

**TOWN OF HECTOR
REGULAR AUDIT MEETING
January 9, 2017**

Members Present:

Alvin J. White, Supervisor
Justin Boyette, Councilman
William Preston, Councilman
Robert Barton, Councilman
Jessica Rodgers, Councilwoman
Elizabeth Martin, Councilwoman

Others:

Jane M. V. Ike, Clerk
Randy Rappleye, Highway Superintendent
Richard Bump, Deputy Highway Supt.
Barb Kelley Mike Bergen
Colin McNaull Ralph Ward
Paul Chatfield, Chatfield Engineer's
Scott Mattison, Chatfield Engineers
Jeanne Chapman Ben Dickens
Ellen Stechman Crow Marley
Jackie Leidenfrost Melissa Chipman
Paul Bursic Michele Griego

Others: Mark Smith Jeremey Knapp
 Carl Langenfeld Bo Lipari
 Tony Fraboni Deb Reid
 Sharon Burpee Joan Sutherland

Called to order by Supervisor White at 7:00pm followed by Pledge of Allegiance.

RESOLUTION #20 – offered by W. Preston, seconded by J. Boyette
Resolved to approve the Minutes of December 29, 2017 as written. Ayes 6, Nays 0

RESOLUTION #21 – offered by E. Martin, seconded by W. Preston
Resolved to approve the following Budget Amendments/Journal Entries: Transfer \$164.00 from A1990.4 Contingency to A9010.8 NYS Retirement; transfer \$1590.43 from A1990.4 Contingency to A9040.8 Workmen's Comp; transfer \$2740.15 from DA fund balance to DA9040.8 Workmen's Comp; and transfer \$209.00 for SW1990.4 Contingency to SW9010.8 NYS Retirement. Ayes 6, Nays 0

RESOLUTION #22 – offered by W. Preston, seconded by J. Rodgers
Resolved to have audited and further authorize the Supervisor to pay the bills from the following funds: General Voucher #1 thru #22 - \$55,115.99; Highway Vouchers #1 thru #15 - \$106,236.39; Water District Vouchers #1 thru #13 - \$27,000.07; Fire Protection District Vouchers #1 - \$19,410.61; and Trust & Agency Vouchers #1 thru #2 - \$950.46. Ayes 6, Nays 0

Public Comment: 7:04pm

Michele Greigo & Deb Reid urged the Board and/or Zoning Commission to consider a moratorium on Trash Incinerators.

Colin McNaull thanked whoever makes Town web site up to date, email notifications, nice to see that change is possible whether you agree or not.

Carl Langenfeld & Bo Lipari asked questions regarding web site; agenda & minutes are posted late; asked they get done & posted not long after meeting.

Department Reports:

Highway: Superintendent Rappleye reviewed his written report covering work completed and repairs to equipment. Asked for authorization to order pickup truck replacement as budgeted.

RESOLUTION #23 – offered by Bill, seconded by Justin
Resolved to authorize the Highway Superintendent to purchase a 2018 F-350 Crew Cab 4x4 Pickup Truck with plow using the piggy back option on the Onondaga Bid #7974 per Quote #26196 at a cost of \$39,457.42. Ayes 6, Nays 0

Salt Storage Building: Still waiting on information on process for receiving grant monies.

Inter-municipal Agreement Village of Burdett: Supervisor White spoke with the Mayor; they have authorized the agreement with a few minor recommended changes; explained the need for an inter-municipal agreement with the Village.

RESOLUTION #24 – offered by A. White, seconded by W. Preston

Resolved to approve the Inter-municipal agreement with the Village of Burdett as amended and further authorize the Supervisor to sign the agreement. Ayes 6, Nays 0

Councilwoman Martin asked for an orientation with the Highway Department. Supervisor White suggested all new Board members go on spring drive with Highway Superintendent to look at road conditions.

Water District:

Club Seneca Water Extension: Public Hearing opened at 7.29pm

Chatfield Engineer's Scott Mattison gave a presentation covering the proposed water main extension 1E.

