

TOWN OF HECTOR

02/12/2024

16:18:08

**Abstract # 002
Summary by Fund**

Code	Fund	Prepaids	Unpaids	Totals
A	GENERAL FUND - TOWNWIDE		111,311.83	111,311.83
B	GENERAL FUND - PART TOWN		474.01	474.01
DA	HIGHWAY FUND - TOWNWIDE		68,426.29	68,426.29
DB	HIGHWAY FUND - PART TOWN		744.17	744.17
SW	WATER DISTRICT		23,332.81	23,332.81
TA	TRUST & AGENCY		28,792.95	28,792.95
SM	AMBULANCE		624.00	624.00
Total:			233,706.06	233,706.06

Budget Journal Entries

Account	Account Name	Debit	Credit
A1990.4	Contingency	\$9,752.40	
A1910.4	Unallocated Insurance		\$9,752.40

**TOWN OF HECTOR
GENERAL FUND - TOWNWIDE
ABSTRACT SUMMARY**

Total Claims: \$111,311.83

02/13/24

Number 002

Account	Title	Current Balance	Current Total Claims	New Balance
A1010.4	TOWN BOARD/CONTRACTUAL	1,325.00	1,044.97	280.03
A1110.4	TOWN JUSTICE/ CONTRACTUAL EXP	3,728.21	258.76	3,469.45
A1220.4	SUPERVISOR/CONTRACTUAL EXP	0.00	617.16	-617.16
A1410.4	TOWN CLERK/TAX	0.00	36.76	-36.76
A1620.4	TOWN HALL BLDG-SHARED	802.41	1,403.07	-600.66
A1670.4	CENTRAL PRINTING & MAILING-LEGAL	251.31	128.68	122.63
A1910.4	UNALLOCATED INSURANCE	5,427.66	102,335.00	-96,907.34
A5132.21	GARAGE - EQUIPMENT/HAND TOOLS	403.88	829.17	-425.29
A5132.4	GARAGE - CONTRACTUAL	2,056.16	3,122.09	-1,065.93
A5182.4	STREET LIGHTING - CONTRACTUAL	543.79	179.21	364.58
A7110.4	SMITH PARK/CONTRACTUAL	0.00	406.96	-406.96
A8160.4	REFUSE AND RECYCLING -	1,342.64	950.00	392.64

02/12/24 14:53:53

**TOWN OF HECTOR
GENERAL FUND - PART TOWN
ABSTRACT SUMMARY**

Total Claims: \$474.01

02/13/24

Number 002

Account	Title	Current Balance	Current Total Claims	New Balance
B3620.4	CODE ENFORCEMENT	0.00	474.01	-474.01

**TOWN OF HECTOR
HIGHWAY FUND - TOWNWIDE
ABSTRACT SUMMARY**

Total Claims: \$68,426.29

02/13/24

Number 002

Account	Title	Current Balance	Current Total Claims	New Balance
DA5130.4	MACHINERY - CONTRACTUAL	32,121.41	37,960.92	-5,839.51
DA5142.4	SNOW REMOVAL - CONTRACTUAL	5,823.85	14,759.39	-8,935.54
DA5142.41	CONTRACTUAL/FUEL	36,764.46	15,705.98	21,058.48

02/12/24 14:54:20

**TOWN OF HECTOR
HIGHWAY FUND - PART TOWN
ABSTRACT SUMMARY**

Total Claims: \$744.17

02/13/24

Number 002

Account	Title	Current Balance	Current Total Claims	New Balance
DB5110.43	CONTR/JOLLY ROAD MINE	910.00	150.00	760.00
DB9089.8	Other Benefits (Uniforms, Boots,	57.18	594.17	-536.99

02/12/24 14:54:59

**TOWN OF HECTOR
WATER DISTRICT
ABSTRACT SUMMARY**

Total Claims: \$23,332.81

02/13/24

Number 002

Account	Title	Current Balance	Current Total Claims	New Balance
SW1910.4	UNALLOCATED INSURANCE	1,252.44	7,590.00	-6,337.56
SW8310.4	WATER ADMINISTRATION -	3,301.83	884.64	2,417.19
SW8320.4	SOURCE OF SUPPLY - CONTRACTUAL	0.00	1,486.66	-1,486.66
SW8330.2	PURIFICATION - Equipment	1,750.00	108.12	1,641.88
SW8330.4	PURIFICATION - CONTRACTUAL	0.00	11,528.29	-11,528.29
SW8340.22	TRANS/EQUIP/HAND TOOLS	1,472.26	16.99	1,455.27
SW8340.4	CONTRACTUAL	0.00	1,718.11	-1,718.11

**TOWN OF HECTOR
TRUST & AGENCY
ABSTRACT SUMMARY**

Total Claims: \$28,792.95

02/13/24

Number 002

Account	Title	Current Balance	Current Total Claims	New Balance
TA20	HOSPITAL & MEDICAL INSURANCE	-6,015.58	28,792.95	-34,808.53

