

**TOWN OF HECTOR**  
**REGULAR AUDIT MEETING**  
**July 11, 2017**

**Members present:**

Alvin J. White, Supervisor  
Beverly Morley, Councilwoman  
Bill Preston, Councilman  
Justin Boyette, Councilman  
Michael Bergen, Councilman

Absent: John White, Councilman

Others: Thomas Kiernan      Bob Barton  
         Colin McNaull      Sarah Schantz  
         Liz Martin      Paul Bursic

**Others:**

Jane M. V. Ike, Clerk  
Vicki Flynn, Assessor  
Alan McIlroy, Real Property  
Ralph Ward      Barb Kelley  
Robert Stapleton, Water Superintendent  
Janine Bond, HR/Smith Park  
Randy Rappleye, Highway Superintendent  
Mark Smith      Carol DeSarno  
Martin Conwell      Susanne Lipari  
Carol Bloomgarden      Jessica Rodgers

Called to order by Supervisor A. White at 7:00pm followed by Pledge of Allegiance.

**RESOLUTION #79 – offered by M. Bergen, seconded by B. Preston**

Resolved to approve the minutes of June 13, 2017 as written. Ayes 5, Nays 0

No Journal entries or budget amendments to be submitted.

**RESOLUTION #80 – offered by B. Morley, seconded by J. Boyette**

Resolved to have audited and approve the bills to be paid; further resolved to authorize the Supervisor to pay the bills from the following funds: General Fund Vouchers #188 thru #216 - \$62,256.65; Highway Vouchers #144 thru #168 - \$276,655.99; Water District Vouchers #108 thru #129 - \$13,568.41; and Trust & Agency Vouchers #12 thru #13 - \$914.20  
Ayes 5, Nays 0

**Public Comment Period:**

Carol DeSarno asked if there were any updates on the planning progress.  
Supervisor A. White stated it would be covered under Committee Reports on the agenda.  
Martin Conwell asked about web site and minutes. Clerk Ike reported some issues posting minutes and agendas after a recent update. Will continue researching the problem and get corrected.

**Department Reports:**

**Highway:** Superintendent Rappleye reported shoulders done on South Hill and Shuler, dust oil completed, cold patching and mowing continuing; pipe on Texas Hollow replaced; processing gravel for Dolphsburg and Covert Roads. Highway Superintendent and Deputy attended Highway school at Ithaca College; 5 men attended fork lift safety training certification; asked for conference approval for September 2017.

Reported progress on salt storage building. SCOPED will provide 16 hours grant writing services, then \$60 per hour charge after that; need a motion to approve; Chatfield's completed the engineering for the salt storage; grant would be a 50% matching funds project.

Anticipate starting stone and oil projects the 2<sup>nd</sup> week of August. Stillwell Road Bridge replacement scheduled to start August 14; detour will be set up; should be back open by the 22<sup>nd</sup>

of August. NYSEG needs to move some wires for the excavator to get in. Beckhorn Road parking has been resolved

**RESOLUTION #81 – offered by A. White, seconded by B. Morley**

Resolved to authorize the Highway Superintendent to attend the Highway Superintendent's annual conference September 19-21, 2017 in Ellicott. Ayes 5, Nays 0

**RESOLUTION #82 – offered by B. Preston, seconded by B. Morley**

RESOLUTION SUPPORTING THE 2017 CONSOLIDATED FUNDING APPLICATION

WHEREAS, in 2011 Governor Cuomo created ten Regional Economic Development Councils and the Consolidated Funding Application (CFA) to improve New York's business climate and expand economic growth; and,

WHEREAS, the CFA has been designed to give economic development project applicants expedited and streamlined access to a combined pool of grant funds and tax credits from dozens of existing programs; and,

WHEREAS, the Town of Hector, with assistance from SCOPED, is submitting an application through the CFA process for a matching funds grant(s); and,

WHEREAS, this funding, if secured, will be administered by the Town of Hector and used for the engineering, permitting and construction of a Salt Storage Building to be located at 4875 Tuttle Road property owned by the Town of Hector; and,

NOW THEREFORE BE IT RESOLVED, the Town of Hector Town Board supports the application for funding through the 2017 CFA process and authorizes the Supervisor to sign any and all necessary documents relative to said grant.

Roll call vote: Preston – Aye; Boyette – Aye; Morley – Aye; A. White – Aye; and Bergen – Aye; Absent – J. White  
Ayes 5, Nays 0

**RESOLUTION #83 – offered by B. Preston, seconded by B. Morley**

Resolved to approve the SCOPED Memo of Understanding and further resolved to authorize the Supervisor to sign the agreement with SCOPED for grant writing for the salt storage building; with 16 hours at no charge and any additional hours at the rate of \$60 per hour. Ayes 6, Nays 0

**Water District:** Superintendent Stapleton reported daily average of 126,200 gallons pumped and treated; DOH and DEC reports current; SPDES test done; water sample draws up to date; meters read, Annual Water Quality report is on web; 2 meter upgrades; 1 service line leaks; hydrant 414 and Davies Road appears to have a leak; replaced a relay in chemical pump – now working; dig sites from winter have been restored.

