

TOWN OF HECTOR

01/09/2023

14:45:57

**Abstract # 001
Summary by Fund**

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND - TOWNWIDE		14,789.42	14,789.42
B	GENERAL FUND - PART TOWN		2,024.45	2,024.45
DA	HIGHWAY FUND - TOWNWIDE		36,478.10	36,478.10
DB	HIGHWAY FUND - PART TOWN		25,467.25	25,467.25
SW	WATER DISTRICT		9,711.03	9,711.03
SF	FIRE PROTECTION DISTRICTS		21,333.18	21,333.18
TA	TRUST & AGENCY		35,501.79	35,501.79
Total:			145,305.22	145,305.22

**TOWN OF HECTOR
GENERAL FUND - TOWNWIDE
ABSTRACT SUMMARY**

Total Claims: \$14,789.42

01/10/23

Number 001

Account	Title	Current Balance	Current Total Claims	New Balance
A1110.4	TOWN JUSTICE/ CONTRACTUAL EXP	5,171.35	50.00	5,121.35
A1220.4	SUPERVISOR/CONTRACTUAL EXP	1,873.31	107.78	1,765.53
A1410.4	TOWN CLERK/TAX	8.93	1,653.00	-1,644.07
A1460.4	RECORDS MANAGEMENT - CONTRACTUAL	364.01	50.00	314.01
A1620.4	TOWN HALL BLDG-SHARED	123.87	551.31	-427.44
A1920.4	MUNICIPAL DUES	0.00	1,100.00	-1,100.00
A5010.4	TOWN HWY SUPT/CONTRACTUAL	1,105.00	200.00	905.00
A5132.4	GARAGE - CONTRACTUAL	5,874.73	229.35	5,645.38
A600	ACCOUNTS PAYABLE	0.00	141.00	-141.00
A7110.4	SMITH PARK/CONTRACTUAL	774.62	1,171.18	-396.56
A8160.4	REFUSE AND RECYCLING -	2,871.03	1,137.55	1,733.48
A9040.8	EMPLOYEE BENEFITS - WORKER'S COMP	157.30	6,903.44	-6,746.14
A9055.8	EMPLOYEE BENEFITS - DISABILITY	0.00	1,494.81	-1,494.81

01/09/23 15:12:15

**TOWN OF HECTOR
GENERAL FUND - PART TOWN
ABSTRACT SUMMARY**

Total Claims: \$2,024.45

01/10/23

Number 001

Account	Title	Current Balance	Current Total Claims	New Balance
B3620.4	CODE ENFORCEMENT	0.00	17.45	-17.45
B9040.8	EMPLOYEE BENEFITS - WORKERS' COMP	131.66	1,647.52	-1,515.86
B9055.8	EMPLOYEE BENEFITS - DISABILITY	39.32	359.48	-320.16

**TOWN OF HECTOR
HIGHWAY FUND - TOWNWIDE
ABSTRACT SUMMARY**

Total Claims: \$36,478.10

01/10/23

Number 001

Account	Title	Current Balance	Current Total Claims	New Balance
DA5130.4	MACHINERY - CONTRACTUAL	5,493.61	5,355.51	138.10
DA600	ACCOUNTS PAYABLE	0.00	11,908.21	-11,908.21
DA9040.8	EMPLOYEE BENEFITS - WORKERS' COMP	2,323.76	17,877.28	-15,553.52
DA9055.8	EMPLOYEE BENEFITS - DISABILITY	984.83	1,187.10	-202.27
DA9089.8	Other Benefits (Uniforms, Boots,	383.27	150.00	233.27

01/09/23 15:12:36

**TOWN OF HECTOR
HIGHWAY FUND - PART TOWN
ABSTRACT SUMMARY**

Total Claims: \$25,467.25

01/10/23

Number 001

Account	Title	Current Balance	Current Total Claims	New Balance
DB9040.8	EMPLOYEE BENEFITS - WORKERS' COMP	521.31	22,742.85	-22,221.54
DB9055.8	EMPLOYEE BENEFITS - DISABILITY	0.00	2,724.40	-2,724.40