02/12/24 14:54:43

**TOWN OF HECTOR
AMBULANCE SERVICE
ABSTRACT SUMMARY**

Total Claims: \$624.00

02/13/24

Number 002

Account	Title	Current Balance	Current Total Claims	New Balance
SM4540.42	AMBULANCE - TBurg Billing	0.00	52.00	-52.00
SM4540.43	AMBULANCE - Meck Billing	0.00	208.00	-208.00
SM600	ACCOUNTS PAYABLE	364.00	364.00	0.00

Clean Energy Resources Development and Incentives (Build-Ready) Program

Site Recommendation Form

Thank you for your interest in participating in the Build-Ready Program to accelerate renewable energy growth in New York State.

Complete the below form to provide details about the site you are recommending to potentially host solar projects.

A map depicting the area available to potentially host the project is required. This may be as simple as a scanned in map with the boundary drawn on or a screenshot from Google Earth containing the area boundary. Please have this prepared before you begin filling out the form.

Please note: Partially completed information cannot be saved, be sure to have all details with you before beginning the form. Upon submission, you will receive a confirmation and a tracking number on your screen to print or save. Refer to this tracking number to check on the status of your request.

Please note: Partially completed information cannot be saved, be sure to have all details with you before beginning the form. For the best form completion experience, use the Google Chrome browser.

If you have any questions, contact NYSERDA at buildready@nyserda.ny.gov.

* Required field

Contact Information

Full Name

Town of Hector

Organization Name Town of Hector

Email supervisor@hectorny.us

Phone Number 607-546-5286

Site Location

Street Address 1: 4875 Tuttle Rd.

Street Address 2

City Burdett

State Choose One NY

Zip/Postal Code 14818

County Schuyler

GPS Coordinate (if known)

Site Owner

Is the site owner the same as the primary contact?

Yes

Is the site owner interested in hosting a renewable facility?

Yes

Site ownership entity type Choose OnePrivateFederalNYSCountyMunicipalOther

Municipal Township

Site Details

Is the site actively in use?

Yes. Currently about 4.7 acres of the site is used for the Town's salt storage area and another 5 acres is being reserved for future use as a site for a new Town Hall and Maintenance Facilities.

Estimated number of acres available for consideration 54.5 acres

Describe any known environmental concerns at the site (e.g., brownfield designation) and indicate, to the best of your knowledge, the status of any previously performed or planned remediation activities. Leave blank if none or unknown.

The land type is Wasteland, as it was previously use for a Town Dump. There are no plans, nor have there been in the past for remediation of the site.

What is the current land classification? Roads, streets, parkways and adjoining lands

Has this site been reviewed for renewable energy before?

Yes. In 2023 Renovus Solar of Ithaca, NY did a preliminary study of the site and concluded that there were not sufficient transmission lines in the area to support a large scale solar farm at this time. Currently the New York Power Authority, under the direction of Casey Mastro is conducting a preliminary study of the site.

Enter contact information of previous entity: Renovus Solar 1520 Trumansburg Rd. Ithaca, NY 15850. 607-227-1777 and the New York Power Authority, Casey Mastro, 716-475-3326, casey.mastro@nypa.gov.

Is the parcel currently served electricity? Choose OneYesNoUnknown. Yes

What type of renewable energy facility are you recommending the Build-Ready program consider at this site? Choose OneSolarWindOtherUnsure. Solar

Provide a brief description of how this site could be used to host a renewable energy project.

The site is an old town dump and cannot be developed for most commercial uses. However, it could be repurposed effectively to host a solar farm. The topography is fairly suitable for a solar installation with good access off of Tuttle Road. The 630 front footage on State Route 79 would allow access to transmission lines along the SR 79 corridor.

Is there anything else you think is important to convey about the site, the potential project, community support, or other?

The Ready-Build Program was brought to the attention of the Town Board by the Town's Sustainability Committee, which recently received Bronze Status in Climate Smart Communities Program. One of their concerns is to better use the resources of the Town, when possible, to reduces GHG emissions. What better way than to take Wasteland and turn it into a solar farm. What a statement it would make if when the new Town Hall and Maintenance Facilities were built they were surrounded by a solar farm.

Where did you hear about the Build-Ready Program or this nomination form?

Information on the Build-Ready Program was brought to the Town Board's attention by the Sustainability Committee, which they discovered while researching the NYSERDA website.