Bob Reynolds notified Hobie that they are no longer going to pursue the Cherry Landing water hook up.

Club Seneca – waiting for the feasibility study. Tom Kiernan – Mapes Mathews meeting is this coming weekend; have not heard anything back from them yet.

Signed contract with Chatfield Engineering for Capital improvements in 2014 – now getting back on track. Water board feels we need to restructure our water rates somewhat.

Watkins Glen contacted Hobie and Alvin regarding back-up Ila operators; plant is about 5 times the size of ours; DOH requires a back-up operator; Hobie and Josh are both certified; have not heard anything more from them; their head operator is retiring and will not be coming back; concern with training if we enter into an agreement.

New pick up is in Rochester; older pickup is parked; needs too much work.

**Smith Park:** Manager Bond reported current revenues to date; confident will meet goal; finding some campers/RV are bigger than we can accommodate; need to look at options in long term goals; many want water, electric and sewer; seems to be a new trend; pavilion is booked consistently; beach traffic is higher than past years; not renting lower pavilion due to increased numbers of people using the park. Totally booked for the 4<sup>th</sup>; few minor complaints regarding noise and fireworks; enforcing parking and payment at boat launch; have collected more launch fees and seasonal launch permits. Electric projects at the park; have quote from Paul Terry for electric at 3 sites behind the pavilion; park property upgrade line has a balance of \$24,732.94; board asked Manager Bond to get verbal quotes from 2 other certified electricians; we have a low hanging line and need another pole installed; need to watch what size camper gets placed on that lot.

**RESOLUTION #84 - offered by M. Bergen, seconded by B. Preston**

Resolved that we obtain 3 verbal quotes from certified electricians for electrical work at the park and further authorize the job be awarded to the lowest bid from a certified electrician.

Ayes 5, Nays 0

Completed Engineering proposal for grant application has been received and needs to be reviewed. Looking at applying for south bathrooms and water lines; then look at the moving and replacing the office and north bathrooms. Supervisor A. White reviewed the availability of funds; want to amend prior resolution to add south bathrooms; there is waterfront revitalization funding available that we should go after in cooperation with Watkins Glen and Montour; plans created for the park in the early 1990's talked about parking, beach access, etc. Working with Grant writer Amy Bonn to provide information to complete the grant application; and working on getting letters of support.

Legislator Van Harp informed the board that he requested for support from the County Legislature for grant application; has been approved unanimously; letter will be forthcoming.

**RESOLUTION #85 - offered by A. White, seconded by J. Boyette**

RESOLUTION SUPPORTING THE 2017 CONSOLIDATED FUNDING APPLICATION

WHEREAS, in 2011 Governor Cuomo created ten Regional Economic Development Councils and the Consolidated Funding Application (CFA) to improve New York's business climate and expand economic growth; and,

WHEREAS, the CFA has been designed to give economic development project applicants expedited and streamlined access to a combined pool of grant funds and tax credits from dozens of existing programs; and,

WHEREAS, The Town of Hector is aware of the match required by this funding source and agrees to provide the funding and the oversight to execute the grant according to the timeline outlined in the application in collaboration with Schuyler County, and Schuyler County Partnership for Economic Development (SCOPED); and,

WHEREAS, this funding, if secured, will be administered by the Town of Hector and used for the engineering, permitting and construction of improvements to the water system and South Bath House/rest room facilities at Smith Memorial Park located on property owned by the Town of Hector at 5303 Park Avenue; and,

NOW THEREFORE BE IT RESOLVED, the Town of Hector Town Board supports the application for funding through the 2017 CFA process and authorizes the Supervisor to sign any and all necessary documents relative to said grant.

Roll call vote: Preston – Aye; Boyette – Aye; Morley – Aye; A. White – Aye; and Bergen – Aye; Absent – J. White

Ayes 5, Nays 0

**RESOLUTION #86 - offered by A. White, seconded by B. Morley**

Resolved to declare the Town of Hector as the lead agency for the Smith Park water improvements and south bathroom construction.

Roll call vote: Preston – Aye; Boyette – Aye; Morley – Aye; A. White – Aye; and Bergen – Aye; Absent – J. White                      Ayes 5, Nays 0

**RESOLUTION #87 – offered by A. White, seconded by M. Bergen**

Resolved that the proposed Town of Hector Smith Park water system and South Bath House/Restroom Facilities Improvement Project is considered construction or expansion of a primary or accessory appurtenant, non-residential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and is consistent with local land use controls, and does not exceed any Type I threshold. Therefore, the Town Board concurs with the recommendation of Chatfield Engineers, P.C. and has determined that this project is a Type II (Exempt) Action under Section 617.5(c)(7) of the NYSDEC SEQRLaw. Therefore, this action completes the SEQRLaw process.

