

**TOWN OF HECTOR  
REGULAR AUDIT MEETING  
June 13, 2017**

**Members Present:**

Alvin J. White, Supervisor  
Beverly Morley, Councilwoman  
Justin Boyette, Councilman  
William Preston, Councilman  
Michael Bergen, Councilman  
John White, Councilman

**Others:**

Jane M. V. Ike, Clerk  
Van Harp  
Cristie Winkky  
Rob Halpin Attorney  
Paul Bursic  
Jessica Rodgers  
Thomas Kiernan  
One other person  
Barb Kelley  
Colin McNaull  
Caroline DeSarno  
Susanne Lipari  
Bill Driscoll

Called to order at 7:00pm by Supervisor A. White, followed by Pledge of Allegiance.

**RESOLUTION #69** – offered by M. Bergen, seconded by J. White

Resolved to approve the minutes of May 9, 2017 as written. Ayes 6, Nays 0

**RESOLUTION #70** – offered by B. Preston, seconded by B. Morley

Resolved to approve the following Journal Entries/Budget Amendments:

Transfer \$9.77 from A7110.23 to A7110.4; transfer \$5,500 from building reserve to A1680.2; create new line item B3989.4 from B fund balance of \$1,800; increase DB3501 by \$67,857.46 for CHIPS extreme weather funding and amend appropriations DB5112.2 making the budget \$487,103.50 for CHIPS projects; appropriate \$165,000 from USDA funding awarded for Stillwell Road Spring Brook Creek project to DB5112.22 capital projects. Ayes 6, Nays 0

**RESOLUTION #71** – offered by M. Bergen, seconded by J. White

Resolved to have audited and further authorize the Supervisor to pay the bills from the following funds: General Vouchers #158 thru #187 - \$16,052.08; Highway Vouchers #116 thru #142 - \$376,638.16; Water District Vouchers #87 thru #107 - \$8,281.88; and Trust & Agency Vouchers #10 thru #11 - \$891.41  
Ayes 6, Nays 0

**Public Comment:**

Cristie Winkky presented a map of the Towns of Schuyler County to the Board; approximately 1860 vintage; she found it at a yard sale; saved it from being destroyed.

On a motion offered by Councilman J. White and seconded by Councilman M. Bergen, The Town of Hector graciously accepts this historical map donated to the Town by Cristie Winkky. Ayes 6, Nays 0

Carol DeSarno asked the status of consideration of a Comprehensive Land Use Regulation. Supervisor A. White stated it would be covered under Committee Reports.

Paul Bursic asked questions regarding the article in the news on the Governor's Shared Services; what impact might there be for the Town of Hector. Supervisor A. White explained the process and the panel consisting of all Town Supervisors, Village Mayors and the County Administrator. The schools were invited also. Brainstorming was done at Council of Governments meeting; next meeting June 21. Plan must be done by August 1<sup>st</sup> per Governor's requirements.

Comment period closed: 7:21pm

**Club Seneca:** Thomas Kiernan submitted a petition to the Town Board asking for the Board to investigate the feasibility of providing public water to Club Seneca Road. The petition contains 24 signatures of residents on the road; 3 members have not come back from winter homes; 11 year round residences. Chatfield Engineers estimate the cost of the study to be approximately \$750; can come from Route 414; or Smith Park and would have to go thru Ryan Williams' property at Norbud Farms. Mapes Mathews Road – 23 cottages may also be looking into water access. 3 members have not come back from winter homes; 11 year round residences.

**RESOLUTION #72** - offered by B. Morley, seconded by B. Preston

Resolved to authorize Chatfield Engineers to proceed with the feasibility study for supplying water to Club Seneca not to exceed a cost of \$750.

Discussion: Councilman Boyette asked if we should be wait to hear from owners on Mapes Mathews Road first. Councilman Preston asked if we should also be looking at other cottages near there. Councilwoman Morley suggested a public meeting be held and invite cottage owners and see how many might be interested. We need to have some preliminary numbers regarding cost to property owners for them to make decisions. Ayes 6, Nays 0

**Department Reports:**

**Water District:** Superintendent Stapleton's written report reviewed. Report included 110,451 daily average gallons pumped in May; DOH reports completed and sent; water sample testing completed; meter upgrade/replacements – 10; 16 services turned on; 2 new service installations; 1 service line leak in Burdett; summer flushing of hydrants has begun; backup generators, both WTP air compressors, both SCADA systems, and PALL skid operating properly.

