

**TOWN OF HECTOR
YEAR-END AUDIT MEETING
December 30, 2019**

Members Present:

Alvin J. White, Supervisor
William Preston, Councilman
Justin Boyette, Councilman
Elizabeth Martin, Councilwoman
Jessica Rodgers, Councilwoman

Others:

Jane M. V. Ike, Clerk
Randy Rappleye, Highway Superintendent
Robert Stapleton, Water Superintendent
Jason Santobianco, Code Enforcement
Joshua Mikkelsen, Assist. Water Supt.

Absent: Robert Barton, Councilman

Called to order by Supervisor White at **1:07pm** followed by Pledge of Allegiance.

RESOLUTION #161 – offered by Boyette, seconded by Martin

Resolved to approve the minutes of December 10, 2019 as presented. Ayes 6, Nays 0

RESOLUTION #162 - offered by Martin, seconded Preston

Resolved to approve and authorize the Supervisor the make the following Journal entries and budget amendments and authorize year end closing entries to be made as needed: transfer \$492.00 from A1990.4 Contingency to A7110.4 \$408.72 and A7510.4 \$83.73; transfer \$1844.10 from DA5142.41 to DA5130.4 \$1221.57 and DA5142.41 \$622.53; transfer \$2626.01 from SF9040.801 to SF3410.401; transfer \$2728.66 from SF9040.803 to SF3410.403; transfer \$316.21 from SW1990.4 to Sw8310.4 \$211.2 and SW8330.2 \$105.09
Ayes 5, Nays 0

RESOLUTION #163 - offered by Boyette, seconded by Martin

Resolved to approve the preliminary Accounts Payable/Encumber List and authorize the Supervisor to make the necessary budget amendments. Ayes 5, Nays 0

RESOLUTION #164 - offered by Martin, seconded by Boyette

Resolved to have audited and further authorize the Supervisor to pay the bills from the following funds: Highway Vouchers #301 thru #317 - \$19,555.65; General Vouchers #399 thru #418 - \$13,164.82; Water District Vouchers #214 thru #225 - \$7,133.93 and Trust & Agency Voucher #43 - \$38.00
Ayes 5, Nays

Public Comment: None

Department Reports:

Highway:

RESOLUTION #165 - offered by Boyette, seconded by Rodgers

Resolved to accept the bids from Auctions International as follows: 1985 Military generators \$470.00; 1990 International Dump Truck \$5000.00; 2006 Ford F250 Pick up \$570.00; and 2009 Military Freightliner \$20,800 for a total of \$26,840.00
Ayes 5, Nays 0

Hector Hamlet Boundaries & Reduced speed limit: DOT is asking for boundaries of the Hamlet of Hector; median speed from study was 54 mph. Discussion of North of Ball Diamond at Walsh Road south to Bond Smith Park Road. Three blind curves in that distance along with firehouse, post office, church and Dandy along with residences and businesses.

RESOLUTION #166 - offered by Martin, seconded by Preston

Resolved to authorize the Highway Superintendent to post the following roads effective immediately through May 15, 2020 with a weight limit of 8-tons due to constant freeze and thaw that is causing the roads to begin to break up. Ayes 5, Nays 0

Water District: Superintendent Stapleton reported the following: Water testing up to date, leak in T-1 skid tank to be plastic welded; both trucks back in service; RFP's on new well and extension will be presented at January 14, 2020 meeting.

Code Enforcement: Officer Santobianco reported December has been a slower month; 3 permits issued; inspections continuing; Dandy progressing with construction; Sheriff's Office called him out on a Town of Dix residence Christmas Eve for a melted outlet; Fire Department could not leave without Code Enforcement checking hazard and determining if the structure was safe.

Town of Montour has no Code Officer and has asked Jason for assistance; he is willing to help out on a temporary basis until they find someone. Supervisor White and Supervisor Scott from Montour may discuss a Shared Services agreement for the future.

Smith Park: Supervisor White has asked Janine to submit reports for the annual financial audit meeting.

Town Clerk/Tax Collector:

Ag & Markets completed a Shelter and DCO Inspection in Schuyler County; everything was satisfactory.

Supervisor:

Video or Audio recording of meetings discussed: most public want live streaming; that presents its own set of concerns; no equipment has been ordered at this point; further research will be done. Resident who brought this up has purchased live streaming equipment; plans to live stream zoning commission meetings and will be in touch to offer assistance.

Discussion of information that could be clarified for people regarding budget, processes, bills, Town Boards responsibility and duties, etc. Government structure discussed.

NYC Association of Towns Conference: Discussion regarding who is interested in going or not; transportation by bus, multiple cars, or rental vehicle. Number of rooms needed will depend on who's going.

RESOLUTION #167 - offered by Preston, seconded by Boyette

Resolved to authorize the Supervisor to register; book hotel rooms and look into transportation for Town Board members and Department Heads to attend NYC Association of Towns Conference February 16 -19, 2020. Ayes 5, Nay 0

Adjourned at 2:35pm on a motion by Councilwoman Martin, seconded by Councilman Preston.

Respectfully submitted,

Jane M. V. Ike, Clerk