

**TOWN OF HECTOR
REGULAR AUDIT MEETING
September 11, 2018**

Members Present:

Alvin J. White, Supervisor
Jessica Rodgers, Councilwoman
Elizabeth Martin, Councilwoman
Justin Boyette, Councilman
William Preston, Councilman
Robert Barton, Councilman

Others:

Jane M. V. Ike, Clerk
Randy Rappleye, Highway Superintendent
Robert Stapleton, Water Superintendent
David Patterson, Code Officer
Dale Walter, Burdett Mayor
Jeff Mangus Ralph Ward
Tom Kiernan Steve Crout
Ben Dickens Jason Kelley
Colin McNaull Barb Kelley
Mel Dean Lisa Dean
Alan McIlroy, Assessor

Called to order by Supervisor White at 7:01pm followed by the Pledge of Allegiance.

Supervisor White offered a brief moment of silence in honor of 9/11

RESOLUTION #149 – offered by Martin, seconded by Preston

Resolved to approve the minutes of July 10, 2018 as written and August 16, 2018 as corrected.

Ayes 6, Nays 0

RESOLUTION #150 – offered by White, seconded by Barton

Resolved to approve and authorize the Supervisor to make the following Budget Amendments/Journal Entries: Transfer \$3000 from A1990.4 Contingency to A8160.4 Recycling; transfer \$700 from A1990.4 Contingency to A1220.4 Supervisor's Contractual; transfer \$830 from A1990.4 Contingency to A1680.4 Computer Support; and transfer \$762.80 from A 1990.4 contingency to A5132.22 Highway Salt Storage Building. Ayes 6, Nays 0

RESOLUTION #151 – offered by Boyette, seconded by Preston

Resolved to have audited the bills and further resolved to authorize the Supervisor to pay the bills from the following funds: General Vouchers #269 thru #298 - \$15,544.84; Highway Vouchers #198 thru #218 - \$51,684.83; Water District Vouchers #141 thru #159 - \$16,652.95; Capital Projects Voucher #1 - \$195,586.06; and Trust & Agency Vouchers #17 thru #19 - \$2,106.79 Ayes 6, Nays 0

Public Comment: 7:11pm

Tom Kiernan asked if there were any plans for picking up debris and junk and cleaning out streams; Schuyler County equipment parked off 414 – where are they working; crews have been on other roads; is there any help for Club Seneca. Supervisor White stated all requests for assistance must go through the State at this time; make sure you call 211 and get on the list. Tom Kiernan also asked if anyone is going to do something or do we have to do it ourselves. Supervisor White stated that we don't have all the answers yet; the State is doing some things; he speaks with Lisa at NYS every day.

Lisa Dean complained about going out back between the buildings to get to Recycling Dumpsters; bottom of car hits; dumpsters should be moved. Lisa also asked who updates web site; change in time on zoning commission not posted; no minutes since June. Clerk apologized they were late; July & August were put up this afternoon; Councilwoman Rodgers reported the time is correct on Zoning page; calendar did not automatically update; has now been fixed.

Dale Walter and Jason Kelley – Village of Burdett Fire Department: looking to get a boat up and running for EMS and Fire for things along the lake; Sheriff's boat and/or Watkins Glen's boat gets dispatched now; sometimes it takes quite a bit of time to get them on the water to respond; looking at a tritoon (pontoon with 3rd toon) boat to have access for the Burdett district; have volunteers that want to step up; cost of boat, equipment and training needed; design of boat they are looking at allows for rescue including CPR if needed; have secured a place to keep it on the lake. Councilman Preston suggested talking to the Town of Dix also as they do not have a boat either.

Dale Walter reported they have upgraded 1st responder truck; hope to replace pumper truck next year; 11 new members; requires new turn out gear. Supervisor White suggested the Fire Department sit down with public safety committee to work through needs and numbers; set September 17 at Burdett Firehouse at 7pm. Dale Walter also reported that all Burdett calls average 10 or 12 members responding no matter what time of day. Supervisor White thanked Burdett Fire Company for responses the day of the flood; lots of property damage, no loss of life; job well done.

Councilman Barton asked about boat that was approved by town several years ago but never came to fruition. Jeff Mangus reported that Hector Fire Company asked for a boat several years ago but did not have the manpower to support and run. Councilman Barton asked what is the emergency requirement for a rescue boat; where are they specified; what is the plan; what/where is the plan for a boat; Fire Company needs to draft a mission statement.