Roll call vote: Preston – Aye; Boyette – Aye; Morley – Aye; A. White – Aye; and Bergen – Aye; Absent – J. White                      Ayes 5, Nays 0

**Code Enforcement:** Officer's written report submitted to the board.

**Assessor:** Alan McIlroy reported that grievance day went well, 281 stipulations; 16 cases submitted to grievance board for review and decisions.

Vicky Flynn reported that Alan has taken the civil service exam – waiting for results; going to take classes at Assessor's school; has met the minimum requirements to be an Assessor; waiting for test results prior to appointment; training will continue annually.

Councilwoman Morley asked for a copy of the land schedule and if residual value was used for some lands. Vicky responded that they do use residual value; she will get a land schedule to us. Hector office is open Wednesdays 8:30am to 2pm.

Equalization Rate notice received from New York State indicating we are at 100% of market value with the new assessments.

**Supervisor:**

**Committee Reports:** Supervisor A. White reported results of meeting with Kristin VanHorn, County Planner regarding expectations from interested persons to serve on a committee or commission to gather information from the public and bring a final report to the Town Board; need 6 or 7 active people; County Planner will meet with the committee and get them started and would be available to help answer questions. Councilman Preston expressed the need for a diversified group of people to gather input; mind set varies from the lake to the National Forest, to Tompkins County line; and Trumansburg School District vs Watkins vs Odessa districts.

Jessica Rodgers indicated that people don't want to see change; except those that are seeing uncontrolled growth; Hector is changing; progress is not always the best. Comprehensive plan is the base to begin; helps to allow separate areas to be dealt with differently; need people to put in time and effort. Carol DeSarno indicated that the NYState.gov site has lots of information.

Supervisor A. White – the Town of Hector has more wineries than any other Town in New York State. We will have an application for people to fill out; need to advertise; Kristin wrote an ad for the paper; need to set a date for applications.

Paul Bursic asked what the time line is; September 1 may not be realistic. Need representation from wineries, agriculture, each mind set; commercial businesses, etc.

Councilman Boyette stated we are following the process with Kristin's guidance. Notices need to be placed in the paper, on the web site and suggest post offices also.

**RESOLUTION #88 - offered by M. Bergen, seconded by J. Boyette**

Resolved to advertise for interested persons to serve on a committee to explore zoning within the Town with applications due to the Supervisor by September 1, 2017.

Discussion: spot zoning? – no but we can identify areas that need regulations and those that don't; Town is growing; Town is no longer one-size fits all. Paul Bursic asked if the board has the decision making power or does this go to public referendum. This action does not go to referendum; no board members can be active members of the commission; board will appoint based on applications and interviews; will attempt to cover all areas of mind set; localities; businesses; residents; looking for a diverse representation of the Town. The commission will have public meetings; asking the public what they want and recording information; they will report to the Town Board any recommendations and/or findings. Ayes 5, Nays 0

State bill regarding prohibiting collocation of certain children's facilities with adult facilities in Erie County; looking for a Resolution of Support. The State has been closing down facilities; Schuyler has to take seriously emotionally disturbed children to Ellicottville; West Seneca Children's facility closing, plan would then be to take children to Erie County and co-locate with adults. Looking for support to prohibit collocation of these children with adults. No action was taken by the board.

**Town Clerk/Tax Collector:**

Supervisor's June 2017 financial report and Clerk's June 2017 monthly report submitted.

**RESOLUTION #89 - offered by B. Morley, seconded by M. Bergen**

Resolved to authorize Judge Jaynes and Clerk Jane Ike to attend training in Potsdam July 17 thru July 19, 2017. Ayes 5, Nays 0

**RESOLUTION #90 - offered by B. Morley, seconded by J. Boyette**

Resolved to appoint Connie Green as Dog Enumerator effective immediately for the 2017 Dog Enumeration. Ayes 5, Nays 0

**Finger Lakes National Forest:** Notification was received regarding the Burnt Hill Communications Site Special Use Permit Reissuance Project. Public comments are requested by July 15, 2017.

**Cayuga Lake Watershed Inter-municipal Organization:** Email notification and electronic copy of the Cayuga Lake Watershed Restoration and Protection Plan was received. Continued municipal support is needed to match state funds that have been recently awarded; asking municipalities to budget for their contribution; voucher will be sent from the Town of Ithaca. No action was taken at this time.

**Watkins Glen Kayak Launch:** DEC notice of application for the kayak launch site was received; application is for State Route 414 – West side of Keuka Lake (should be Seneca Lake).

Adjourned at 8:32pm on a motion by Councilman M. Bergen, seconded by Councilman B. Preston.

Respectfully submitted,

Jane M. V. Ike, Clerk