

**TOWN OF HECTOR
BURDETT, NEW YORK
2016 Re-organizational Meeting
January 5, 2016**

- 1) Call to order at **7:00pm** followed by Pledge of Allegiance
- 2) 15 Minute Public Comment Period
- 3) Appointment to Vacant Board Seat
- 4) Oaths of Office – New Board Members and Supervisor
- 5) Rules and Procedures for Meetings
- 6) Department Reports
 - Highway: Superintendent's Report
 - Emergency Authorization to rent Equipment and purchase food
 - Appoint Highway Superintendent & Deputy – 2 year term
 - Water District: Superintendent's Report
 - Appoint Chatfield Engineers as Water District Engineers for 2016
 - Code Enforcement: Officer's Report
 - Appoint David G. Patterson as Code Officer for 2016
 - Smith Park:
 - Supervisor: Committee Appointments for 2016
 - Appoint Deputy Supervisor 1/1/16-12/31/19
 - Appoint Bookkeeper to the Supervisor 1/1/16-12/31/19
 - Appoint Account Clerk 1/1/16-12/31/19
- 7) Appoint Attorney for the Town for 2016
- 8) Schuyler County EMC re-appointment – Charlie Stevenson
- 9) Appoint Town Historian – Sandra Bradford
- 10) Board of Assessment Review – fill vacancy?
- 11) Designate Time and Place of Monthly Town Board Meetings for 2016
- 12) Designation of depository for Town Funds
- 13) Designate Official Paper for the Town
- 14) Authorize Supervisor to pay bills prior to audit as necessary
- 15) Set Mileage Re-imbursement Rate
- 16) Miscellaneous/Correspondence
- 17) Others/Etc.
- 18) Adjourn

Backup documents are available for viewing at the Town Hall during office hours for free; copies are \$.25 per page.