Department Reports:

Highway: Superintendent Rappleye reported they will begin making winter sand soon; upper Ball Diamond on hold right now; 3/4 mowing done for 2nd time; a few pipe changes as result of flooding; thanked other municipalities for help with flood repairs; 2 pipes on Dugue Road must be replaced; one on Shumway done today; Cass Road has been patched; will need to blacktop some of it next week; pipe on Ball Diamond collapsed last week, was replaced last Thursday; all roads are open and passable; fall grading has started. Some cosmetic repairs due to flood event still to get done. Both loaders have been repaired and are back in service.

Salt Storage Building: Contractor feels they will meet the deadline, should be starting soon.

Havens Road Old Bridge/Road Abandonment: Surveyor has been hired; should be hearing soon.

Bishop Corner Culvert Project: postponed until 2019; water did go over there but did not damage road.

Water District: Superintendent Stapleton reported 137,000 gallons daily average, DOH reports filed; reading meters now for billing; training for new meter reading system this week; 1 meter upgrade to a commercial use with meter pits and backflow; meter upgrade in Valois will require a meter pit; 8/22 Peach Orchard Spur water main break; energy audit cancelled – will reschedule for a later date; suspended water flushing for this fall; will complete in Village of Burdett; water leak survey will be done next week; 2017 water quality report certified. No news on Barber property Church Street, Burdett. Lake shore water supply survey; Supervisor White indicated we need to look at survey again and get one sent out with letter. We had lots of help from other organizations and municipalities; flood waters did not impact out wells; Smith Park faired very well during the storm event; concern that Route 414 erosion has not been fixed where the water main break was; will need to contact DOT engineer. Thanked DOH, DOT, Empire Telephone, Village of Ovid, Romulus Water District, State Police, Towns of Tyrone & Bradford Highway Departments, Web Company, Schamel Brothers, Schuyler County, and many others.

Well Test Boring Report: will have the Water Advisory Board review before coming back to Town Board.

Club Seneca Water District Extension: USDA applications submitted in this year's budget cycle, waiting for response; SEQRA signed and filed; need USDA response in order to go back to Comptroller's Office for approval.

Smith Park: Manager's written report reviewed by Supervisor White

Terry Electric will do electric repairs for Morsch; water main replacement project completed with exception of some final grading to be done in spring.

The water project is complete except for some electric line repairs and a final grade and seed in the spring. Paul Terry is doing the electric line repairs at the expense of Morsch Pipe. Morsch Pipe will be back in the early spring (pre-open) to do final grade and seed after the ground settles.

The boat launch is now re-opened through November 30. We were able to open the beach after the storm damage closing and kept it open through Labor Day.

The plan for this Fall is to do some clearing and leveling work at the park and try to make at least two sites as pull-through for some of the 35' plus size campers.

The seasonal campers will get a letter this week with the most up to date information regarding the project and potential opening time frame for the 2019 season.

South Bathroom Replacement Project: Bid opening October 4, 2018 at 10:00am; hope to award on at October 9th meeting.

LWRP Grant Application Status: Don't expect to hear anything until at least December.

Code Enforcement: Officer's written report provided to board; activity report needs to be from first of month to last of month.

Zoning Commission Report: Mecklenburg public meeting went very well; 46 people attended; consultants were surprised; have verbatim account; have written notes; slides will be modified for next meeting; will be clarified as much as possible to not be so technical; frequently asked questions list will be created. Next meetings - September 18 at Searsburg Grange, September 19 at Burdett; Sept 27 Hector; still meet 2nd and 4th Mondays of each month at 6 pm; adoption of zoning is not subject to public referendum; board is empowered to accept or reject. Councilwoman Martin suggested a slide of the timeline for progression of process be added to the upcoming meetings.

Assessment: Assessor McIlroy reported that the sales analysis is showing that the Towns of Dix, Montour, Hector and Orange need updating; they will be reassessed for 2019 Final Roll as assessments are lower than they should be equally across the towns; reviewed the length of time for updates and the need. After Grievance Day there were no small claims or certiorari proceedings in 2018; more often values are adjusted; helps to educate the tax payers to the process; encourage anyone to come in anytime to challenge their assessment. Supervisor White recommended that a public informational meeting be held to answer questions before the notices go out with changes.

Assessor McIlroy has taken 4 of 6 required classes to finish state certification; Ag renewals will be sent out soon; application for Enhanced Star and low income senior exemptions have changed for 2019; income verification program is mandatory this year; exemptions will be denied if not completed; new separate application must be done for low income senior exemptions; March 1st is still the deadline; Vicky Flynn is retiring at the end of October; Joe Sabin will become acting assessor for her 4 towns.

Town Clerk/Tax Collector/Court Clerk: Clerk's Monthly Report Submitted to the board.