**TOWN OF HECTOR
WATER DISTRICT
ABSTRACT SUMMARY**

Total Claims: \$9,711.03

01/10/23

Number 001

Account	Title	Current Balance	Current Total Claims	New Balance
SW600	ACCOUNTS PAYABLE	389.04	528.38	-139.34
SW8310.4	WATER ADMINISTRATION -	2,646.93	1,863.48	783.45
SW8320.4	SOURCE OF SUPPLY - CONTRACTUAL	3,430.11	264.42	3,165.69
SW8340.4	CONTRACTUAL	204.84	695.00	-490.16
SW9040.8	WORKERS' COMPENSATION	198.59	5,734.73	-5,536.14
SW9055.8	DISABILITY INSURANCE	434.02	625.02	-191.00

01/09/23 15:13:03

**TOWN OF HECTOR
FIRE PROTECTION DISTRICTS
ABSTRACT SUMMARY**

Total Claims: \$21,333.18

01/10/23

Number 001

Account	Title	Current Balance	Current Total Claims	New Balance
SF9040.801	MECKLENBURG VOL FIRE WORK COM	2,904.55	9,211.95	-6,307.40
SF9040.803	VALOIS-LOGAN-HECTOR VOL FIRE WORK	3,265.97	12,121.23	-8,855.26

01/09/23 15:13:17

**TOWN OF HECTOR
TRUST & AGENCY
ABSTRACT SUMMARY**

Total Claims: \$35,501.79

01/10/23

Number 001

Account	Title	Current Balance	Current Total Claims	New Balance
TA20	HOSPITAL & MEDICAL INSURANCE	1,981.00	35,421.69	-33,440.69
TA20I	TOWN REIMBURSEMENT-HINS PREM	0.00	80.10	-80.10

Town of Hector Highway Department – December 2022 Report

(Board Meeting: January 10, 2023)

Plowing / Sanding • As needed

Patching Pot Holes • When weather allows

Repair / Clean / Service Equipment • As needed

Signs • Repaired and updated as needed

Trees / Limbs • Trimmed as needed

Randy Rappleye
Highway Superintendent

"Life doesn't have to be perfect to be wonderful."

AGREEMENT TO SPEND TOWN HIGHWAY FUNDS
TOWN OF Hector
COUNTY OF SCHUYLER

2023

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. **GENERAL REPAIRS.** The sum of \$ 388,000.00 shall be set aside to be expended for primary work and general repairs upon 146.56 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.

2. **PERMANENT IMPROVEMENTS.** The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) On the road commencing at _____ and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____.

Type _____

Width of traveled surface _____

Thickness _____

Subbase _____

2023
DB 5116.4

Contracted \$ 110,000.00

DB 5116.41

Dust oil \$ 135,000.00

DB 5116.42

Road Sealing \$ 143,000.00

Total \$ 388,000.00

_____ a
sum of \$ _____.

(b) On the road commencing at _____ and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____.

Type _____

Width of traveled surface _____

Thickness _____

Subbase _____

(c) On the road commencing at _____ and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____.

Type _____

Width of traveled surface _____

Thickness _____

Subbase _____

8-Ton Limit Road Postings for Town of Hector 2022-23

Section 1660, sub 11 of the NY V&T Law

	<u>Road</u>	<u>From</u>	<u>To</u>
1	Kellogg Road	County Road 7	— South Hill Road
2	Coats Road	State Route 79	— Kellogg Road
3	North Buck Hill Road	State Route 79	— State Route 228
4	Carman Road	State Route 228	— Buck Hill Road
5	Weatherby Road	Buck Hill South	— County Line
6	Chapman Road	South Shuler Road	— Buck Hill Road
7	Shuler Road	Morris Road	— Chapman Road
8	Kelsey Road	North Shuler Road	— County Road 6
9	Voorheis Road	State Route 227	— Dead End
10	Chicken Coop Road	Voorheis Road	— Stilwell Road
11	Wyckoff Road	County Road 4	— Burnt Hill Road
12	Burr Road	Bower Road	— County Road 1
13	Bower Road	Rumsey Road	— County Line
14	Mount Road	Lewis Road	— County Road 1
15	Grove Road	Stilwell Road	— Bower Road
16	Updyke Road	State Route 227	— Black Road
17	Mathews Road	State Route 414	— County Road 4
18	Middle Road	State Route 414	— Burdett Village Line
19	Satterly Hill Road	Burdett Village Line	— Mathews Road
20	Willet Road	Havens Road	— State Route 228
21	Grover Road	Havens Road	— Newtown Road
22	Fitzgerald Road	State Route 79	— Bergan Road
23	Mark Taber Road	Fitzgerald Road	— Dead end
24	Seneca Road	Lewis Road	— Burr Road
25	Seneca Road	Vesa Road	— Lodi-Covert Town Line Road
26	Ball Diamond Road	County Road 4	— Wardner Corners Road
27	Heverly Road	State Route 227	— Voorheis Road
28	North Shuler Road	State Route 228	— Culver Road
29	Drew Road	County Road 7	— Mills Road
30	Upper Foots Hill Road	County Road 7	— Catharine town line

