

TOWN OF HECTOR
REGULAR AUDIT MEETING
August 16, 2018 (postponed from 8/14/18)

Members Present:

Alvin J. White, Supervisor
Justin Boyette, Councilman
Elizabeth Martin, Councilwoman
Jessica Rodgers, Councilwoman
Robert Barton, Councilman

William Preston, Councilman – absent

Others:

Jane M. V. Ike, Clerk
Randy Rappleye, Highway Superintendent
Robert Stapleton, Water Superintendent
Ralph Ward Ben Dickens
Jeanne Chapman David Lamoreaux
Mike Bergen Barb Kelley

Called to order at 7:05pm by Supervisor White followed by Pledge of Allegiance

Approval of Minutes – July 10, 2018 delayed to next meeting

RESOLUTION #137 – offered by Rodgers, seconded by Martin

Resolved to approve and authorize the Supervisor to make the following Budget Amendments/Journal Entries: transfer \$2000 from a1990.4 contingency to A1620.2 Equipment; transfer \$140.00 from a1990.4 contingency to A1680.4 Software Maintenance; transfer \$2500 from A1990.4 contingency to A8097.4 LWRP grant; transfer \$3176.36 from A1990.4 to A8160.4 Recycling; transfer \$18.68 from A 1990.4 contingency to A9040.8 workmen's comp.; transfer \$21.07 from DA fund balance to DA9040.8 workmen's comp; and transfer \$212.00 from DA fund balance to DA9075.8. Ayes 5, Nays 0

RESOLUTION #138 – offered by Boyette, seconded by Martin

Resolved to have audited and further authorize the Supervisor to pay the bills from the following funds: General Fund Vouchers #228 thru #268 - \$36,918.20; Highway Vouchers #176 thru #197 - \$43,319.06; Water District Vouchers #120 thru #140 - \$22,450.10; Fire Protection Districts Voucher #2 - \$31.39; and Trust & Agency Vouchers #15 thru #16 - \$1020.94 Ayes 5, Nays 0

Supervisor White informed the Board that cash flow in Highway is short to cover the CHIPS projects bills paid; transferred monies from DB to DA; will reimburse DA when CHIPS reimbursement which has been approved is received.

Katherine Herlemen – Clean Energy Communities Program – did not appear

Public Comment: 7:15pm

Councilwoman Martin thanked the Highway Department for their excellent work on the road during this emergency; Councilman Boyette thanked the water department also.

Comment period closed at 7:16pm

Update on State of Emergency:

Supervisor White informed the Board that the Town of Hector is still under a State of Emergency; many roads are closed; boil water and conserve water advisories are in place; Highway Superintendent Rappleye and Supervisor White attended Emergency Management meeting this morning and met with DEC Commissioner this afternoon; swift water rescues were executed; water surrounded Fitch House and San Felice; Valois Point and Peach Orchard Point in poor shape; Peach Orchard Sawmill Creek plugged and flooded; debris in lake is unreal; Phish concert cancelled by County, we have been asking for state help.

Emergency Contractor LW Whitford will move in to start clean up and restoration of Park Avenue. Schuyler County Soil & Water will help with Peach Orchard. State DOT has pulled 3 crews from other regions to come help; emergency repair to State's gravel pit should be done by tomorrow; concerns with another storm coming in tonight.

Private Roads: some on Valois Castle cannot get out; drones will be flown over area to attempt to check on private road and creeks; Department of Financial Services mobile command center will be in the area; State will help us with PR; Incident command will be staged at Hector Fire House; threshold for Federal money is \$28 million throughout the state; State level for Schuyler is \$67,000

Department Reports:

Highway: Superintendent Rappleye reported total list of roads closed Tuesday; some are reopen; will still need some work on others to open; Brian Kelly, NYSDOT has informed us to ask – they'll get it; Cass and Park Ave might open tomorrow; pipes in areas plugged; DOT will work on tomorrow; DOT will work thru the weekend; Schuyler County Soil & Water will do Peach Orchard unless contractor is done with Park Ave. tomorrow; Lake street is contracted out; will be a long project; bridge will need to be inspected once the car can get off. This has been considered a 200 year storm every 3 hours for a 24 hour period.

