Office. Bo Lipari - some training is required or mandated; can a blanket resolution for training be done?

RESOLUTION #100 – offered by M. Bergen, seconded by A. White

Resolved to authorize Josh Mikkelsen at a cost of \$625.00 and Robert Stapleton at no charge to attend the EMA Seminar and Conference August 2-3, 2016 in Cortland, NY. Ayes 6, Nays 0

Assisted Village of Ovid in repair of an asbestos cement line; they will reimburse us for cost of materials used.

Legislator Harp asked if there is any concern regarding lead pipes. Superintendent Stapleton reported that all fittings now have to be lead free; we have no lead service pipes or transmission lines in our system. Have training on Thursday on lead and copper. Legislator Harp asked if there is concern for safety of water that goes thru lines. Superintendent Stapleton reported our lead numbers are well within tolerances; we test regularly and report results in the Annual Water Quality report.

Code Enforcement: Officer's Report – none – excused by Supervisor

Liquor License Application: Adam Clark, Red Barn Group LLC is requesting a waiver of the 30 day notice requirement for a liquor license application. Application reviewed along with hours of operation;

RESOLUTION #101 – offered by M. Bergen, seconded by J. Boyette

Resolved to waive the 30-day notification for Red Bard Group LLC liquor license application. Ayes 6, Nays 0

Supervisor:

Committee Reports:

Hazard Mitigation Plan: Action was tabled last month; Supervisor A. White reported that he read the updated plan; we have a full copy of the 300 page document. Bill Kennedy reported that it took almost 3 years to update the current plan that is in place; current plan was adopted by all municipalities several years ago; explained process and need to have plan in place.

RESOLUTION #102 – offered by Alvin, John

WHEREAS, the Town of Hector, with the assistance from Schuyler County Emergency Management and Emergency Preparedness Solutions, LLC., has gathered information and prepared the Schuyler County Multi-Jurisdictional Hazard Mitigation Plan, and

WHEREAS, the Schuyler County Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, Town of Hector is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, Town of Hector have reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by Town of Hector Town Board adopts the Schuyler County Multi-Jurisdictional Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED this 12th day of July, 2016 at the regular monthly meeting of the Town of Hector Town Board. Ayes 5, Nays 1 (Boyette)

Town Clerk/Tax Collector/Court Clerk:

Web Site: Initial design meeting was held July 11th; we need to submit some photos and drop down heading information as part of the beginning process.

Judge and Clerk court training is July 18-20, 2016 in Potsdam, NY

RESOLUTION #103 – offered by B. Morley, seconded by M. Bergen

Resolved to authorize Judge Dale Jaynes and Court Clerk Jane Ike attend training in Potsdam July 18-20, 2016. Ayes 6, Nays 0

Recycling: First 2 weeks with Casella has gone ok; still need to work out some kinks; 4 containers were brought; could only put 2 inside due to size and truck that dumps them; 2 are locked and outside; probably only need 3 each week. Councilwoman Morley spoke with the guys, they are happy with the process. Pete Coats asked about recycling and what items covered that changed. Clerk Ike gave a brief description of the changes and reported that flyers are available on Saturdays at recycling and at the Town Hall weekdays.

Mecklenburg Ambulance: SEQRA is required on this action; we need to declare the Town as the lead agency, and then the short form needs to be completed and signed; no significant adverse environmental effects.

RESOLUTION #104 – offered by J. White, seconded by M. Bergen

Resolved to declare the Town of Hector as lead agency for the SEQRA for Mecklenburg Ambulance District formation action and further to make a negative declaration. Ayes 6, Nays 0

RESOLUTION #105 – offered by A. White, seconded by J. White

WHEREAS, the Town Board of the Town of Hector (the "Town") has adopted an order calling for the establishment of an ambulance district within the Town pursuant to section 209-d of the Town Law; and

WHEREAS, a map, plan and report pertaining to the establishment of said ambulance district has been filed with the Town Clerk and made available for inspection by the public; and

WHEREAS, a public hearing pertaining to the establishment of said ambulance district has been duly noticed and conducted pursuant to the provisions of section 209-d of the Town Law;

NOW, THEREFORE, the Town Board of the Town adopts the following Resolutions:

1. RESOLVED, that the Town Board hereby determines:

(a) That notice of the hearing required by section 209-d of the Town Law was published and posted as required by law, and is otherwise sufficient; and

(b) That all property and all property owners within the boundaries of the proposed ambulance district are benefitted thereby; and

(c) That all property and property owners benefitted by such proposed district are included within the limits of such proposed district; and

(d) That establishment of such district is in the public interest.

2. RESOLVED, that the establishment of the proposed ambulance district in accordance with the map, plan and report on file in the Town Clerk's office is hereby approved.

3. RESOLVED, that pursuant to the New York State Environmental Quality Review Act, and its implementing regulations, the Town Board declares itself to be the lead agency with respect to formation of the proposed ambulance district, and declares that the formation of the proposed district will not result in any significant adverse environmental impacts for the reasons set forth in the Environmental Assessment Form completed by the Town Board in connection with its review of the proposed ambulance district.

4. RESOLVED, that the foregoing resolution approving the establishment of the proposed ambulance district shall be submitted for the approval of the electors in accordance with Article 7 of the Town Law and section 209-e(3) of the Town Law.

Discussion: Questions asked regarding the process of taxation and billing; has it been determined as to what the cost on taxes will be; how much is this going to cost the Town to conduct an election. Supervisor A. White reported that the finances have been determined including the cost of a special referendum; we are under budget at this time; budgeted \$3100; Councilman J. White in favor of the electors making the decision; will there be additional information meetings. Supervisor A. White responded that he would like to have at least one more and have someone there from Trumansburg to review the billing process, etc.

Councilman J. White reported that in Trumansburg district we pay a tax rate based on assessed value; asked if a per-resident fee could be determined instead. Should not cost one more money because their home has more value. Councilman Bergen asked per resident or per parcel. Supervisor A. White responded that in the water district we created an EDU based on usage; if we are going to do something that way, we need to research how to do it and if changed should change both districts; decision needs to be made by property owners in the district. Councilwoman Morley indicated we might need better advertising; discussion of how. Bo Lipari suggested a post card mailing to all property owners.

Other Business:

RESOLUTION #106 – offered by M. Bergen, seconded by B. Morley

Resolved to appoint Connie Green as Hector Dog Enumerator for 2016 effective immediately.

Ayes 6, Nays 0

Mecklenburg Union Cemetery: Tree removal assistance requested; very large oak tree is split, dangerous; Alvin consulted Attorney Halpin; we need to find out some more information regarding the structure of the Cemetery Association before we can proceed.

Tompkins County Bicentennial Historic Marker: Determined that placement of the marker should be near the Town Hall in Reynoldsville which is considered the center of the Town.

Southern Tier Regional EMS Council: Application submitted to New York State Department of Health for “Determination of Public Need” for Watkins Glen International to hold their own Certificate of Need for EMS coverage; deadline for public comments is July 26, 2016; public hearing will be held at Watkins Glen Fire Department on July 27, 2016. No action taken.

Adjourned at 8:51pm

Respectfully submitted,

Jane M. V. Ike, Clerk