

**TOWN OF HECTOR
REGULAR AUDIT MEETING
August 8, 2017**

Members Present:

Alvin J. White, Supervisor
John White, Councilman
William Preston, Councilman
Justin Boyette, Councilman
Michael Bergen, Councilman

Absent: Beverly Morley, Councilwoman

Others:

Jane M. V. Ike, Clerk
Robert Stapleton, Water Superintendent
Barb Kelley Ralph Ward
Richard Bump, Deputy Highway Supt.
Colin McNaull Charles Stevenson
Martin Conwell Jessica Rodgers
Caroline DeSarno Steve Bond
Liz Martin

Called to order at 7:00pm by Supervisor A. White, followed by Pledge of Allegiance.

RESOLUTION #91 – offered by M. Bergen, seconded by J. White
Resolved to approve the minutes of July 11, 2017 as written. Ayes 5, Nays 0

RESOLUTION #92 – offered by J. White, seconded by J. Boyette
Resolved to approve the following Journal Entries/Budget Amendments: Transfer \$5,103.00 from A1990.4 contingency to A7110.4 Smith Park contractual; transfer \$3,508.93 from A1990.4 contingency to A8160.41 Recycling Dumpster Day contractual; transfer \$1,080.00 from A1990.4 contingency to A5132.4 Highway Garage contractual. Ayes 5, Nays 0

RESOLUTION #93 – offered by M. Bergen, seconded by B. Preston
Resolved to have audited and further resolved to authorize the Supervisor to pay the bills from the following funds: General Vouchers #218 thru #252 - \$27,419.28; Highway Vouchers #169 thru #196 - \$89,966.93; Water District Vouchers #130 thru #143 - \$39,869.40; and Trust & Agency Vouchers #14 and #15 - \$1,039.25 Ayes 5, Nays 0

Public Comment: 7:05pm

Colin McNaull – Stilwell Road observation of road work, brush trimming, nice job; also want to thank the Newell's for making land available to the public.

Carol DeSarno – asked status of zoning/planning commission, is there a deadline? Applications are due by September 1, 2017.

Charlie Stevenson asked what brought this about. It was explained as the Route 414 corridor development. Supervisor A. White, Councilmen M. Bergen and J. Boyette discussed options with County Planner to determine what, or how to look at issue. The formation of a zoning commission will hopefully produce recommendations for the Town Board on how to go forward in conformance with our Comprehensive Plan; there are many options out there to be looked at. We may be the Town with the most wineries in the State. Discussion of areas that could be looked at. Supervisor A. White explained that the Board is looking for diverse opinions; need people that are willing to discuss and listen; possibly 6-10 people; will interview based on the applications received.

Jessica Rodgers – in the process of doing a Hector business directory; hoping to create an electronic format and a paper format; has copies of what she has so far, looking for more.

Closed at 7:16pm

Department Reports:

Water District: Superintendent Stapleton reviewed his report covering gallons pumped, DOH reports; water testing; meter upgrades; service line leak; one water service request; back flow devices installed, flushing continues; 2 hydrants still out of service; alternator pulley and belt on Burdett generator installed; service truck repaired and back in service; 2000 pickup truck out of service; new truck has arrived; fire alarm on the 27th, small leak in propane tank; AmeriGas repaired; ordering a grounding assembly to try to stop noise interference.

Tom Kiernan, Club Seneca: Water request and engineering study reviewed. Tom reported that 19 in favor, 3 possible, 2 absolute no; can get around them to get to the last one without issues but they will fight every step of the way; group is ready to move to the next step.

Supervisor A. White – we did not look at going through the park; looking at replacement of water system in park; should ask Chatfield's to look at 8" line going through the park; Hobie will check some PSI's for them. Other option is if Mapes Mathews group chooses to pursue that will reduce individual costs.

Tom reported there are a lot of costs with pressure reducing vaults and hydrants; talked to one person on Mapes Mathews; they have beach wells and most are happy with them at this point; they have rock and ravines to be dealt with; have asked them to submit petition and ask the Town to complete a study; Sunset shores people thought they were committing to water with the first petition. If we only do Club Seneca it would be an 8" line down thru which could then be added onto in the future.

Councilman J. White asked if we should have public meetings and pursue on a larger scale. David Patterson reported that the NYS Fire Code specifies the number of hydrants needed based on density. Discussion continued on whether or not to try an informational meeting; beach wells and septic systems.

Councilman Preston suggested that we proceed with what we have interest for at this time; let's keep progress going; others can jump in later. Councilman Bergen asked how long it would take to figure out if it is feasible to go thru the park.

Supervisor A. White reported that a map, plan and report needs to be done; cost would go back into the project costs to reimburse the town; \$3,250.00 for map, plan and report; legal petition for residents to sign would follow. Water Superintendent Stapleton indicated the most important part is looking at the PSI; taking out 6" and replace with 8"; cannot go up above the pressure reducing vault; Chatfield's would look at elevations; etc. Councilman Bergen indicated that we need to look at Smith Park option now; don't want to go forward now and then change everything else. Tom – whether we come thru the park or come down Club Seneca it will be an 8" line that can serve everything down there. Supervisor A. White indicated that before we create the map and plan, we need to determine which direction we are going; will ask Chatfield's to look at option of going thru the park. Tom indicated that they just want to move it along; understand coming thru the park could be beneficial.