Other Highway work in July: 2nd mowing on going; gravel processed; gravel and oil & stone projects might get delayed; Black and Williamee road pipes replaced; MSHA report filed. Met with property owner bordering Sirrine Road to see if we could widen; not interested; property is for sale.

John Deere loader brakes \$2000+; front axle had no oil; prices: \$28,000; remanufactured \$26,000; core charge rebate \$3000; rebuilt \$20,000 without labor; repair line balance \$69,000; cat loader turbo replaced; cat tech will come look; down to one loader; currently have a loaner from T/Ulysses; Mike Bergen suggested checking into a used one out of Texas – half the cost of a remanufactured.

Best preparation for tomorrow is doing your best today.

Salt Storage Building: contracts are signed; pre-construction meeting next week.

Havens Road Old Bridge/Road Abandonment: – met with Attorney Halpin; McCoon's will pay for survey; Rob to do some research.

Bishop Corner Culvert Project: – delayed to next year; will bid in early 2019

Water District: Superintendent's Report

Storm damage: 7:02am 3 wash outs; major at Club Seneca/414; broken 30 ft. of pipe; Village of Ovid manpower; Romulus equipment; State Trooper asked if we needed anything; Webb Company got pipe here Tuesday; Empire Phone got there; back in service 4:15pm isolated sections to reroute water; kept South Falls off until could see; 1 mile from Peach Orchard to Matthews without water; crews re-built decking; DOT sent flaggers; filled tanks; and are filling again; conservation will be lifted Friday; boil water will be lifted when labs clear; plant and filter system working well;

Regular report: 138000 gallons daily consumption; samples tests up to date; lead & copper next month; 8 meters changed; 3 left in district not working; Wilkinson Road upgrade; new service on Bassett; shut off repaired on 414; leak in Burdett in the middle of the road repaired; energy audit for next week will be rescheduled; master meter training in September for new meter reading system; power outage 7/16; pole leaned and blew fuses; ran on backup power; truck repairs; Bouille electric VFD issue working on it; letter survey postponed; Barber property – Attorneys have talked on Monday – meeting sometime; attended alga bloom symposium; if people have a water well along the lake, they should not drink from it; could hand out bottles for them to get tested; leak survey set up for August 28.

Club Seneca Water District Extension: Working on USDA application; submitted pre-application yesterday to get into this year's budget.

Supervisor White thanked Josh and Hobe for all their efforts during the storm clean up; Tyrone & Bradford hauled gravel for repairs along with Tom Cook from Odessa Sand & Gravel.

Smith Park: Manager's Report – Park is in surprisingly good shape; have a new point by the boat launch; hope to be able to re-open swimming.

RESOLUTION #139 - offered by Martin, seconded by Rodgers
Resolved to appoint Kendra Larson as a Smith Park Lifeguard effective August 14, 2018 thru September 3, 2018 at the rate of \$15.00. Ayes 5, Nays 0

Water Main Replacement Project: Work has started; delayed a bit with the storm; will be off tomorrow and will be back on Monday.

South Bathroom Replacement Project: Pre bid meeting today; Bid opening August 23; would like to award August 28 if acceptable.

RESOLUTION #140 - offered by White, seconded by Boyette
Resolved to set August 28, 2018 at 7pm as a Special Meeting to award the bid for the Smith Park South Bath House project. Ayes 5, Nays 0

LWRP Grant Application Status: Has been submitted by Elan Engineering; award is usually in December; applied for \$110,000; will need to create a steering committee;

Code Enforcement: Officer's written Report provided to board

RESOLUTION #141 - offered by Martin, seconded by Barton
Resolved to accept the bid through Auctions International and authorize the Supervisor to sell the 2003 Subaru at a price of \$1350.00 Ayes 5, Nays 0

Zoning Commission Report: Paul Bursic
Focusing on the public meetings starting next week; published notice in many places; hope that some or all can make at least one meeting; will have bottled water available; 8/21 at Mecklenburg Fire House; 8/22 VLH may need to reschedule; will be set up in 3 segments; primer on zoning and comprehensive plan; public input section; dot chart exercise where people will be able to place their dots where they feel is important to them; should last about 2 hours; start at 6pm; there will be a transcript made of each meeting.

