

TOWN OF HECTOR
REGULAR AUDIT MEETING
May 8, 2018

Members Present:

Alvin J. White, Supervisor
Elizabeth Martin, Councilwoman
Jessica Rodgers, Councilwoman
William Preston, Councilman
Robert Barton, Councilman

Absent: Justin Boyette, Councilman

Others:

Jane M. V. Ike, Clerk
Randy Rappleye, Highway Superintendent
David Patterson, Code Enforcement
Charlie Stevenson
Jeanne Chapman
Brett Seafuse
Barb Kelley
Sarah Schantz
Ben Dickens
Tom Kiernan
Colin McNaul
Paul Bursic

Called to order at 7:00pm by Supervisor White, followed by Pledge of Allegiance.

RESOLUTION #80 – offered by Preston, seconded by Rodgers

Resolved to approve the minutes of April 10, 2018 as written and corrected. Ayes 5, Nays 0

RESOLUTION #81 – offered by White, seconded by Preston

Resolved to approve and authorize the Supervisor to make the following Budget Amendments/Journal Entries: transfer \$830.00 from A1990.4 Contingency to A1910.4 Unallocated Insurance; transfer \$1,000.00 from A1990.4 Contingency to A5132.21 Garage/Tools; transfer \$9.92 from SW1990.4 Contingency to SW8320.41 Maintenance Contract Cummins NE; amend General Fund B1603 to 1,200.00 and amend B4020.1 to 1,200.00 (adding 600.00); amend Highway Town-wide DA3501 from 0.00 to \$39,457.42 and amend DA5130.2 from \$60,000 to \$99,457.42; amend Highway Part-town DB3501 from \$409,636.46 to \$501,981.89; and amend DB5112.12 from \$409,636.46 to \$501,981.89

Discussion of CHIPS monies and how they can be used. Ayes 5, Nays 0

RESOLUTION #82 – offered by Preston, seconded by Martin

Resolved to have audited and authorize the Supervisor to pay the bills from the following funds: General Vouchers #133 thru #163 - \$9,530.79; Highway Vouchers #94 thru #124 - \$55,652.10; Water District Vouchers #65 thru #78 - \$18,345.07; and Trust & Agency Vouchers #9 thru #10 - \$1,464.03
Ayes 5, Nays 0

Public Comment: 7:10pm

Brett Seafuse, Sirrine Road asked for clarification of the letter he received from Highway Superintendent. Brett gave a review of the history of the road; ditch and water issues; 8" mud ruts in spring; less oil every year; ditching was not completed; would like to discuss further what is going to be done; asked what if he wanted to do something; costs, looking to get road in better condition.

Highway Superintendent Rappleye indicated the ditching machine broke down, it will be completed at a later date along with adding gravel later this year.

Councilwoman Rodgers asked what exactly is it that you want; pavement; do all the neighbors want that.

Brett indicated he would not have approached the Board if there were two ditches and the road was nicely oiled; road has not progressed in 20 years.

Supervisor White explained that we still have 75 miles of road that need paving; give us a chance to get something done. Highway Superintendent Rappleye reported that they need to weep water out, then apply gravel to get a base, two pipes need extending.

Brett indicated he was not going away until road is fixed; want a hard road that does not all go into the ditch.

Charlie Stevenson asked if when upgraded will it become two lane instead of one?

Department Reports:

Code Enforcement: Officer Patterson covered permits issued to date; completed 34 to date; homes, solar, miscellaneous, solid fuel; fire inspections on going; still have a couple property maintenance issues; construction picking up; new car running good.

Subaru needs to be cleaned up before it can be disposed of. Councilwoman Rodgers asked for the itemized monthly report to be submitted to the board.

RESOLUTION #83 – offered by Preston, seconded by Rodgers

Resolved to declare the 2003 Subaru as surplus and further authorize the Clerk to place on Auctions International for sale. Ayes 5, Nays 0

Assessment: Grievance Day will be held at the Town Hall May 22, 2018 from 2-4pm and 6-8pm

Highway:

Salt Storage Building: Still working on plans and funding; getting close to having plans and bid specs ready; should be ready to advertise in June.

RESOLUTION #84 – offered by Rodgers, seconded by Martin

Resolved to amend the Agreement to Spend Highway Monies to account for additional funds available, making the total \$501,981.89 from CHIPS and \$343,809.27 from 2018 budget monies; further amend to add Sirrine Road to the list as Project #22. Ayes 5, Nays 0

Havens Road Old Bridge/Road Abandonment: Discussion of request from southern property owner who submitted a letter of request to abandon. In 2010 our Attorney for the Town recommended that it be abandoned; did not progress; was surveyed in 1991. County owned the old Bridge that was removed; we will have Attorney Halpin look into it. Total abandonment would be the best way to go.