72

TOWN OF HECTOR

17 •
59.3A(C)

20 •
30A

1065

(926)

ROAD

21.21 •
4A

21.22 •
2A

320.34

368.86

267.22

1157

350(S)

290(S)

31 •

TUITLE

1350(S)

(746.91)

(423.55)

16 •
8.92A

540.52 84.9 181.68 54.18

578.14

373.18

50.37

168.91

45.39

105.77

49.63

88.07

20.12

TEXAS

(80.92)

301.02

84.52

137.18

3743.52

0.30(S)

DONAHUE PATRICK
JR & ELBERTA
Old: 45.00-1-18.1
New: 45.00-1-18.1
Muni: HECTOR

2848'

859'

4875
TUTTLE
ROAD

TOWN OF HECTOR
Old: 45.00-1-17
New: 45.00-1-17
Muni: HECTOR

4845
TUTTLE
ROAD

VOORHEIS
CARTER W & CHERYL LYNNE
Old: 45.00-1-16
New: 45.00-1-16
Muni: HECTOR

574'

917'

1068'

PULLY JESSE
& JOLINDA
Old: 45.00-1-20
New: 45.00-1-20
Muni: HECTOR

4955
TUTTLE
ROAD

LANDON ROBERT
L & SHELLEY A
4940
TUTTLE
ROAD
Old: 45.00-1-21-21
New: 45.00-1-21-21
Muni: HECTOR

1363'

SHEEHAN PATRICK
R & SUE C
Old: 45.00-1-31
New: 45.00-1-31
Muni: HECTOR

Town of Hector Highway Department – Feb 2024 Report

(Board Meeting: Feb 13, 2024)

Plowed snow

Cut trees and chipped brush

Patched and fixed soft spots and pot holes

Hauled crush n run for soft roads

Hauling gravel from states pit

Snow Plowing • Couple of call-ins

Changed 3 plow blades and wing blades

Serviced equipment

Put 8ton weight limit signs up and finish

Scott Green

Highway Superintendent

"Retirement is not the end of the road; it is the beginning of the open highway."

REC'D FEB 08 2024

K. States Trucking
2558 State Route 228
Alpine, NY 14805
(607) 742-1200

February 7, 2024

To: Town of Hector,

I've hauled stone in for ten years and the rate stayed the same until last year, I've always done it for what the guy before me did and it's never been me to set the rate. The rate is currently \$11.00 but they will raise it if somebody new hauls it.

I've tried for years to get Randy to let me start hauling sooner before they run out of stone in the spring but every year it's later. Last year it wasn't until sometime in June so I had to hire a guy to help me so I made sure it was all hauled in on time. That's a lot of money of my plate but I do whatever it takes to keep Hector as my main township.

Here is my proposal for this season:

Let me start hauling in now or at least before May 1st. and I'll haul everything this year for \$10.00 even, this is providing the town orders 2000 Ton or more, which shouldn't be a problem as they usually get at least 2,500 or more.

I will also wait till everything is hauled to get paid providing the town pays me directly. This will assure me the work but most importantly work when I need it.

The town has crunched the numbers a few times over the years and found it not cost effective to send their trucks and drivers that many miles and have that much wear and tear on plow trucks. (Example: 2,500 Ton at 15 Ton per 10 wheeler load = 166 Loads.)

Thank you,

Kevin States

January 2024

Town of Hector

Code Enforcement Monthly Report

Building Permits Issued:	11
Building Permits Completed:	4

Project Summary

Garage	1
Renovations	1
Roof Replacements	3
Single Family Homes	5
Solar	1
Fire Inspections	1

Issued Building Permits Construction Value:	\$405,705
Completed Permits Construction Value:	\$969,000
Collected Fees:	\$ 1541

Submitted by:

Jason Santobianco 2/13/2024

Town of Hector

Building Permit Summary by Census Code: - misc

Permit# Applicant Name	Issued Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Description Cost
Garage, Barn					
24-0009	01/25/24	PORTER, CHARLES	58.-1-51.1	208.00	64,000.00 Construct 40x60 Pole Barn for Storage
PORTER, CHARLES		3265 Porter Lane			
Count: 1				Total: 208.00	64,000.00
Renovations/ Remodel					
24-0007	01/08/24	Gabriel, Robert and Susan	37.-1-1.126	179.00	97,255.00 Remodel 2 Bathrooms
Gabriel, Robert and Susan		4467 BUCK HILL ROAD			
Count: 1				Total: 179.00	97,255.00
Roof Replacement					
24-0011	01/25/24	Cummings, Danielle	56.-1-39	100.00	7,500.00 New Tin Roof and Rafters
Cummings, Danielle		3450 TEXAS HOLLOW ROAD			
24-0008	01/25/24	FRIENDS, DALE	5.-1-46.122	112.00	15,150.00 Install new roof on house and cover 8x24 porch
FRIENDS, DALE		6180 LEWIS ROAD			
24-0010	01/25/24	HAHA Properties LLC	6.16-1-16	50.00	11,000.00 Install New Roof - Tin over shingles
HAHA Properties LLC		5717 LEIDENFROST-ADAMS RO			
Count: 3				Total: 262.00	33,650.00
Single Family Home					
24-0001	01/02/24	Henry, Kris	22.-3-25.2	122.00	40,000.00 Construct 191 Sq Ft Residence Cabin #1
Henry, Kris		Pending Shumway Rd			
24-0002	01/02/24	Henry, Kris	22.-3-25.2	122.00	40,000.00 Construct 191 Sq Ft Residence Cabin #2
Henry, Kris		Pending Shumway Rd			
24-0003	01/02/24	Henry, Kris	22.-3-25.2	122.00	40,000.00 Construct 191 Sq Ft Residence Cabin #3
Henry, Kris		Pending Shumway Rd			
24-0004	01/02/24	Henry, Kris	22.-3-25.2	122.00	40,000.00 Construct 191 Sq Ft Residence Cabin #4
Henry, Kris		Pending Shumway Rd			
24-0005	01/02/24	Henry, Kris	22.-3-25.2	122.00	40,000.00 Construct 191 Sq Ft Residence Cabin #5
Henry, Kris		Pending Shumway Rd			
Count: 5				Total: 610.00	200,000.00