Moratorium on Developments: Councilwoman Rodgers brought up a request for a Moratorium received regarding development of more than two houses on one lot; asked about possibilities; felt cannot be done if already under construction; substantial or just clearing or permitted; some board members received some information; Supervisor White has seen nothing; Councilman Boyette spoke with person regarding this; issue is much more complicated than we can do at one meeting.

Trash incinerator moratorium: – no action was taken; our Attorney would have to draft a moratorium on specific issue; public hearing would have to be held; requires a local law; moratoriums have a limited life.

Assessment: Assessor's Report - none

Town Clerk/Tax Collector/Court Clerk:

Clerk's Monthly Report Submitted
Equalization rate at 100% for the CAP

Empire Access: Email options discussed; we can switch emails to -----@hectorny.us; would have to provide Go Daddy with usernames and passwords.

Supervisor:

Committee Reports: Highway; Parks and Public Safety, Highway rescheduled to 8/23
Budget will be starting in September; new requirements for Fire Companies insurance, tax collection
Server is here – working on getting installed and set up; need to coordinate scheduling

Composting – FLX Scraps to Gardens:

Jessica presented some information on commercial composting business starting by Heather Gilbert; opportunity to offer residents to drop off compost on one day per week; largest is 44 gallon trash can; would be picked up same day; food scraps, paper towels, toilet paper, tissues; meat; not sure 44 gal is big enough; Tompkins County recycle does something similar; rental fee for bin is \$5.00 for small;

RESOLUTION #142 - offered by Martin, seconded by Barton

Resolved to try a trial period of composting with FLX Scraps to Gardens on Saturdays 9-1; starting with one 44 gallon bucket at \$32.00 per month. Ayes 5, Nays 0

Emergency Management Plan: – Liz asked the difference between orders – one establishes the state of emergency the other orders something specific depending on the emergency. Justin – we need to fine tune some things; phone numbers, fax numbers or emails; where to send, etc. Emergency Management, Sheriff; Fire Companies; Village Mayor, Water Department; updates to be done and adopt on the 28th

Water Improvements Reserve Fund: Reschedule Public Hearing; discussion of both needs and usage.

RESOLUTION #143 – offered by Boyette, seconded by Martin

Resolved to rescind resolution #129 of 7/10/18 and further resolved to place all reserve fund monies collected into the water system repair reserve. Ayes 5, Nays 0

RESOLUTION #144 - offered by Boyette, seconded by Martin

Resolved to re-schedule the public hearing on the Water Improvements Reserve Fund and Water Repair Reserve Fund to September 11, 2018 at 7:00pm and further rescind #128 and amend the amount to move to the Water Improvements Reserve Fund to \$20,000 from repair reserve. Ayes 5, Nays 0

RESOLUTION # 145 - offered by Martin, seconded by Rodgers

Resolved to approve and authorize the Supervisor to sign the Williamson Law Book Computer Support Contract for the Accounting Program at a cost of \$1038 effective 9/1/18 thru 8/31/18. Ayes 5, Nays 0

SCT Computers estimate for 2 Cisco routers and 1 Net gear 24 port gigabit switch for new server system; would suggest upgrade at a cost of \$533.00; asked if we could use our current one for a bac up and only order 1; IT feels what we currently have is not adequate for commercial use.

RESOLUTION #146 – offered by Boyette, seconded by Rodgers

Resolved to authorize amending the budget by transferring \$533.00 from A1990.4 contingency to A1680.2 Computer equipment and further authorizing the purchase of 2 Cisco routers and a Net gear 24 port gigabit switch for the new server system. Ayes 5, Nays 0

Miscellaneous/Correspondence/Other

Local Government Innovation conference November 15-16 in Albany; Supervisor White and Councilwomen Rodgers and Martin are interested in attending. Alvin, Jess and Liz interested.

Cayuga Watershed Inter-municipal Organization: Voucher asking for \$300 was received; Councilman Barton will contact them and have some discussion before we agree to pay.

Motion by Martin, seconded by Rodgers to adjourn at 9:49pm

Respectfully submitted,

Jane M.V. Ike, Clerk