Hector Town Board Meeting

Date: January 10, 2023

- December- 3,260,000 gals pumped, 105,161 gallons daily average
- Water testing – currently all sample draws are up-to-date.
- Monthly reports – all DOH reports and DEC DMR Reports sent out
- Water service turn on/off. On-2 Snyder St Valois, 1 in Burdett Off-0.
- Backup Generators –all in good working order..
- WTP Air Compressors – both compressors are in good working order
- Pall skid –all in good working order
- Service Trucks – both trucks are in good working condition, Parmentor Tire installed new tires on the 2020 service truck.
- Burdett Extension/Well Hookup- Still gathering info on past water withdrawal reports and past water conservation program forms, Janet Thigpen sent a revised DWSP2(Drinking Water Source Protection Plan) to DEC for a final review .
- Meter Reading System- 100% reporting in a one day window, Sent out 3-4 high water usages, 2 in Burdett and 1 on North Falls Rd. Broken waterlines and a blown water heater. All were shutoff for repairs and homeowners contacted..
- Water Services- 3-4 more inquiries on new water services, 1 on Peach Orchard, 2 on 414. We tap a new service for Jason Hazlitt on Peach Orchard and 2 Scheduled on 414 when weather permits..

Respectfully submitted,

Josh Mikkelsen

Williamson Law Book Company

790 Canning Parkway Victor, New York 14564

December 15, 2022

Town of Hector
Accounts Payable
5097 NYS Route 227
Burdett, NY 14818

ANNUAL SOFTWARE SUPPORT CONTRACT

Enclosed is an invoice renewing your Software Support coverage for the following program(s)

Water/Sewer Billing with Water QuickPay Software (1/1/23 through 12/31/23)

This agreement is between Williamson Law Book Company (WLB) and the Town of Hector (customer) and will provide annual software support and maintenance as described herein.

Williamson Law Book Company agrees to provide the customer with:

- Support to assist with the above-named software program(s). Support will be provided by internet, phone or fax during normal business hours.
- Notice of all program enhancements and their benefits.
- All state mandated changes at no extra charge.

The customer agrees to:

- Maintain hardware in proper working condition.
- Make continued efforts to work with and properly use WLB software.
- Train new personnel in the event of employee turnover. (Additional training may be purchased from WLB)

Charges for this Software Support shall be \$1,761.00 as specified on the enclosed invoice.

*****Please sign and return one copy of this contract with your payment*****

Thank you,



Williamson Law Book Company

Accepted for the Town of Hector

By: _____ Title: _____ Date: _____

December 2022

Town of Hector

Code Enforcement Monthly Report

Building Permits Issued:	6
Building Permits Completed:	1

Project Summary

Electric Upgrades	2
Miscellaneous	2
Roofs	2
Fire Inspections	5

Issued Building Permits Construction Value:	\$161,755
Completed Permits Construction Value:	\$233,000
Collected Fees:	\$ 628

Submitted by:

Jason Santobianco 1-10-2022

Town of Hector

Building Permit Summary by Census Code: - misc

Permit# Applicant Name	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Description	Project Cost
Electrical/Upgrades							
22-0154	12/09/22		PETERSON RICHARD 6020 COUNTY ROUTE 1	5.-1-22.112a	106.00	Install 3 Ton LG Heat Pump	24,393.00
PETERSON RICHARD						Install 17kW stand-by generator	11,900.00
22-0156	12/12/22		PRESTON, ELLA 4130 BALL DIAMOND ROAD	7.-1-47.113	80.00		
PRESTON, ELLA					186.00		36,293.00
Count: 2					Total:		
Miscellaneous							
22-0155	12/09/22		HOWE RHONDA 6135 NYS ROUTE 79	36.8-2-2	86.00	Foundation Repair	15,608.00
HOWE RHONDA					106.00	Foundation Wall Replacement	24,854.00
22-0152	12/09/22		Smith, Jeanine 6159 NYS ROUTE 79	36.8-2-7	192.00		40,462.00
Smith, Jeanine					Total:		
Count: 2							
Roof Replacement							
22-0151	12/09/22		HECTOR PRESBYTERIAN CHUR 5511 NYS ROUTE 414	12.-1-21		Tear of existing roof and install tin	60,000.00
HECTOR PRESBYTERIAN CHUR						Install new roof	25,000.00
22-0153	12/09/22		Priscilla, Joseph 4910 NYS ROUTE 228	25.-1-19	0.00		85,000.00
Priscilla, Joseph					Total:		
Count: 2							
Total Count: 6					Grand Total:	\$378.00	\$161,755.00