Water treatment plant SPDES discharge permit has been issued by NYSDEC, effective date June 1, 2017. Burdett Pump Station pump #1 control - EMA Drives and Automation installed a new VFD, unit is operating properly.

Repair Reserve: Supervisor A. White reviewed the procedures for spending monies from the repair reserve; subject to a public hearing; emergency repairs do not need to follow that procedure; looking to expend the cost of \$2,843.60 for replacement of the VFD at Burdett Pump Station from repair reserve funds.

**RESOLUTION #73** - offered by J. White, seconded by B. Morley

Resolved the new VFD for the Burdett Pump Station be considered an emergency repair; further resolved to transfer \$2843.60 from the water repair reserve to the Water fund to cover the expense. Roll Call Vote: B. Preston – Aye; J. Boyette – Aye; B. Morley – Aye; J. White – Aye; A. White – Aye; M. Bergen – Aye Ayes 6, Nays 0

**Code Enforcement:** Officer Patterson's written report reviewed covering number of permits issued; fees collected; orders to remedy issued; inspections completed.

**RESOLUTION #74** - offered by A. White, seconded M. Bergen

Resolved to enter into Executive Session at 7:42pm for approximately 10 minutes with Attorney Halpin to discuss potential legal action regarding a Codes Violation Issue. Ayes 6, Nays 0

**RESOLUTION #75** - offered by M. Bergen, seconded by B. Morley

Resolved to return from Executive Session at 7:57pm with nothing to report at this time. Ayes 6, Nays 0

**Assessor:** Grievance Day completed; 281 stipulations were approved; 29 people came to grievance; 9 changes were made and decision letters were mailed out last week.

**Smith Park:** Manager Bond's written report reviewed.

Engineering report received from Chatfield's for the water project for the park. Some updating is needed for the number of campsites to be provided water. Working with Paul Chatfield to get the engineering report on the new bathrooms and office space to possibly be included in the grant proposal.

The DOH required water test had a negative result so the park opening was not hindered. As of May 31<sup>st</sup> revenues are approximately \$4,000.00 above last year at this time and total \$82,079.00.

We were totally booked for Memorial Day weekend with only a few minor complaints about noise. Parking issues continue at the boat launch. Park committee has discussed a plan of action to increase signage and also use park staff to enforce the no parking other than limited handicap access at the boat launch. Staff will also be collecting the required boat launch fee as many people do not stop to pay at the office; to have the situation improved prior to the July 4<sup>th</sup> holiday weekend.

All of the lifeguard appointments are currently on the Schuyler County Civil Service list for eligible hire; Park Committee has reviewed and recommended appointments.

**RESOLUTION #76** - offered by J. White, seconded by M. Bergen

Resolved to accept the bid of \$2075 for the 1993 Wilderness Camper as sold on Auctions International and further have the Clerk send authorization for the sale. Ayes 6, Nays 0

**RESOLUTION #77** - offered by A. White, seconded by M. Bergen

Resolved to appoint the following as laborers and/or lifeguards for Smith Park effective June 14, 2017 thru September 5, 2017: Emilia J. Bond (3<sup>rd</sup> year) head lifeguard-WSI Certified at \$13.50/hour, Jacob Carocci (3<sup>rd</sup> year) lifeguard at \$13.00/hour, Isabella Fazzary (2<sup>nd</sup> year) lifeguard at \$12.50/hour, Patrick Hazlitt (3<sup>rd</sup> year) lifeguard at \$13.00/hour, Elise Allington (1<sup>st</sup> year) lifeguard at \$12.00/hour, Collin Baker (1<sup>st</sup> year) laborer at \$11.00/hour. Discussion of number of employees at the park; must have 2 lifeguards on at all times the beach is open; most are Hector residents. Councilwoman Morley stated the park must pay for itself; tax payers should not have to support. Supervisor A. White informed the entire board that the Park is owned by the Town and is the Town's responsibility to run and maintain even if it requires tax dollars. Ayes 6, Nays 0

Discussion: Supervisor A. White reviewed the particulars of the Consulting Agreement with Grant Writer Amy Bonn; \$90 per hour; Attorney Halpin has reviewed her contract; will give her our master service contract also.