Involves 5400 linear feet of main, hydrants, etc. to Club Seneca; boundary map; 29 parcels, 23 have homes; 23.5 EDU's; total project cost \$580,000; expect \$261,000 from USDA possible grant; estimate debt per parcel annually \$615.30; would also pay current system EDUs; estimated annual cost \$2,318.38 first year; second year \$1168.38; water main and service would be installed to the front property line; homeowner responsible from that point to house; next step to apply for grants; once grants approved would proceed through bid process and construction; funding process will take some time; monies available through USDA Rural Development; fairly certain this project would qualify for funding.

Sharon Burpee asked if Mapes Mathews was added would it change the costs. Engineer responded that after looking into it, it did not lower the costs, raised slightly. Supervisor White explained if Mapes Mathews joined it would be another 23 parcels; fairly significant creek crossing to get there which raised costs significantly. Paul Bursic asked if the USDA grant does not come through will it go forward. The project would not be affordable without grant monies. Michele Greigo asked if the project would also be eligible for NYS economic development funds. Most likely not, does not create jobs; Drinking Water Revolving Fund or HUD Small Cities grants also exist; best option for this project is USDA.

Tony Fraboni asked about the annual cost; spread over monthly? Debt service goes on tax bill; operating expenses for water used are billed bi-monthly. Carl Langenfeld asked if the properties seeking water are outside the current water district. Yes this is extending existing district. Area of proposed district reviewed. Carl Langenfeld asked if providing water to Club Seneca would allow someone to come in and install 40 little cabins or cottages and get water. Tony Fraboni indicated there are some restrictions on Club Seneca. Carl Langenfeld asked who would oversee the construction and bill paying for the project. Chatfield's handle overseeing bidding and construction; the Town would be responsible for bill paying. Carl Langenfeld asked who's going to keep it in line; last one ran over \$90,000. Supervisor White assured him it won't happen again.

Letters of support from Thomas Kiernan Jr. Mark & Jean Fleming; John Kohena; Michael & Andrew Taylor; and Carol Earl were received.

Bo Lipari asked how much lake frontage in Hector is not currently served by municipal water. That is unknown; would be great to run to everyone; people have to come forward to ask.

Councilman Preston asked if this project runs over cost; who covers the overage; can't charge the residents of Hector, only those in the water district.

Paul Chatfield reviewed costs estimates; many factors are taken into consideration; increased the costs somewhat to accommodate fluctuations in prices of materials; best guess estimate, a little on the high side. If bids are over budget, may need to go back to residents and amend the project; can stop at that point if residents feel the cost is too much. Oil prices can have a big impact on the project. Total project cost and debt service cost control whether this goes forward or not. Hearing Closed at 7:58pm.

RESOLUTION #25 – offered by W. Preston, seconded by A. White

WHEREAS, the Town Board of the Town of Hector (the "Town") has adopted an order calling for the extension of the Town of Hector water district pursuant to section 209-d of the Town Law; and

WHEREAS, a map, plan and report pertaining to the extension of said district has been filed with the Town Clerk and made available for inspection by the public; and

WHEREAS, a public hearing pertaining to the extension of said district has been duly noticed and conducted pursuant to the provisions of section 209-d of the Town Law;

NOW, THEREFORE, the Town Board of the Town adopts the following Resolutions:

1. RESOLVED, that the Town Board hereby determines:

(a) That notice of the hearing required by section 209-d of the Town Law was published and posted as required by law, and is otherwise sufficient; and

(b) That all property and all property owners within the boundaries of the proposed extension 1E of the water district are benefitted thereby; and

(c) That all property and property owners benefitted by such proposed district extension 1E are included within the limits of such proposed district extension 1E; and

(d) That extension of such district is in the public interest.

2. RESOLVED, that the extension 1E of the water district in accordance with the map, plan and report on file in the Town Clerk's office, as the boundaries of the extension shall be finally determined, is hereby approved.