Permit# Applicant Name	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Description Cost
Solar						
24-0006 Bower, Neill	01/08/24		Bower, Neill 6147 VESA RD	4.00-1-34.2	82.00	10,800.00 Install Solar PV System on Garage - 7.6kW
Count:		1	Total:		82.00	10,800.00
Total Count:		11	Grand Total:		\$1,341.00	\$405,705.00

Town of Hector

Building Permits Completed: 01/01/2024 - 01/31/2024

Permit# Applicant Name	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Description Cost
21-0090 Schwartz, Peter	07/14/21	01/29/24	Schwartz, Peter 3631 Sharelle Ln	33.-5-24	437.00	***** Construct new Single Family Home - 1,386 sq ft
23-0014 Crawford, Elizabeth	02/01/23	01/30/24	Crawford, Elizabeth 4665 STAGE ROAD	24.-1-44	20.00	***** Install Woodstove
23-0035 VANDERZEE RODNEY	03/28/23	01/29/24	VANDERZEE RODNEY 5227 STILLWELL ROAD	15.-5-37	382.00	***** Construct Single Family home 2594 sq ft
23-0105 Austen, Megan	08/08/23	01/11/24	Austen, Megan 4795 State Route 228	25.-1-23.111 a	394.00	***** Construct new single family home 1806 Sq ft
Total Count:		4	Total:		\$1,233.00	\$969,000.00

RESOLUTION

WHEREAS, Lake Street in the Town Hector is a town road, and as such the Town owns and maintains a right-of-way for highway purposes to keep and maintain Lake Street; and

WHEREAS, it has come to the attention of the Town Board that a portion of the improvements to the property located at 3500 Lake Street (tax map no. 2.13-4-31) encroach into the Town's right-of-way; and

WHEREAS, the owner of the property at 3500 Lake Street have requested that the Town grant to the owner a license agreement permitting such encroaching improvements to remain in their current location; and

WHEREAS, Town of Hector Highway and Water Departments have reviewed the encroachment and determined that the encroaching structure does not impede their ability to appropriately maintain the Town's infrastructure and does not present any apparent threat to public safety; and

WHEREAS, the Town Board has determined that it is in the best interest of the Town that the encroaching structure remain intact, subject to however to the Town's retention of the right to require removal of the encroachment in the event the Town determines that such removal is necessary.

NOW, THEREFORE, it is RESOLVED as follows:

1. The Town of Hector is authorized to grant to the owner of the property at 3500 Lake Street a transferable license permitting the currently encroaching improvements to remain in their current location. Such license shall be revocable by the Town of Hector at any point should the Town of Hector deem it necessary or desirable to require relocation or removal of some or all of the encroachment. Such license shall not and shall not be deemed to permit any further encroachment.

2. The Town Supervisor is authorized and directed to negotiate, execute and deliver on behalf of the Town of Hector the aforementioned license agreement, incorporating such terms and conditions as the Supervisor and the attorney for the Town shall deem necessary or desirable.

Date: _____

TOWN OF HECTOR
5097 State Route 227
Burdett, NY 14818
607-546-5286
Fax 607-546-5200

February 8, 2024

Hector Town Board Members,

IT was recently requested that a license be issued for tax map #2.13-4-31 (3500 Lake St Valois) to maintain improvements that are in part located within the Town of Hector Right of Way. After consultation with members of the Town of Hector Highway and Water Departments it was determined that the structure does not impede their ability to appropriately maintain the towns infrastructure. After completing a site visit it does not appear that there is an apparent threat to public safety if the structure remains.

Thank you,

Jason Santobianco
Code Enforcement Officer

Town of Hector, Schuyler County, New York

Job Opening: Park Manager, Smith Memorial Park

Posting Date: February 14, 2024

Start date: April 1st. Start date is flexible. Applications will be accepted until the successful candidate is hired.