**RESOLUTION #78** – offered by J. White, seconded by B. Morley

Resolved to approve the contract with Amy Bonn for grant writing services for Smith Park at the cost of \$90 per hour effective immediately.

Discussion: Councilman Preston asked if we can use her services in other areas also; Councilwoman Morley agreed the water system in the park needs to be upgraded; Councilman J. White asked about feasibility, etc. Supervisor A. White informed the Board that we are pursuing a grant thru Parks & Recs; Chatfield Engineer's will complete the engineering needed; Councilman J. White asked if Smith Park would be paying for the grant writer. Ayes 6, Nays 0

**Highway:** Superintendent Rappleye's written report reviewed. New 10 wheeler dump truck has been delivered, waiting for paperwork and invoice.

Supervisor A. White has discussed mowing of intersections with Highway Superintendent Rappleye; grass is really tall due to recent continued rains.

**Supervisor:**

**Committee Reports:**

**Comprehensive Plan Committee:** Met with Kristin VanHorn regarding land use options based on the Comprehensive Plan; we are growing; gathered some information on zoning, etc. Looking at what's happening along Route 414; maybe time to appoint a Zoning Commission to look at what type of zoning or land use we should be looking at. Our Comprehensive Plan allows zoning of certain districts and not others. To begin any type of process, the board needs to appoint a Zoning Commission to report back to the board on what direction to take.

Councilman Preston expressed the need to have a mix of individuals on the commission; cannot have all pro or all against. Need to solicit interested individuals to serve; with zoning you can zone what you want and leave the rest alone. There is a definite mind set change along the Route 414 corridor for commercial purposes; near and around the National Forest want things to stay the same; Mecklenburg is becoming another mindset.

Questions asked as to how people will be solicited? Carol DeSarno asked how other towns have decided on the makeup of their zoning board; I believe we want pro and con; residential and commercial.

Councilmen Boyette and Bergen along with Supervisor A. White put together some guidelines for the board to look at. Board agreed to go forward.

Councilman J. White asked to be excused at 8:40pm

**Shared Services Report:** Report reviewed by Supervisor A. White; some items originally discussed have been eliminated for now; some items make sense to share, others do not.

**Traveler's Insurance Risk Assessment:** Recommendations reviewed; need to respond to the letter within 45 days. Supervisor A. White will come back with answers to some of these questions at July meeting.

**Financial Reports:** May 2017 Supervisor's report provided to the Board ; along with reconciliation reports; expenditures and revenue; caught up – can now see current status of every department.

**Town Clerk/Tax Collector:** Clerk's monthly report submitted to Board.

**Dumpster Day Preliminary Report:** 36 volunteers manned 4 sites; advertising \$105; posters \$10; Donations totaled \$1616.35; Collected 7 metal dumpsters; 14 C&D dumpsters; 2 C&D large trailers; 8 boxes of electronics and 5 large TV's. Waiting for bills from Swarthout's and React.

**Miscellaneous/Correspondence:**

NYS DEC sent information regarding a program to eradicate Giant Hogweed; educating people regarding the dangers of this invasive species along with Wild (Cow) Parsnip.

NYPIRG (New York Public Interest Research Group Fund, Inc.) letter regarding an anticipated door-to-door outreach planned from May to August of this year.

Mortgage Tax Distribution: Schuyler County Legislature approved payment to the Town of Hector in the amount of \$30,474.80 for the period of October 1, 2016 thru March 31, 2017.

Finger Lakes National Forest Revenues: Schuyler County Legislature approved payment to the Town of Hector in the amount of \$1,423.53 for sale of timber in the forest.

Odessa Montour Central School District notified the Town of two new School Board members – Jennifer Mosher and William Shrout.

Finger Lakes National Forest sent a decision memo regarding the installation of a Solar Array to be located on approximately 1 acre in the Ballard Pasture south of the Hector Grazing Association buildings. The Forest is working toward a net zero energy consumption.

**Others/Etc.**

Colin McNaull commented – zoning is coming; interesting how this has evolved.

Adjourned at 9:15pm on a motion by Councilwoman Morley, seconded by Councilman Preston.

Respectfully submitted,

Jane M. V. Ike, Clerk