

**TOWN OF HECTOR
REGULAR AUDIT MEETING
October 8, 2019**

Members Present:

Alvin J. White, Supervisor
Justin Boyette, Councilman
Robert Barton, Councilman
William Preston Councilman
Jessica Rodgers, Councilwoman
Elizabeth Martin, Councilwoman

Others:

Jane M. V. Ike, Clerk
Randy Rappleye, Highway Superintendent
Jason Santobianco, Code Enforcement
Robert Stapleton, Water Superintendent
Ralph Ward David Lamoreaux
Richard Bump Barb Kelley

Called to order by Supervisor White at 7:00pm followed by Pledge of Allegiance.

Moment of silence in memory of Town Justice Dales Jaynes

RESOLUTION #126 – offered by Preston, seconded by Martin

Resolved to approve the minutes of September 10, 2019 as presented. Ayes 6, Nays 0

RESOLUTION #127 – offered by Martin, seconded by Boyette

Resolved to approve and authorize the Supervisor to make the following Journal Entries/Budget Amendments: Transfer \$2,500.00 from A7110.11 Smith Park Asst. Manager to A7110.12 Smith Park Lifeguards/laborer; transfer \$8,417.00 from A599 Appropriated Fund Balance to A9901.9 Interfund Transfer and from DA5031 Interfund Transfer to DA9040.8 Employee Workmen's Comp; transfer \$4,686.00 from DB599 Appropriated Fund Balance to DB9040.8 Employee Workmen's Comp; transfer \$5,038.00 from DB5112.2 Capital Improvements Chips Projects to DB3501 Chips Aid and from DA3501 Chips Aid to DA5130.2 Equipment from Taxes; transfer \$13.07 from DB599 Appropriated Fund Balance to DB9060.82 Dental Insurance; transfer \$60,000 from SW599 to SW8320.2 Equipment; transfer \$16,989.44 from H1-599 Appropriated Fund Balance to H1-7110.2 Park Ayes 6, Nays 0

RESOLUTION #128 – offered by Boyette, seconded by Preston

Resolved to have audited the bills to be paid and further authorize the Supervisor to pay the bills from the following funds: General Vouchers #298 thru #332 - \$21,595.81; Highway Vouchers #223 thru #249 - \$51,868.10; Water District #160 thru #177 - \$7,244.89; Trust & Agency Vouchers #34 thru #36 - \$21,659.91; and Capital Projects Smith Park Voucher #17 - \$16,989.44 Ayes 6, Nays 0

Public Comment: 7:12pm no comments

Department Reports:

Highway:

Highway Inventory: Copy of updated inventory provided to the Board for approval.

RESOLUTION #129 – offered by Martin, seconded by Preston

Resolved to accept the 2019 Highway Equipment Inventory as presented by the Highway Superintendent. With addition of replacement dump box for truck #3. Ayes 6, Nays 0

Superintendent Rappleye reported the MEO positions has been filled by Corey Vondracek. Temporary sub-MEO's; Charlie Stevenson will stay on for one more year; want to add a fourth temporary position.

RESOLUTION #130 - offered by Boyette, seconded by Preston

Resolved to create a fourth sub-MEO position for the Highway Department. Ayes 6, Nays 0

Rate of pay will be discussed in budget workshop. First Aid and CPR training has been done; hearing tests have been completed; mowing nearly done; gravel projects completed except Burnt Hill and Kenyon; fall grading started; sand being made; equipment repairs discussed; still renting excavator until Doosan is repaired; Road inventory sent to State DOT; had to adjust Shuler Road due to gravel section; Satterly Hill all stone and oil from Village to Matthews; Spaulding's Gravel contract renewal last done in 2013; 58 cent increase per yard requested; want a year to year contract at this time; their pit is where we get our road sand; new contract will be reviewed by Attorney Halpin; will need to start increasing budget line item for sand when this pit is no longer available; hope to have contract for approval by October 15 budget meeting.

Water District: Superintendent Stapleton reported gallons pumped and treated; water testing for PFAS PFOAS done today; will count for 2020 testing requirements; DOH, DEC, DMR reports filed; meter changeouts; seasonal turn offs on going; Dandy Jr almost up and running; Pall skid has a small leak to be repaired; generators and air compressors in good working order; well house chlorine pump went down; taken apart and repaired; both trucks in service; Smith Park water system warranty expires soon; new well drilled; trucks out with little damage; start winterizing tomorrow; Burdett pump house in good working conditions; Southern Tier Water Works training completed; scrap metal taken to junk yard. Superintendent Stapleton and Supervisor White are going to Village of Wilmington this month to look at Zenner AMI meters and meter reading system. Water rate increase proposed effective January 1, 2020; recommending 3% on base rate; overage rate and capital improvement reserve fund.