Smith Memorial Park is a beautiful lakeside park and campground in the Finger Lakes region of New York State. It is situated on 92 acres and is owned and run by the Town of Hector in Schuyler County. Smith Park operations include a campground, boat launch, trails, buildings, parking areas, natural areas, and other park facilities.

DESCRIPTION

The Park Manager reports directly to the Town Board in addition to coordinating with two other part-time park staff, Town Hall staff and private contractors.

Duties include:

- managing camping reservations & collecting fees
 - answering inquiries, supporting and regulating visitor activity
 - preparing records and reports
 - preparing annual budget
 - updating website, online reservation platform and social media
 - scheduling and creating agenda for Park Committee meetings
 - maintaining operational licenses & permits
 - applying for grants
 - coordinating with other departments and private contractors
 - cleaning bathhouses & basic housekeeping
 - purchasing supplies
 - preparing monthly department report for Town Board meetings
 - basic marketing (social media, website, internet presence & affiliated organizations)
 - community planning & events
-

QUALIFICATIONS

Applicable Skills: management, communications, hospitality and service experience, planning, community organization, basic proficiency in Microsoft Word/Excel and social media/marketing.

Required Qualities: self-motivated, organized, responsible, community focused, team player, problem solver and nature lover.

ADDITIONAL DETAILS

Salary: \$34,500-\$42,000/year + benefits

This position is salaried as a ¾ position (averaging 30 hours a week) year-round. Hours fluctuate from full-time in the warm season to part-time in the cold season. Average hours per week are based on current park operations as primarily a campground which creates a full schedule from May through October. April and November focus on opening/closing of the campground and facility/project maintenance. December through March offer time to reevaluate, plan and reorganize.

Near-future expansion of the park includes a day-use area and community events that invite and increase use by the general public. Although not necessary to fill the position, a self-motivated candidate with leadership in community development has the option to make this a full-time year-round position with commensurate full-time increased salary. Flexibility as to the degree of responsibility and timing of taking on that responsibility will be openly considered.

Benefits: 9 paid holidays, 5 paid personal leave days, 5 paid vacation days after one year, paid sick leave, health insurance, option to live on site with own trailer, option to work remotely December – March.

Interested Candidates Contact: Jessica Rodgers, Hector Town Board Member, 607.273.2555 or jessicarodgers@hectorny.us

TOWN CLERK'S MONTHLY REPORT

JANUARY, 2024

TOWN OF HECTOR, NEW YORK

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255	<u>1</u>	DECALS	<u>0.28</u>	
	<u>1</u>	MARRIAGE LICENSES NO. 24001 TO 24001	<u>17.50</u>	
		TOTAL TOWN CLERK FEES		17.78
<hr/>				
A2544	<u>55</u>	DOG LICENSES	<u>168.30</u>	
		TOTAL A2544		168.30
<hr/>				
A2655	<u>1</u>	COPIES	<u>0.25</u>	
		TOTAL A2655		0.25
<hr/>				
B1603	<u>4</u>	CERTIFIED BIRTH\DEATH	<u>40.00</u>	
		TOTAL B1603		40.00
<hr/>				
B2555	<u>15</u>	BUILDING PERMITS	<u>1,541.00</u>	
		TOTAL B2555		1,541.00
<hr/>				

TOWN CLERK'S MONTHLY REPORT

JANUARY, 2024

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	186.33
PAID TO SUPERVISOR FOR PART TOWN FUND	1,581.00
PAID TO NYS DEC FOR DECALS	4.72
PAID 70% TO COUNTY HUMANE SOCIETY FOR DOG LICENSES	392.70
PAID TO NYS ANIMAL POPULATION CONTROL FUND	73.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	22.50
TOTAL DISBURSEMENTS	2,260.25


FEBRUARY 2, 2024


Justin Boyette

, SUPERVISOR

STATE OF NEW YORK, COUNTY OF SCHUYLER, TOWN OF HECTOR

I, JANE M. V. IKE, being duly sworn, says that I am the Clerk of the TOWN OF HECTOR that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.


Town Clerk

Humane Society of Schuyler County Shelter Report

Town of Hector

<i>Animal Name</i>	<i>Seizure Date</i>	<i>Release Date</i>	<i>Intake Circumstance</i>	<i>Status</i>	<i>License Number</i>
January					
Moose 24-005	07-Jan-24		Stray	Currently In Shelter	
Sasha 24-008	10-Jan-24	10-Jan-24	Stray	Redeemed by Owner	
<i>Released To: Samira Balda - 5245 St Rt 414, Hector NY 14841 Residing in the Town of Hector</i>					
<i>Fees Collected:</i>	Redemption - Canine		\$10.00		

Certified By:



Georgie C. Taylor, Executive Director
Sunday, February 11, 2024



Casella Waste Management of N.Y., Inc.
1180 Elmira Road • Newfield, NY 14867
p. 607.277.3000 f. 607.277.4523

NEW YORK SERVICE CONTRACT²

²FOR USE IN NY IN THE COUNTIES OF ALLEGANY, CATTARAUGUS, CHAUTAUGUS, CHEMUNG, CLINTON, FRANKLIN, SCHUYLER, ST. LAWRENCE, STEUBEN, AND TOMPKINS

ACCOUNT INFORMATION

Account Number **48-69197**
Service Start Date **02/02/2024**
Delivery Date **ON SITE**

NB ☐ IS ☐ DS ☐ BX ☐ BP ☐
FC ☐ SIS ☐ SDS ☐ LC ☐ CL ☐
NO ☐ PI ☐ MC ☐ OO ☐ VOL ☐
S ☐ RWL ☒ PIR ☐

CUSTOMER INFORMATION

BILLING INFORMATION

Company Name **TOWN OF HECTOR RECYCLE PROGRAM**
Address **5097 NYS 227**
BURDETT NY 14818
Contact Name **JANE**
Phone **607-546-5286**
Fax Number
Tax I.D. Number

SERVICE INFORMATION

Company Name **SAME**
Address
Contact Name
Phone
Cell Phone
Email Address

NEW SERVICE INFORMATION

QUANTITY	CONTAINER TYPE (FL, RL, RO)	CONTAINER SIZE	SERVICE FREQUENCY	MATERIAL TYPE	RENTAL RATE	HAUL RATE	DISPOSAL SITE CODE	DISPOSAL RATE PER TON	EXTRA PICKUP	MONTHLY SERVICE FEE
7	FL	8YD	1XWEEK	MSW	***	***	***	***	\$450	\$950
Recycling	Mon <input type="checkbox"/>	Tue <input type="checkbox"/>	Wed <input type="checkbox"/>	Thur <input type="checkbox"/>	Fri <input type="checkbox"/>	Sat <input type="checkbox"/>	Sun <input type="checkbox"/>	Container Delivery/Removal Fee		
MSW	Mon <input type="checkbox"/>	Tue <input checked="" type="checkbox"/>	Wed <input type="checkbox"/>	Thur <input type="checkbox"/>	Fri <input type="checkbox"/>	Sat <input type="checkbox"/>	Sun <input type="checkbox"/>	TOTAL SERVICE FEES		
										\$950

PREVIOUS SERVICE INFORMATION

QUANTITY	CONTAINER TYPE (FL, RL, RO)	CONTAINER SIZE	SERVICE FREQUENCY	MATERIAL TYPE	RENTAL RATE	HAUL RATE	DISPOSAL SITE CODE	DISPOSAL RATE PER TON	EXTRA PICKUP	MONTHLY SERVICE FEE

ADDITIONAL INFORMATION

Total Service Fees Does Not Include Taxes or Applicable Fees Industry Weight Estimate (lbs./cu.yd.)

100

Agreed Upon Term (Months) 24

Special Comments

RENEWAL. NO FEES. TAX EXEMPT.

I have read and understand the terms of and conditions on Page 2 of this Service Contract including the section entitled "Service Fees".

INITIAL HERE

Customer Authorized Signature

SIGN HERE

Print Name

Justin Boyette

Print Title

Town Supervisor

Date

2/13/2024

Contractor Signature

Print Name

Brian Mattison

Print Title

Territory Manager

Date

01/26/2024



Casella Waste Management of N.Y., Inc.
1618 Sears Road • Elmira, NY 14903
p. 607.796.2000 f. 607.739.7354

NEW YORK SERVICE CONTRACT²

²FOR USE IN NY IN THE COUNTIES OF ALLEGANY, CATTARAUGUS, CHAUTAUQUA, CHEMUNG, CLINTON, FRANKLIN, SCHUYLER, ST. LAWRENCE, STEUBEN, AND TOMPKINS

ACCOUNT INFORMATION

Account Number **49-92434**
Service Start Date **04-25-13**
Delivery Date

NB ☐ IS ☐ DS ☐ BX ☐ BP ☐
FC ☐ SIS ☐ SDS ☐ LC ☐ CL ☐
NO ☐ PI ☐ MC ☐ OO ☐ VOL ☐
S ☐ RWL ☒ PIR ☐

CUSTOMER INFORMATION

BILLING INFORMATION

Company Name **TOWN OF HECTOR**
Address **5097 ROUTE 227**
BURDETT, NY 14818
Contact Name
Phone
Fax Number
Tax I.D. Number

SERVICE INFORMATION

Company Name **SAME**
Address **5303 PARK AVE**
HECTOR NY
Contact Name **same**
Phone **same**
Cell Phone
Email Address