RESOLUTION #85 – offered by Martin, seconded by Preston

Resolved to authorize Randy Rappleye and Richard Bump to attend the annual Highway School at Ithaca College from 6/4-6/2018. Ayes 5, Nays 0

Network Fleet GPS Chips: Approached by Verizon with information to install a GPS Chip in vehicles; also provides a program to monitor locations; etc. of vehicles. Would like to install in 2 newest dump trucks and the excavator and the codes vehicle to start as a pilot program; Highway \$18.95 per vehicle per month; does not require Verizon phone; software will read the vehicle; on state bid contract; unit for vehicle is \$110; Highway \$994.23; Codes \$240.00; around \$5000 for a full year; looking at the safety factors. Discussion of pros and cons; would like to know more about how it works.

RESOLUTION #86 – offered by Preston, seconded by Rodgers

Resolved to authorize the Highway Superintendent and Town Supervisor to install GPS CHIPS in 2 newest Highway trucks; excavator and code vehicle as a pilot program with reports back to the board on how it works. Ayes 4, Nays 0; Abstain 1 (Martin)

RESOLUTION #87 – offered by White, seconded by Preston

Resolved to accept the resignation from Michael Ellinwood as Highway MEO effective May 2, 2018; and further authorize the Highway Superintendent to advertise for applications as needed. Ayes 5, Nays 0

Highway Superintendent Rappleye reviewed his written report covering stone hauled; ditching; road sweeping; water tank ordered; ditching bucket ordered; seasonal road closure extension taken down; Randy and Lynn attended safety coordinator training; Janine is actual Coordinator; has done online training.

Water District: Deputy Superintendent's written report reviewed by Supervisor White covering gallons pumped and treated; sample reports submitted; Pall and SCADA systems; generators; new source well test has not been done yet; hope to get started next week.

Club Seneca Water District Extension: Received a letter from State Comptroller's office asking for 9 items to be provided; looking for more information relating to the proposed project; one item requested is financing information, interest rates, etc. We corrected the water rates to new rates adopted for 2018; they are questioning the amount and if it was disclosed at the public hearing; may have to hold another public hearing. Tom Kiernan thanked the Board for their help to this point; hope we can continue forward.

Annual Water Quality Report for 2017 has been completed; has been posted and is available on our web site.

Smith Park: waiting on DOH approval; no word as of today; looking at advertising May 23; pre bid conference June 5; open bids June 11; approval of bid June 12; all pending DOH approval. Beach and swimming will open; can picnic; boat launch will not be open during construction; funding contract under motion;

RESOLUTION #88 – offered by White, seconded by Preston

Resolved to authorize the bid advertisement for the Smith Park Water Main Project pending notification and approval by all agencies. The Town Board hereby authorizes the Town Supervisor to establish the bid date once the approvals have been obtained and bids will be publically opened at the Town Hall. Ayes 5, Nays 0

Supervisor:

Committee Reports: Recycling workers are on board with one evening per week; propose Thursdays from 5-7pm; mid-May thru mid-October.

RESOLUTION #89 – offered by Martin, seconded Rodgers

Resolved to add Thursday evenings from 5:00 to 7:00pm to recycling hours from mid-May thru mid-October annually. Ayes 5, Nays 0

Zoning Commission: Paul Bursic reported on April meetings; STC proposal; concerned with amount of public meetings; one general info meeting; map and proposal only planned 2 meetings; upped to 5 which upped the cost to \$7500 from \$5000; commission members do not feel they have the knowledge to proceed without help; have attended T/Ulysses zoning meeting to gather information; consulting firm will give a real track to move forward; \$7500 would give 14 months of help to draft a report/plan; urge approval of contract; don't know how long it will take without help.

Supervisor White responded he would like to see more meetings up front; in favor of proposal; feel more public meetings earlier to get information out to the public would be appropriate.

Councilman Preston asked if consulting firm is supposed to help but not run the meetings; this is a Town of Hector Commission; Paul Bursic reported that the consultant is the one with the knowledge to educate the people about zoning; Councilman Preston indicated that public meetings need to gather information as to what people in the Town want; varies from area to area; Ulysses has 5 different areas.

Number of meetings and costs reviewed; concerned that our zoning commission needs to be running the show, not STC. Supervisor White suggested 4 informational meetings to gather input from public before proposal is drafted; and then 4 after to explain the proposal; and in each of the 4 corners of the town; recommend adding \$10,000 to the budget line.

