

**TOWN OF HECTOR
REGULAR AUDIT MEETING
January 14, 2020**

Members Present:

Alvin J. White, Supervisor
Jessica Rodgers, Councilwoman
Robert Barton, Councilman
Justin Boyette, Councilman
Elizabeth Martin, Councilwoman

Absent: Michael Bergen, Councilman

Others:

Jane M. V. Ike, Clerk
Randy Rappleye, Highway Superintendent
Jason Santobianco, Enforcement
Robert Stapleton, Water Superintendent
Richard Bump, Deputy Highway Supt.
Katherine Herleman, Cooperative Ext.
Gary & Mrs. Judson Jonathan Wasson
Kirk & Mrs. Peters Ralph Ward
Barb Kelly Paul Bursic

Called to order by Supervisor White at 7:00pm followed by Pledge of Allegiance.

Approval of Minutes: – Delayed until next meeting

RESOLUTION #18 – offered by Barton, seconded by Boyette

Resolved to approve and authorize the Supervisor to make the following Budget

Amendments/Journal Entries: transfer \$2,591.27 from A1990.4 to DA Highway Fund to fund DA9940.8 Ayes 5, Nays 0

RESOLUTION #19 – offered by Martin, seconded by Barton

Resolved to have audited and further authorize the Supervisor to pay the bills from the following funds: General Vouchers #1 thru #23 - \$25,203.22; Highway Vouchers #1 thru #17 - \$69,718.33; Water District Vouchers #1 thru #16 - \$15,926.65; Ambulance District Voucher #1 - \$104.00; Fires Protection District Voucher #2 - \$15,827.06 and Trust & Agency Vouchers #1 thru #3 - \$20,521.38 Ayes 5, Nays 0

Public Comment: 7:03pm - none

Climate Change Sustainability Committee: Katherine Herleman and Gary Judson

Katherine Herleman, Schuyler County Cooperative Extension informed the Board that funding has been restored; NYSERDA and DEC Climate Smart Communities are options that will be available; cross walk document; benefits and projects; Montour Falls has benefited from programs for energy efficiencies.

Gary Judson – Kirk Peters; 15 members on committee; meeting Thursday of this week; if board approves, they will need to affirm the Pledge and designate a board representative to join the committee.

Supervisor White indicated that the LWRP grant committee has a list of items that could be helped with; may be looking at creating a COAD for disaster/emergency situations to help coordinate and move things along; hazard mitigation plan; nice to see community help.

Councilwoman Rodgers reported the LWRP Committee is looking at everything we would like to see in plan and will then proceed to look for grants; stream maintenance is an area of concern.

Gary Judson indicated that hazard mitigation and the LWRP are two areas they could start work on.

Supervisor White reported the LWRP Committee is working on goals and action plans; tri-county VOADS; state wide wall between Schuyler and Seneca counties.

RESOLUTION #20 - offered by Boyette, seconded by Martin

Resolved to add the Climate Smart Communities Pledge as an addendum to Resolution #92 passed on June 11, 2019. Ayes 5, Nays 0

RESOLUTION #21 - offered by Martin, seconded by Barton

Resolved to create/approve a volunteer Town of Hector Citizens Sustainability Advisory Committee and charge the committee with undertaking the tasks related to the Climate Smart Communities Pledge; further resolved to appoint Justin Boyette to be the Town of Hector Town Board representative. The Committee shall also include a Cornell Cooperative Extension of Schuyler County educator with relative expertise. Ayes 5, Nays 0

Department Reports:

Highway: Superintendent Rappleye reported amounts of stone hauled and use on roads with severe ruts; plowing and sanding ongoing; 8-ton weight limit signs were installed; ditching and shoulder work during warm days; new driveway installed; freeze and thaw is damaging many roads. Highway Committee meeting will be Thursday January 23rd at 1:00pm

Water District: Superintendent Stapleton reported number of gallons pumped and treated; annual total just over 40 million gallons; water testing samples up to date; monthly reports filed; water service re-activation in Burdett; working on current billing; Pall skid tank welded and repaired; generators in good working order; both trucks in service; both well pump houses in good operating condition; attending the Seneca-Keuka Lake Training at Hobart & William Smith Colleges in Geneva on January 30th.

Well Conversion Engineering: Checked with other local municipalities regarding working relationships with Engineers; looking for references. Engineering Quotes for well development; connection to pump house and the Burdett South water extension. Quotes received from MRB, Labella, Hunt and Fagan Engineering.

RESOLUTION #22 - offered by White, seconded by Martin

Resolved to create map, plan and report for the Burdett South water district extension at a projected cost of \$10,000 subject to permissive referendum. Ayes 5, Nays 0

RESOLUTION #23 - offered by Boyette, seconded by Rodgers

Resolved to accept the RFP from Fagan Engineering for the new well development and connection at a cost of \$5000 and authorize the Supervisor to sign acceptance of the proposal. Ayes 5, Nays 0

RESOLUTION #24 - offered by White, seconded by Boyette

Resolved to accept the RFP from Fagan Engineering of \$9500 and authorize the Supervisor to sign acceptance once the cost of creating the map, plan and report is approved. Ayes 5, Nays 0

RESOLUTION #25 – offered by Boyette, seconded by Martin

Resolved to approve and authorize the Supervisor to sign the Williamson Law Book Support Contract for the Water District billing program effective January 1, 2020 thru December 31, 2020 at a cost of \$ 992.00 Ayes 5, Nays 0

Code Enforcement: Officer Santobianco reported number of permits issued; construction value and permit fees collected in December 2019; permits are slow; working on organization and cleanup of records. He will put together a FAQ for website and Face Book page.

Smith Park: Working on a Job Description and advertisement for Park Manager

RESOLUTION #26 - offered by White, seconded by Boyette
Resolved to appoint Jason Bond and Mark Fabrizi as Smith Park laborers effective immediately.
Ayes 5, Nays 0

Assessment: no report

Zoning Commission: Will have draft completed in the next couple of months; will advertise next set of public meetings and will have document available (120 pages) on line and at Town Hall; hoping to hold public meetings in April; plan to wrap up and present a document to Board in June; includes 3 areas; rural, lake front and Route 414 corridor.

Town Clerk/Tax Collector/Court Clerk: Monthly Report submitted to board.

County Change in Aged & Disability Exemption Income Limits: have not received and updated information from County yet; will check again before February meeting.

RESOLUTION #27 – offered by Boyette, seconded by Martin
Resolved to approve and authorize the Supervisor to sign the Williamson Law Book Clerk/Tax Collection Software Support effective January 1, 2020 thru December 31, 2020
Ayes 5, Nays 0

Supervisor:

Capital Assets Policy: February agenda for adoption.

Committee Reports: Communication Committee now has a way to live stream board meetings; tonight, being the first trial.

Annual Financial Audit Meeting: set for February 6, 2020 @ 5PM

Adjourned at 8:17pm on a motion by Councilwoman Martin, seconded by Supervisor White.

Respectfully submitted,

Jane M. V. Ike, Clerk