

**TOWN OF HECTOR
REGULAR AUDIT MEETING
December 12, 2023**

- 1) Call to order at 7:00pm followed by Pledge of Allegiance
- 2) Approval of Minutes –October 19, 2023 and November 9, 2023
- 4) Approval of Budget Amendments/Journal Entries
Audit and Approval of Bills to be Paid
- 5) 10 Minute Public Comment Period
Drinking Water Source Protection Plan – Janet Thigpen
Sustainability Committee – EV Charging Stations
- 7) Department Reports
 - Highway: Superintendent’s Report
 - Carl State’s Gravel Contract
 - Approve Highway Contract for 2024
 - Water District: Superintendent’s Report
 - New Well Update
 - Code Enforcement: Code Officer’s Report
 - Building Permit Fee Schedule
 - Parks Reports:
 - Smith Park Manager’s Report
 - Genesee Region Newfoundland Club Proposal
 - Proposed Seasonal Camping Rates for 2024
 - Proposed Updates – Smith Park Rules & Regulations
 - Commercial Boat Launch Policy
 - Mecklenburg Pond Community Park
 - Town Clerk/Tax Collector/Court Clerk: October Reports
 - Credit Card Refund Request
 - Civic Plus Website Renewal
 - Supervisor / Committee Reports
 - Appoint Diana Bastian as Cleaner
 - Newly Elected Training School Authorization
 - Personnel Policy Updates
 - Sexual Harassment Policy
 - Health Insurance Policy
 - FL National Forrest – Planning for Caywood Point
 - Set Year-end Audit Meeting & 2024 Re-organizational Meetings
- 8) Miscellaneous/Correspondence/Other
- 9) Adjourn