RESOLUTION #131 – offered by White, seconded by Boyette

Resolve to increase all water rates 3% effective January 1, 2020 as follows: Base bi-monthly rate minimum bill with up to 10,000 gallons of usage will be \$70.49; all gallons above 10,000 will be billed at \$8.42 per thousand gallons; Capital Improvement Repair Reserve Fund will be billed at \$1.22 per thousand gallons used. Ayes 6, Nays 0

Potential Water District Extension Burdett South: Water Advisory Board reviewed the request and recommends we proceed; first step is a resolution appropriating amount to prepare map plan and report; subject to permissive resolution; need Engineering including cost estimates to include in resolution; tentatively add Skyline Drive from CR9 to tank; 24 signatures on petition. Board agreed that we should move forward and get engineering quotes, etc.

Delinquent Water Notices: Notices were sent 9/15/19 with an October 25, 2019 due date.

Code Enforcement: Officer Santobianco covered permits issued in September; revenues to date still steady; solar growing; company looking to place a solar farm in the eastern portion of the town. Supervisor White indicated we need to investigate what regulations are and what we may need to put in place; Article 10; economic benefits. Second round of classes completed; focused on fire inspections. Horseheads Code Enforcement will allow Jason to shadow them on a couple of fire inspections next week; they know the Williamson Law Book program quite well and will provide some training also; much more we can do in the system than what we are currently using. Dandy project moving forward; waiting on reports from DOT on parking and road entry; certification of contract for 10x10 area of asbestos to be removed; have spoken with other State Agencies; everything looking good.

RESOLUTION #132 – offered by Boyette, seconded by Preston

Resolved to approve and authorize the Supervisor to sign the Computer Support Contract with Williamson Law Book Company for the Code Enforcement Program at a cost of \$424.00 effective 10/1/19 through 9/30/20. Ayes 6, Nays 0

Assessment: Assessor's Report

Assessment Small Claims Case: No changes were made to the assessment by the Hearing Officer.

Smith Park: Current revenue at \$108,315.30; one non-electric seasonal site available; winter storage fees coming in.

Zoning Commission: No report as the next meeting is October 28, 2019

Town Clerk/Tax Collector/Court Clerk: Clerk Ike submitted monthly report covering revenues and expenditures. Clerk Ike also asked for permission to hold a Rabies Clinic Authorization

RESOLUTION #133 – offered by Preston, seconded by Martin

Resolved to authorize the Clerk to proceed with holding a Rabies Clinic on October 30, 2019 from 6 to 8 pm in the Highway Garage and further resolved to cover the cost of the vaccine. Ayes 6, Nays 0

Supervisor:

Committee Reports: Financial committee is working on a Capital Equipment Policy; long term equipment plans for highway; Park and Water; looking at a new Highway Garage; would like to get some financial consultant help; need to look for an engineering firm; may need to include addition on town hall. Financial Committee will meet with Municipal Solutions to discuss options.

RESOLUTION #134 – offered by Preston, seconded by Martin

Resolved to authorize Janine Bond attend the PERMA trainings in Geneva, NY on October 21 and October 22, 2019. Ayes 6, Nays 0

Schuyler County Ag District Renewal: Public hearing will be held by Schuyler County October 15, 2019 at 6:30pm

Logan Cemetery: Town Acceptance Resolution discussed. Bank account monies need to be transferred to Town; need to check with State Comptroller as to where and how the monies need to be kept.

RESOLUTION #135 – offered by Boyette, seconded by Martin

Logan Cemetery Conveyance Town Acceptance Resolution

Town of Hector, County of Schuyler

WHEREAS, there has been established in this town a cemetery known as the Logan Cemetery Association, Inc., which association maintains a public cemetery located at Terry Berry Road, tax id#13.00-1-22.116 in the Town of Hector, Schuyler County, and owns real property in said Town; and

WHEREAS, said association has under its care certain funds for perpetual care, permanent maintenance, special trust, general, deposited in the following bank: Chemung Canal Trust Company

WHEREAS, the association has been and still is unable to procure sufficient income from above investments, the members of the association and from the representatives of the deceased persons interred in the cemetery.

WHEREAS, the cemetery association has requested that the Town of Hector, pursuant to Section 1506(j) of the Not for Profit Corporation Law, accept the conveyance of the cemetery premises and transfer assets.

RESOLVED, that the Town of Hector accept the conveyance of the cemetery premises and the transfer of assets from the cemetery association, such conveyance shall be subject to all agreements as to lots sold and burial rights therein, and all trust, restrictions and conditions upon the title or use of the real property or assets. Ayes 6, Nays 0

Miscellaneous/Correspondence/Other:

Class Action Notice on Opioids: see no reason to opt out of class action suit.

On a motion by Councilwoman Martin, seconded by Councilman Preston, meeting adjourned at 8:35pm.

Respectfully submitted,

Jane M. V. Ike, Clerk