

**TOWN OF HECTOR  
REGULAR AUDIT MEETING  
February 18, 2021**

**Members Present:**

Alvin J. White, Supervisor  
Michael Bergen, Councilperson  
Elizabeth Martin, Councilperson  
Justin Boyette, Councilperson  
Jessica Rodgers, Councilperson  
Robert Barton, Councilperson

**Others:**

Jane M. V. Ike, Clerk  
Randy Rappleye, Highway Superintendent  
Jason Santobianco, Code Enforcement  
Kevin Kessler, Smith Park Manager  
Janine Bond, Bookkeeper  
Gary Judson                      Paul Barton  
32 watched via Facebook Live

Called to order by Supervisor White at 7:00pm via Zoom and Facebook Live.

Approval of Minutes: Electronic copy of November 5 was not complete.

**RESOLUTION #15** – offered by Bergen, seconded by Martin  
Resolved to approve the minutes of November 10, 2020 as written and presented.  
Ayes 6, Nays 0

**RESOLUTION #16** – offered by Boyette, seconded by Barton  
Resolved to approve and authorize the Supervisor to make the following Budget Amendments/Journal Entries: transfer \$255.45 From A1990.4 Contingency to A9055.8 Employee Benefits Disability; transfer \$159.39 from B1990.4 Contingency to B9055.8 Employee Benefits Disability; transfer \$1344.15 from DA599 Fund Balance to DA9055.8 Employee Benefits Disability; transfer \$920.96 from DB599 Fund Balance to DB9055.8 Employee Benefits Disability; transfer \$81.88 from SW99 Fund Balance to SW8330.43 Glauber Equip/Air Compressor; transfer \$608.89 from SW599 to SW9055.8 Employee Benefits Disability. Ayes 6, Nays 0

**RESOLUTION #17** – offered by Martin, seconded by Boyette  
Resolved to have audited and further authorize the Supervisor to pay the bills from the following funds: General Vouchers #25 thru #55 - \$13,487.73; Highway Vouchers #19 thru #39 - \$45,768.14; Water District Vouchers #12 thru #32 - \$16,582.17; Ambulance Voucher #3 - \$52.00; and Trust & Agency Vouchers #1 thru #4 - \$26,516.64                      Ayes 6, Nays 0

**Public Comment:** Chris King submitted a letter to the board regarding his concerns with the draft Zoning Regulation to be presented to the board. Councilperson Martin read the letter.

Councilperson Rodgers read a statement in response encouraging Mr. King to point out particular issues in the draft.

Councilperson Martin researched and read many articles on line; people of Hector worked on this draft; committee did an excellent job; thanked them for the time and efforts.

Supervisor White reported that no decisions have been made; will still need to have a Public Hearing before action is taken.

Paul Bursic – Zoning will not stop the rise in the Real Estate Market and assessed values; and will provide a better advantage for low-income housing.

Councilperson Bergen worked on the Zoning Commission for two years while not on Town Board; it's not what the Board wants – it's what the public wants; when we have public hearing, people need to come let their wishes be known.

**Department Reports:**

**Highway:** Superintendent Rappleye reported status of road work for the past month; Truck #11 was damaged on February 4<sup>th</sup> on Morris Road and Truck #2 was damaged on February 15<sup>th</sup> on Updike Road; both operators were okay; insurance claims were filed for both.

Councilperson Martin thanked Randy and crew for their hard work. Councilperson Boyette raised a concern with cars parking on both sides of the Road near the Blueberry Patch (Picnic Area Road). Superintendent Rappleye will check it out.

**RESOLUTION #18** – offered by Bergen, seconded by Boyette  
Resolved to extend the Seasonal Roads closing until May 1, 2021 due to snow, repeated freeze & thaw and washouts. Ayes 6, Nays 0

**Water District:** Supervisor White read Superintendent Stapleton's written report covering gallons pumped and treated, etc.

**Intermunicipal ArcGis Agreement** with Schuyler County discussed. Supervisor White, Superintendent Stapleton and Assistant Superintendent Mikkelsen have been trained to use the software.

**RESOLUTION #19** – offered by Bergen, seconded by Martin  
Resolved to enter into an Intermunicipal Agreement with Schuyler County for the ArcGIS Online Viewer License for mapping of the Water District effective January 1, 2021 thru December 31, 2025 at a cost of \$100 for the first year. Ayes 6, Nays 0

**Water Extension – Burdett South:** Fagan Engineers have completed the Water Withdrawal Permit applications to DEC and DOH. The Map, Plan and Report draft has been provided; costs are high; re-working district to cut costs; CDBG median income is \$51,000; need grant monies or cannot go forward with extension.

**Water Meter Installation Project:** Estimated at \$100,000+; will need to bid.

**RESOLUTION #20** – offered by Martin, seconded by Rodgers  
Resolved to authorize the Water Superintendent to advertise for bids for the Water Meter Installation/Change-out project with bids due and opening March 31, 2021 at 1:00pm.  
Ayes 6, Nays 0

**Code Enforcement:** Officer Santobianco reported # of permits issued, revenues collected and # of permits completed.

Draft Solar law shared through cloud; allows board members to make edits/changes; sample law from Tyrone is starting point.

Proposed Campground on Tichenor road discussed; no permit has been applied for yet. They have contacted the Water Superintendent regarding water hook up; will be getting a copy of map and plan; DOH permit required; proposed 60 RV sites on approximately 11 acres.