Water Rate Study: Chatfield's finished the capital improvement study; next step would possibly be a water rate study to make sure that sufficient funds are being put aside for future necessary improvements; cost for study is \$3,725; special water board meeting will be held with Chatfield's; need to look at the structure of our rates also between commercial and residential and number of structures, rooms, etc.

RESOLUTION #94 – offered by M. Bergen, seconded by J. Boyette

Resolved to expend the \$3725.00 for the water rate study and authorize the Supervisor to sign the proposal; ½ from SW8320.4 and ½ SW8340.4 \$1862.50 each. Ayes 5, Nays 0

Highway: Deputy Superintendent Bump reviewed written report; grading done, cold patching continued; flooding July 13th; projects prepped for oil and stone; helped County and Town of Catharine with shoulders and oil and stone. The list of oil and stone projects was posted on our web site along with projected temporary road closings or reduced speed limits.

Councilman J. White reported an issue with water run off on Burr road; water runs onto neighbor who would like it fixed. Deputy Superintendent Bump reported that one driveway pipe is higher than the ditch; needs something done to make water go where it belongs.

Supervisor A. White commended the work the Highway crew is doing and thanked them for their efforts.

Assessor: Only one Assessment Small Claim was filed with the Town Clerk by deadline; believe there is an additional claim that was filed at the County but not at the Town.

Smith Park: Manager Bond submitted a written report which was reviewed by Supervisor A. White covering revenues to date of approximately \$105,000.00 which is the budgeted amount for the 2017 season. Rain has been a camping deterrent. Park was totally booked for NASCAR weekend, with no notable issues or problems.

As per Town Board request, additional quotes for the electric service to the three sites behind the pavilion were obtained. Paul Terry said he would do it for \$3,000.00. Bouille Electric came in at \$8525.00; messages were left with Hulle Electric and Common Wealth Electric asking for quotes with no return calls. With the board's prior approval to use the lowest estimate, I have instructed Mr. Terry that we would like it done as soon as he is available. The \$3000.00 will come out of the Park Property Upgrade line item A7110.23 that currently has a balance of \$23,732.94.

The Grant application that Amy Bonn assisted with was submitted on July 27th. We should hear something between October and December of this year.

Scag mower breakdowns continue; looking for a commercial mower suited to the topography of the park. Little's in Newfield has a mower that would fit our needs for \$9840.00 and the work off State bid pricing. Waiting to hear back from Martin's on what they could get us on NYS bid as well. Asking the board's approval to expend these funds from the Park Property Upgrade line item A7110.23 that currently has a balance of \$23,732.94.

Board discussion of mower needs; need to purchase off state bid or must do RFP's or bid. Supervisor A. White – willing to support but need more information before approval can be given.

Codes Officer Patterson asked about the electric project; must check with an electrical inspector; requirements for receptacles to meet code; suggest they talk to Fred Fitch prior to completing the work; should not be using the plugs that are sold at Walmart that are not UL listed.

Code Enforcement: Officer Patterson reviewed written report covering permits issued, completed, and active; comparison of permits issued last year vs this year; demo permits; special permits, operating permits; solar permits have decreased; pending fire inspections; 17 initial fire inspections done; 30 days to do corrections. State Route 79 Burdett – most of the cars are gone; complaints continued; gave him 30 days to move them as he no longer has a dealer's license.

Supervisor: Update on shared services; recommendations summary given to board (22 page report); County Legislature can make changes; final meeting will be September 12; Towns can pull out of anything at this point; centralized code enforcement might be pursued; Towns do not want the county to oversee; Supervisor A. White volunteered to take the lead to put together some sort of program for shared services between the Towns and Villages; still only minimal savings would be seen; Towns will look at it; probably could not happen until 2019. Benefit would be more consistent enforcement; the entire board would have to approve any shared services agreements that come out of this; centralized purchasing needs more information as to how it will be managed;

Supervisor A. White reviewed his reconciliation report and Supervisor's monthly report and how to read the two reports; details of expenditures and percentages spent to date.

Committee Reports: Meetings next Monday the 14th

RESOLUTION #95 - offered by J. Boyette, seconded by B. Preston
Resolved to reschedule the September Regular Monthly meeting to September 19, 2017 at 7:00pm due to the conflict with Primary Election. Ayes 5, Nays 0

RESOLUTION #96 – offered by M. Bergen, seconded by B. Preston
Resolved to approve the Accounting Software Support Contract with Williamson Law Book Company at an annual cost of \$1018.00 effective 8/1/17-7/31/18; and further resolved to authorize the Supervisor to sign the contract. Ayes 5, Nays 0

Town Clerk/Tax Collector: July monthly report provided to the Board

Dumpster Day Final Report: 71.52 tons debris; 15 dumpsters; 2 trailers; \$1,328.25 credit for scrap metal; 14,747 lbs. electronics cost \$3,120.74; 36 volunteers staffed 4 sites; ads & posters \$105.00; Donations collected \$1,616.35; Grand Total Cost \$10,008.93 (budgeted \$6,500.00)

Trash Pickup Station: Steve Bond is proposing to operate a trash drop off on Ball Diamond Road; would charge a fee per bag; open Saturday mornings; DEC requires a letter of support from the Town.

RESOLUTION #97 – offered by J. White, seconded by J. Boyette
Resolved to authorize the Supervisor to sign a letter in support of the trash transfer station benefitting the community. Ayes 5, Nays 0

Adjourn at 8:51pm on a motion by B. Preston, seconded by J. White.

Respectfully submitted,

Jane M. V. Ike, Clerk