NEW SERVICE INFORMATION

QUANTITY	CONTAINER TYPE (FL, RL, RO)	CONTAINER SIZE	SERVICE FREQUENCY	MATERIAL TYPE	RENTAL RATE	HAUL RATE	DISPOSAL SITE CODE	DISPOSAL RATE PER TON	EXTRA PICKUP	MONTHLY SERVICE FEE
1	FL	8YD	ON CALL	TRASH						84.40
Recycling Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thur <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun <input type="checkbox"/>										Container Delivery/Removal Fee
MSW Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thur <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun <input type="checkbox"/>										TOTAL SERVICE FEES

PREVIOUS SERVICE INFORMATION

QUANTITY	CONTAINER TYPE (FL, RL, RO)	CONTAINER SIZE	SERVICE FREQUENCY	MATERIAL TYPE	RENTAL RATE	HAUL RATE	DISPOSAL SITE CODE	DISPOSAL RATE PER TON	EXTRA PICKUP	MONTHLY SERVICE FEE

ADDITIONAL INFORMATION

Total Service Fees Does Not Include Taxes or Applicable Fees Industry Weight Estimate (lbs./cu.yd.) **95** Agreed Upon Term (Months) **24**
Special Comments **SERVICE RENEWAL**

I have read and understand the terms of and conditions on Page 2 of this Service Contract including the section entitled "Service Fees".

INITIAL HERE

Customer Authorized Signature

SIGN HERE

Print Name

Print Title

Date

Contractor Signature

Print Name

Print Title

Date

JOSEPH YUELLING (KAP)
Territory MGR

Please type or print clearly
in blue or black ink

Employer Location Code

30508

BE IT RESOLVED, that the

Town of Hector

(Name of Employer)

(Location Code)

report the officials to the New York State and Local Retirement based on their record of activities:

hereby established the following standard work days for these titles and will

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev. 12/23)

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Joshua C. Alvone			Town Justice		8	9.32	<input type="checkbox"/>	biweekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Jane M.V. Ike, secretary/clerk of the governing board of the Town of Hector, of the State of New York,
(Name of Secretary or Clerk) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 13th day of Feb., 2024

on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Hector on this Feb., 2024.
(Name of Employer)

(Signature of Secretary or Clerk)

Affidavit of Posting: I, _____ being duly sworn, deposes and says that the posting of the Resolution began on

(Name of Secretary or Clerk)

02/14/2024 and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

☒ Employer's website at: www.hector.ny.us

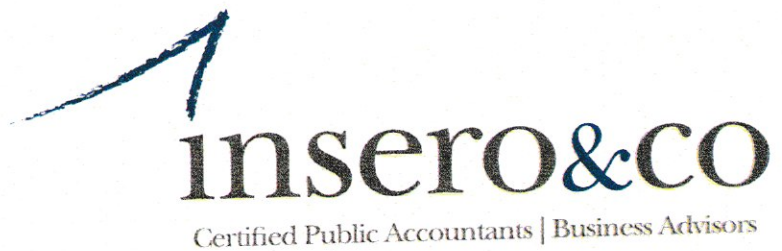
☒ Official sign board at: Hector Town Hall, 5097 SE 227, Burdett NY 14818

☐ Main entrance Secretary or Clerk's office at: _____

Page 1 of 1 (for additional rows, attach a RS 2417-B form.)

Received Date

(seal)



January 30, 2024

Justin Boyette
Town Supervisor and Town Board
Town of Hector
5097 NY Route 227
Burdett, NY 14818

Dear Town Supervisor and Town Board,

We are pleased you have chosen us to provide Outsource Accounting Consulting Services to the Town of Hector (the Town). Quality service to our clients is our highest priority. Insero & Co. CPAs, LLP (Insero) offers a broad range of services including, but not limited to, Outsource Accounting Consulting and Advisory Services as well as Assurance Services. Our firm is committed to providing responsive and creative services designed to meet your needs.

This letter sets forth our understanding of the terms and objectives of our engagement, the nature and scope of the services we provide, and the related fee arrangements. Our understanding of these services is based on our discussions with you.

Services

Based on our discussions, the services we will provide, and our responsibilities include, but are not limited to, the following:

- General accounting and consulting for the Town

We recognize that flexibility is required and that a more concise definition of our responsibilities may evolve as the engagement proceeds.

INSERO & Co. CPAs, LLP

The Highest Standard | (800) 232-9547 | www.inseroecpa.com

Other Matters

This specific engagement cannot be relied upon to disclose errors, irregularities, or illegal acts, including fraud or defalcations, which may have taken place. We will promptly notify you if we become aware of any such errors, irregularities, or illegal acts during the performance of the above-noted service. Because the above-noted services does not constitute an examination in accordance with standards established by the American Institute of Certified Public Accountants (the AICPA), we are precluded from expressing an opinion as to whether the financial statements provided by the Town are in conformity with generally accepted accounting principles or any other standards or guidelines promulgated by the AICPA, or whether the underlying financial and other data provide a reasonable basis for the statements.