**Smith Park:** Park Manager Kessler reported annual maintenance continues as weather allows; annual letter to seasonal site holders going out March 1; proposing new rate structure; getting data inputted into campground Program; April 1<sup>st</sup> start for reservations; renovating office space; LWRP working on design for new park office; looking for 75% funding.

**RESOLUTION #21** – offered by Martin, seconded by Bergen

Resolved to adopt the following new rates for the 2021 Smith Park Camping Season:

Non-lake front non-electric sites - \$35/Day, \$210/Week, \$735/Month, \$1675/Season

Lakefront non-electric sites - \$45/Day, \$270/Week, Monthly not available

Non-lakefront electric sites - \$50/Day, \$300/Week, \$1050/Month, \$1950/Season

Lakefront electric sites - \$55/Day, \$330/Week, Monthly not available, \$2075/Season

Ayes 6, Nays 0

**Assessment:** Assessor McIlroy has submitted his resignation effective July 2021; leaving the Schuyler County area.

**Zoning Commission:** Draft Zoning Regulations submitted to the Town Board for their action going forward.

**RESOLUTION #22** – offered by White, seconded by Justin

Resolved the Town Board officially accept the Zoning Commission's report and draft zoning regulation submission for further action by the Town Board. Ayes 6, Nays 0

Supervisor White acknowledged and commended the Commission's hard work and recognizes the efforts of the following volunteer members of the Commission: Paul Bursic; Kara Cusolito, Marty Conwell, Larry Jaynes, David LaMoreaux, Peggy Scott, Charlie Stevenson, Linda Tikofsky, and Lori Welliver. And further acknowledges the help from Southern Tier Regional Planning and Development and Schuyler County Planner Kristen VanHorn.

Paper copies of the draft and final map will be made available at the Town Hall.

**Town Clerk/Tax Collector/Court Clerk:** Clerk Ike reviewed the Town Clerk's revenues and expenditures for the month of January 2021. NYS Ag & Markets Municipal Shelter Inspection Report reviewed.

**Supervisor:**

**Committee Reports:** Feasibility Study for Highway Garage/Town Hall Improvements is being worked on by LaBerge Engineering. Will meet with Town Justice and Town Clerk soon.

**Sustainability Committee:**

**RESOLUTION #23** – offered by Martin, seconded by Boyette

Resolution regarding the appointing of the Coordinator(s) and establishing the Climate Smart Community Committee (Sustainability Committee).

WHEREAS, the Town of Hector is dedicated to achieving a Climate Smart Community Certification and,

WHEREAS, The Town of Hector has previously passed a resolution (Resolution #21, January 14, 2020) affirming the Climate Smart Community certification process and affirming the 9 elements of the Climate Smart Community Pledge (Resolution #53, March 10, 2020) and.

WHEREAS, one of the mandatory actions items to be certified is the appointing of a Climate Smart Community Coordinator and committee and,

WHEREAS, The Town Board has the authority to establish committees to support and enhance the work of the Board.

THEREFORE, BE IT RESOLVED that the Hector Town Board appoint Gary Judson and Kirk Peters as co-coordinators of the Sustainability Committee to organize and coordinate the Town's Climate Smart Community certification process; and further appoint Justin Boyette as

Board Member to the Sustainability Committee; and further create and appoint the following persons to be members of the Sustainability Committee: Liz Adams, John Flowers, Steve Sierigk, Marie Fitzsimmons, Karen Hansen, Steve Hall, Tony Damiani, Anne Damiani, Patrick Judson, Mike Kessler, Caroling Hoover, The Rev. Benjamin Masters, and Melissa Chipman.

**FURTHERMORE:**

1. The duties of the Co-coordinators shall be to coordinate the work of the Committee, presiding over the meetings of the Committee, and pursue actions related to Climate Smart Communities and the Town's Sustainability goals.

2. Actions taken by the Sustainability Committee will be subject to review by the Town Board and be done in accordance with Town policies and local laws. Ayes 6, Nays 0

**RESOLUTION #24** – offered by Martin, seconded by Bergen

A Recycling Policy for The Town of Hector Government Buildings

WHEREAS: The Town of Hector is a registered Climate Smart Community, and

WHEREAS: one of the actions in the Climate Smart Community program is encouraging the use of properly marked recycling bins in all government buildings, and

WHEREAS: increasing the rate of recycling reduces energy use, makes efficient use of limited resources and people are more likely to recycle when it is easy and convenient.

THEREFORE, BE IT RESOLVED: that the Town of Hector establishes a policy requiring the placement of properly marked recycling bins in all common areas in local government buildings (such as kitchens and meeting rooms) and in employee's offices.

Ayes 6, Nays 0

**Appointments:**

**RESOLUTION #25** – offered by White, seconded by Bergen

Resolved to appoint Donna Stevens as the Town Cleaner effective February 8, 2021 at a rate of \$15.00 pr hour for up to 10 hours per week. Ayes 6, Nays 0

**Financial Report:**

Supervisor White reviewed financial records covering revenue and expenditures for the month of January 2021. Balance of tax monies received in February from the Tax Collector.

**Miscellaneous/Correspondence/Other:**

Kevin McCord Sr. asked what could be done with a property on State Route 227 that has become quite an eyesore with junk cars and junk in general. Code Enforcement Office will be asked to look into it.

Adjourned at 9:03pm on a motion by Councilperson Martin, seconded by Councilperson Rodgers.

Respectfully submitted,

Jane M. V. Ike