Town of Hector

Building Permits Completed: 12/01/2022 - 12/31/2022

Permit# Applicant Name	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Description	Project Cost
21-0185	12/13/21	12/05/22	Alkman, Dawn 3726 Heart Lane	54.-1-3.1	315.00	Install 1597 sq ft Modular Home	*****
Alkman, Dawn							
Total Count: 1					Total:	\$315.00	\$233,000.00



5303 Park Avenue
Hector NY 14841
607-546-4467
smithpark@hectorny.us

January 6, 2023

Smith Memorial Park
Board Report for December

- All Seasonal Agreements have been mailed which included the Seasonal Agreement, Camper Registration Form, updated Rules and Regulations, Camp Rate Sheet and 2023 Calendar of Events. The deposit deadline is February 1, 2023 with the balance to be paid in full by May 12, 2023.
- I have requested something in writing from both the campground reservation company and one of the credit card companies so we can "read the fine print" and proceed with caution.
- One Seasonal has not paid the balance owed towards the Winter Storage fee (\$25.00). She never camped one night at the park last year which means she never hooked up to the water nor did she use any electricity. I would like to ask the Board for a Resolution to waive the extra \$25.00 Winter Storage fee for Camp Site #59.
- Continuing to update forms and get things organized for this year's camping season.

Respectfully submitted,

Diane L. Carl
Smith Park Manager

TOWN CLERK'S MONTHLY REPORT

DECEMBER, 2022

TOWN OF HECTOR, NEW YORK

PAGE 1

TO THE SUPERVISOR:

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255				
	<u>4</u>	DECALS	<u>8.38</u>	
	<u>1</u>	MARRIAGE LICENSES NO. 22029 TO 22029	<u>17.50</u>	
		TOTAL TOWN CLERK FEES		25.88
A2544				
	<u>42</u>	DOG LICENSES	<u>138.60</u>	
		TOTAL A2544		138.60
B1603				
	<u>3</u>	CERTIFIED BIRTH\DEATH	<u>30.00</u>	
		TOTAL B1603		30.00
B2555				
	<u>231</u>	BUILDING PERMITS	<u>628.00</u>	
		TOTAL B2555		628.00

TOWN CLERK'S MONTHLY REPORT

DECEMBER, 2022

page 2

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	822.48	164.48
PAID TO SUPERVISOR FOR PART TOWN FUND		658.00
PAID TO NYS DEC FOR DECALS		571.62
PAID 70% TO COUNTY HUMANE SOCIETY FOR DOG LICENSES		316.40
PAID TO NYS ANIMAL POPULATION CONTROL FUND		64.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES		22.50
TOTAL DISBURSEMENTS		1,797.00

JANUARY 3, 2023

 , SUPERVISOR
JOHN WHITE

STATE OF NEW YORK, COUNTY OF SCHUYLER, TOWN OF HECTOR

I, JANE M. V. IKE , being duly sworn, says that I am the Clerk of the TOWN OF HECTOR that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.


Town Clerk

SUMMARY FOR THE MONTH OF December 2022

HECTOR WATER DISTRICT NO. 1
SUMMARY OF BILLINGS AND RECEIPTS

SW2140	METERED WATER CUSTOMERS	<u> </u>		
SW2140R	REPAIR RESERVE FUND	<u> </u>		
SW2144A	CONNECTION CHARGES (NEW CONNECTIONS)	<u> </u>		
SW2144B	SVCE CHARGES/MISC. CHARGES	<u> </u>		
		1159.26	W	1173.78 (14.52)
SW2148	CURRENT PENALTIES	100.74	RF	102.44 (1.70)
SW350	TOTAL BILLING	<u>1260.00</u>		