Update on DECALS hunting license system – some hunters have not received their lifetime license packets; we have been replacing tags which then we have to call to get fees reversed; they have discovered the problem and should be mailing to those that have not gotten them replaced. Sales have been busy as October 1st is the deadline to apply for a doe permit.

Supervisor:

nexAmp Solar Program: Kelsey Fiori reported that as of October 1st all of our accounts are changing electric supplier to nexAmp. Now we can benefit from the 10% solar exemption; should cut our electric considerably next year; 7 or 8 accounts qualify; should save approximately \$400; need board to vote to participate; waiting for NYSEG to connect Newfield solar farm to the grid; offsetting 27 metric tons of CO2; equivalent of 71,213 miles driven by average cars; will create a separate bill monthly at this time; hoping to have consolidated billing approved soon.

RESOLUTION #152 - offered by Martin, seconded by Barton

Resolved to approve and authorize the Supervisor to sign the contracts for 8 electric accounts with nexAmp to take advantage of the 10% solar exemption. Discussion: additional bills, additional paper, additional labor; etc. Ayes 5, Nays 1 (Bill)

RESOLUTION #153 - offered by Boyette, seconded by Martin

Resolved to authorize Supervisor White to attend Cash Management and Internal Controls Training in Canandaigua November 15, 2018. Ayes 6, Nays 0

Emergency Management Plan: Councilwoman Martin asked questions regarding page 2 sequence of actions; assemble at specified location. Discussion of State of Emergency process, etc.

Damage reports mostly done by Highway and Water; documentation gets submitted for reimbursement.

Barge has been on the lake until today picking up debris; any further will be removed from land if needed; State is reviewing all the items on the 211 list to develop a more formal plan of action; issues with debris removal and stream repairs still remain; Governor's web site indicates FEMA will come out and review data; we have met the \$28.8 million threshold; waiting to hear the next step.

Councilwoman Martin commended Alvin, Justin, Jane and everyone else who kept up with this whole process.

RESOLUTION #154 – offered by Martin, seconded by Boyette

Resolved to adopt the Emergency Management Plan Revised. Ayes 6, Nays 0

Moratorium on Heavy Industrial Manufacturing: Draft moratorium given to board to review; if adopted would be valid 6 months to a year; comments should be brought to next meeting.

Moratorium on housing developments: Councilwoman Rodgers reported that a resident has requested a moratorium regarding housing developments until a zoning decision is made; due diligence would need to be done to determine if a moratorium would be beneficial; board should review request for future discussion. Concerns with what can happen in 6 months to a year; does not take place overnight; Councilwoman Martin – no current mechanism where we would be alerted as to what's being applied for; real questions; should this be looked at by the zoning commission. Paul Bursic reported that the zoning commission has looked at how the Town could control growth; if you don't have zoning than you have no way to prevent development; only way to forestall is by municipal moratorium. Supervisor White asked what are the true implications. Councilman Boyette questioned this issue being brought up by one individual; apparently coming back to one property developer. Councilwoman Rodgers believes the alarm stemmed from Single Island Shores and then Schickel; both happen quickly in people's eyes; how many more can pop up. Paul Bursic stated the zoning commission cannot provide further help; suggest consult with Attorney. If zoning commission recommends a moratorium then is there better justification to proceed with a moratorium? Councilman Barton – we don't have the structure that offers the observation; board should consider the outcome it wants and then get the wording that makes it happen; the email request just came in today. Councilman Preston suggested putting the subject out on the web page and let people come forward to tell the board what they want.

Lisa Dean - need to think about the entire Town of Hector not just the lake area, etc.
Councilwoman Martin – currently anyone can build anything they want; the purpose of the moratorium means they have to ask first. Clarification of Moratorium - moratorium means you cannot until the moratorium expires. Councilman Boyette – we cannot move forward based on one person's concerns. Discussion continued regarding moratorium, developments, zoning here or there or where.

RESOLUTION #155 - offered Preston, seconded by Boyette

Resolved to approve and authorize the Supervisor to sign the Software Support Contract with Williamson Law Book Company for the Payroll program effective 9/1/18-8/31/18 at a cost of \$830. Ayes 6, Nays 0

Set Fall Budget and Regular Meeting Dates & Times: October 4 at 6pm Budget Workshop; October 9 at 7pm Regular Audit Meeting; October 11 at 6pm Budget Workshop; October 16 at 6 pm Budget Workshop; October 23 at 6pm Budget workshop if needed; November 8 at 7pm Regular Audit Meeting; November 13 No meeting; December 11 at 7pm Regular Audit Meeting.

Adjourned at 9:22pm on a motion by Councilwoman Martin, seconded by Councilwoman Rodgers.

Respectfully submitted,

Jane M. V. Ike, Clerk