The foregoing resolutions are subject to permissive referendum.

Discussion: Will be advertised; 30 days to file a petition.

Roll call: R. Barton – Aye; E. Martin – Aye; W. Preston – Aye; J. Boyette – Aye; A. White – Aye; J. Rodgers – Aye Ayes 6, Nays 0

Supervisor White reviewed Assistant Water Superintendent's written report covering reports; water sample draws; electric issue at pump house; leak in Burdett under the road; waiting on DOT permissions; frozen water services and meters.

RESOLUTION #26 – offered by J. Boyette, seconded by J. Rodgers

Resolved to approve and authorize the Supervisor to sign the Software Support Contract with Williamson Law Book Company for the Water Billing/Collection Program at an annual cost of \$954.00 effective January 1, 2018 thru December 31, 2018. Ayes 6, Nays 0

Smith Park: no report

Smith Park Water Project: Chatfield Engineers presented the SEQRA review; letter indicating a Type II action; board resolution required; not subject for review. Supervisor White will be meeting with grant writer to get paperwork under motion to get funding application completed.

RESOLUTION #27 – offered by A. White, seconded by L. Martin

Resolved, that in accordance with the New York State Environmental Quality Review (SEQR) procedures, the Town Board of the Town of Hector has reviewed the significance of and potential environmental impact of the replacement of the existing water system within Smith Park with approximately 4,300 linear feet of 2” HDPE water main and appurtenances and replacement of the South Bathrooms;

Further Resolved, that the Town Board hereby concurs with Chatfield Engineers, P.C. that the Project is considered a Type II Action in accordance with 6NYCRR Part 617.5 (c)(2); a replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site;

Further Resolved that the Town Board hereby accepts the Environmental Assessment of this project, prepared by Chatfield Engineers, P.C. The Town Board further declares that, based on the Environmental Assessment, it finds that the projects will result in no significant adverse impacts to the environment and requires no further action. Ayes 6, Nays 0

Code Enforcement: Officer’s Report - none

Assessment: Cold War Veteran’s Exemption Local Law #1-2018. Supervisor White reviewed the proposed Local Law; based on the County’s current law; will be a permanent exemption for those qualified. Discussion of time frame covered from 1945 through 1991; 21 people in Hector affected; \$12,000 exemption unless disabled.

RESOLUTION #28 - offered by E. Martin, seconded by R. Barton

Resolved to advertise for public hearing on Local Law #1 of 2018 Cold War Veteran’s Exemption to be held on February 13, 2018. Ayes 6, Nays 0

Supervisor:

Committee Reports: Third Thursday Committees will meet the 25th of this month.

Zoning Commission: Paul Bursic reported on first meeting; Kristin VanHorn, County Planner facilitated the meeting; covered the process. Commission members need to learn about zoning. Meetings will be the 2nd and 4th Mondays of the month for now; will expect to hold public meetings throughout the town; long term project; ask people to get the word out; all meetings will be public; charged to come up with a report to provide to the town board; once the board accepts the report their work is done; public input greatly appreciated.

Discussion regarding zoning to be built around Comprehensive Plan & Survey. Next meeting January 22, 2018 to establish positions of Chairperson, Vice Chair, secretary, etc. Suggested February 12 to submit information in writing for Commission to review.

Town Clerk/Tax Collector/Court Clerk: December 2017 Clerk’s Monthly Report submitted.

RESOLUTION #29 - offered by Justin, seconded by Liz

Resolved to approve and authorize the Supervisor to sign the Computer Software Support Contract with Williamson Law Book Company for the Town Clerk/Tax Collection program at an annual cost of \$1046.00 effective January 1, 2018 thru December 31, 2018. Ayes 6, Nays 0

Annual Financial Audit Meeting: February 20, 2018 at 5pm to audit financial records.

Adjourned at 8:36pm on a motion by B. Preston, seconded by J. Rodgers.

Respectfully submitted,

Jane M. V. Ike, Clerk