SUBMITTED BY _____

NET ARREARS	<u>14,412.00</u>	
REPAIR RESERVE	<u>1,054.20</u>	
RE-LEVY	<u>30,541.16</u>	(W 24,943.72, RF 2,820.95, Pen 2,776.49)
TOTAL ARREARS	<u>46,007.36</u>	

ACTUAL RECEIPTS

RE-LEVY	<u> </u>	
SW2140	METERED WATER CUSTOMERS	<u>41,845.28</u>
SW2140R	REPAIR RESERVE FUND	<u>4,011.60</u>
SW2144A	CONNECTION CHARGES (NEW CONNECTIONS)	<u> </u>
SW2144B	SVCE CHRGS/MISC. CHRGS	<u> </u>
MONTHLY BALANCING		<u>45,856.88</u>
BEG MONTH BAL	<u>90,604.24</u>	SW350 TOTAL WATER RECEIPTS
TOTAL BILLINGS	<u>+ 1,260.00</u>	SW2148 INTEREST AND PENALTIES
TOTAL RECEIPTS	<u>- 45,856.88</u>	SW2189 SUPERVISOR'S FEES/RET. CK
END MONTH BAL	<u>46,007.36</u>	GRANDTOTAL WATER RECEIPTS & PENALTIES PAID TO SUPERVISOR

SUBMITTED BY _____

Gene M. [Signature]

Williamson Law Book Company

790 Canning Parkway

Victor, New York 14564

December 15, 2022

Town of Hector
Accounts Payable
5097 NYS Route 227
Burdett, NY 14818

ANNUAL SOFTWARE SUPPORT CONTRACT

Enclosed is an invoice renewing your Software Support coverage for the following program(s)

Town Clerk Plus with Dog QuickPay & Tax Collection with TaxGlance Software (1/1/23 through 12/31/23)

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Williamson Law Book Company agrees to provide the customer with:

- Support to assist with the above-named software program(s). Support will be provided by internet, phone or fax during normal business hours.
- Notice of all program enhancements and their benefits.
- All state mandated changes at no extra charge.

The customer agrees to:

- Maintain hardware in proper working condition.
- Make continued efforts to work with and properly use WLB software.
- Train new personnel in the event of employee turnover. (Additional training may be purchased from WLB)

Charges for this Software Support shall be \$1,653.00 as specified on the enclosed invoice.

*****Please sign and return one copy of this contract with your payment*****

Thank you,



Williamson Law Book Company

Accepted for the Town of Hector

By: _____ Title: _____ Date: _____

Sample Resolution

(LOCAL GOVERNMENT, INCLUDING SPECIAL DISTRICTS), (STATE)

RESOLUTION NO. _____

A RESOLUTION OF THE (LOCAL GOVERNMENT) ADOPTING THE (TITLE AND DATE OF MITIGATION PLAN)

WHEREAS the (local governing body) recognizes the threat that natural hazards pose to people and property within (local government); and

WHEREAS the (local government) has prepared a multi-hazard mitigation plan, hereby known as (title and date of mitigation plan) in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS (title and date of mitigation plan) identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in (local community) from the impacts of future hazards and disasters; and

WHEREAS adoption by the (local governing body) demonstrates their commitment to hazard mitigation and achieving the goals outlined in the (title and date of mitigation plan).

NOW THEREFORE, BE IT RESOLVED BY THE (LOCAL COMMUNITY), (STATE), THAT:

Section 1. In accordance with (local rule for adopting resolutions), the (local governing body) adopts the (title and date of mitigation plan). This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

ADOPTED by a vote of ____ in favor and ____ against, and ____ abstaining, this ____ day of _____, ____.

By: _____

(print name)

ATTEST: By: _____

(print name)

APPROVED AS TO FORM: By: _____

(print name)

John White

Committee assignments:

Personnel/Policy: Supervisor, Elizabeth Martin, Janine Bond

Hi-way: Supervisor, Robert Mahaney, Ben Dickens, Randy Rappleye/Richard Bump

Finance: Supervisor, Mike Bergen, Ben Dickens

Water: Ben Dickens, Elizabeth Martin, Josh Mikkelsen + 1 From Village of Burdett, village Board

Public Health/Emergency Response: Supervisor, Robert Mahaney, Mike Bergen, Randy Rappleye

Facilities/Infrastructure: Supervisor, Robert Mahaney, Mike Bergen, Ben Dickens, Jason Santobianco

Parks & Recreation/Cemeteries: Supervisor, Robert Mahaney, Randy Rappleye, Jason Santibianco