RESOLUTION #90 – offered by White, seconded by Barton

Resolved to amend the budget to transfer \$10,000 from fund balance to B8010.4 Zoning Commission. Ayes 5, Nays 0

RESOLUTION #91 – offered by Martin, seconded by Barton

Resolved to authorize the Supervisor to sign the consultant Agreement with STC Regional Planning & Development at a cost of up to \$10,000 to assist the Zoning Commission with holding 4 public informational meetings in each of the 4 corners and an additional 4 meetings after the proposal is prepared in each of the 4 corners of the Town. Ayes 5, Nays 0

CFA Grant – Water Front Revitalization Plan: Supervisor White explained funding opportunities available; would like to partner with SCOPED (17 hours at no charge and \$65 per hour after that) and Elan to pursue development of a Local Waterfront Revitalization Plan.

RESOLUTION #92 – offered by Martin, seconded by Rodgers

Resolved to authorize the Supervisor to sign an agreement with SCOPED with 17 hours at no charge and a cost of \$65.00 per hour after that; and Elan at a fee not to exceed \$2500.00 to pursue the development of a Local Waterfront Revitalization Program. Ayes 5, Nays 0

Electric Supplier Contract: Current contract is with Direct Energy expires 10/21/18; have quotes from 5 companies; lowest is from Aspen Energy Corporation – NextEra Energy; one or two year contract. .06318 current; .04493 for 2 years; 1 year .04492. Councilwoman Rodgers would like us to pursue solar. Clean Energy thru Cooperative Extension; someone will meet with Supervisor White about energy efficient communities.

RESOLUTION #93 – offered by Preston, seconded by Barton

Resolved to authorize the Supervisor to sign an agreement with NextEra Energy thru Aspen Energy Cooperation for our Electric Supplier at a cost of .04493 per kw hour for all 14 electric accounts with consolidated billing for a period of 2 years effective October 1, 2018. Ayes 5, Nays 0

RESOLUTION #94 – offered by Martin, seconded by Preston

Resolved to approve the added 4 days of IT services to our current contract with Southern Tier Central Regional Planning & Development at a cost of \$1056.00 and further resolved to fund the line item from A1990.4 contingency. Ayes 5, Nays 0

RESOLUTION #95– offered by White, seconded by Preston

RESOLUTION TO BORROW MONEY via Credit Card to be paid in full monthly.

WHEREAS, on May 8, 2018 pursuant to proper notice a duly constituted meeting of the TOWN BOARD OF THE TOWN OF HECTOR was held at 5097 State Route 227, Burdett, NY 14818.

RESOLVED, that the TOWN BOARD OF THE TOWN OF HECTOR hereby approves Borrower to enter into legal agreements generally referred to as a business loan for working capital. The request is for a \$2500.00 Business MasterCard Credit Card.

RESOLVED FURTHER, that Alvin J. White, Supervisor; Justin Boyette, Deputy Supervisor; Jane M. V. Ike, Town Clerk; Randy Rappleye, Highway Superintendent, Robert Stapleton, Water Superintendent and Janine Bond, Smith Park Manager are hereby authorized and directed to perform such

acts and to execute and deliver such further instruments as they deem appropriate to consummate, extend, or renew any of the above described transactions and to carry out these resolutions.

IN WITNESS WHEREOF, the undersigned Supervisor of the TOWN BOARD OF THE TOWN OF HECTOR executed this writing, which shall be effective as of May 8, 2018.

Roll Call Vote: Barton – Aye; Martin – Aye; Preston – Aye; White – Aye; Rodgers – Aye
Ayes 5, Nays 0

Supervisor White asked for permission to join the NY Government Finance Officers Association; cost is \$85.00 for membership; they offer finance trainings periodically.

RESOLUTION #96 – offered by Martin, seconded Rodgers

Resolved to authorize the Supervisor to join the NY Government Finance Officers Association and further authorize Alvin White to attend training classes under the GFI program. Ayes 5, Nays 0

Town Clerk/Tax Collector/Court Clerk:

Clerk's April monthly report submitted to the Board.

Dumpster Day: – Sites, Volunteers, Work Schedule discussed. Dumpsters will be in place late Friday or early Saturday am.

RESOLUTION #97 – offered by Preston, seconded by Rodgers

Resolved to approve and authorize the Supervisor to sign the Copier Maintenance Contract with CMS Imaging effective 4/2/18-4/1/19 at a cost of \$561.00 Ayes 5, Nays 0

2017 Financial Presentation: Date & Time for Board and Employees to be determined.

Miscellaneous/Correspondence: Finger Lakes National Forest Sawmill Creek Wetland Restoration Project Decision Memo provided to Board

Adjourned at 9:53pm on a motion by Martin, seconded by Preston.

Respectfully submitted,

Jane M. V. Ike, Clerk