We accept no responsibility for damages, which may result from actions taken by third parties who purport to have relied on reports that may be prepared by us. Similarly, because our services are being performed to provide information that you feel will be useful for the purposes noted above, we cannot be responsible for damages, which may occur should our results be utilized for any purpose other than that which has been expressly stated above.

Employees of Insero

All personnel representing our firm are employees of Insero. As such, they are obligated to provide high quality service to our clients and are obligated to our firm under confidentiality, non-compete, and non-solicitation agreements with our firm. In the event that any of our employees accepts a position of employment with the Town, or any of its related parties at any time while performing services for you, or within six months thereafter, you agree to pay us a fee equal to: 20% of the year one salary offered by the Town to personnel. This fee will be reduced by 1.0% for each month that personnel is utilized as a contractor with the Town. This fee is in recognition of the extensive investment we have made to recruit and develop our personnel. Such a fee is payable when the employee accepts such a position and may be waived upon mutual agreement between Insero and the Town. See example of the fee structure below:

<u>Month</u>	<u>Fee</u>
Month 0	20%
Month 10	10%
Month 20	0%

Fee Arrangements

For the service described above, our fees are based upon the time required by the individuals assigned to the engagement, plus any direct expenses. We will bill you at various rates based on the level of service and experience required to perform the duties. We will submit our bill for these services as they are provided.

Our billing rates for assistance are as follows:

- Partner: \$300 per hour
- Manager: \$225 per hour
- Staff: \$150 per hour

Termination

The relationship can be terminated by either party at any time with written notice.

In Summary

We appreciate the opportunity to serve the Town and look forward to working closely with you.

Please feel free to contact us directly should you have any questions.

Respectfully submitted,

Insero & Co. CPAs, LLP

Insero & Co. CPAs, LLP
Certified Public Accountants

If the above terms are acceptable to you and the service outlined are in accordance with your understanding, please sign a copy of this engagement letter in the space provided and return it to me.

Accepted and approved for:

(Company Name)

(Signed By)

(Title)

(Date)

REC'D JAN 16 2024



Cayuga Lake Watershed Intermunicipal Organization

Intermunicipal cooperation to preserve and protect the watershed.

January 10, 2024

Supervisor Boyette
5097 Rt 227
Burdett, NY 14818

Dear Supervisor Boyette,

Below is the **dues invoice** for the Cayuga Lake Watershed Intermunicipal Organization (CWIO) for 2024 for your municipality. The CWIO dues have been phased in over 3 years with 50% in 2022, 75% in 2023 and finally 100% for 2024.

The dues for the Town of Hector are \$1,355 due by June 30, 2024 for the fiscal year of 2024 (for villages fiscal year 2024/25).

Please make payments to the "Town of Ithaca" (CWIO's Administrative Center) and mail to:
215 N. Tioga St,
Ithaca, NY 14850
attention Paulette Rosa.

More about CWIO's work in 2023 was in the budget request letter¹⁵¹ sent out in September 2023 as well as some of the actions¹⁵² and presentations¹⁵³ from CWIO over time.

Thanks to all the municipalities that paid dues in 2023. Our goal in 2023 was \$67,500 and we brought in \$55,415 or 82% of our goal. Thanks to the Park Foundation bridge funding, we are on a good path to being self-sustaining.

On November 27, 2024 our new Watershed Manager began work for CWIO. Isaac Walker comes from Pennsylvania where he worked for the equivalent of a Soil and Water Conservation District (SWCD). He's busy becoming acquainted with the many contacts within the watershed and also looking for projects where he can assist. If your municipality has project ideas or would like help in identifying projects, contact Isaac at iwalker@hws.edu or 315-781-3020. CWIO works off a prioritized list of

¹⁵¹ <https://cwio.org/wp-content/uploads/2024/01/2024-CWIO-Dues-Budget-Request.pdf>

¹⁵² <https://cwio.org/about-cwio/#actions>

¹⁵³ <https://cwio.org/projects/presentations/>

**E. B. PERT MEMORIAL READING CENTER
VLH COMMUNITY RESOURCE ASSOCIATION, INC.**

REC'D FEB 02 2024

Box 82

Hector, New York 14841

Mrs. Jane Ike

Clerk, Town of Hector

5097 Route 227

Burdett, NY 14818

Dear Mrs. Ike,

The Board of Directors and I, would like to thank the Town of Hector for their continued support of the E. B. Pert Library. Your financial backing will enable the library to offer our community continuing services throughout the year.

I would like to request the budget approved money for the E. B. Pert Library for 2024 be forwarded to the library. The check should be made out to VLH Community Resource Association, Inc. and sent to Box 82, Hector, NY 14841. Thank you so much!

Sincerely yours,



Roberta Beckhorn, Director

RWB:b

Cc: File