

# Town of Hector Highway Department – July 2023 Report

(Board Meeting: August 8, 2023)

**Ditching** • Satterly Hill Road • Middle Road • Lower Lake Street (Valois)

**Tree Trimming** • Satterly Hill Road • Lower Tichenor Road • Stilwell Road

**Grade (Washout from Storms)** • Jolly Road • Auble Road • Tuttle Road •  
Robinson Road • Bishop Corners Road • Bergen Road • Covert Road

**Shoulders** • Satterly Hill Road • Mathews Road

**Driveway Install** • Middle Road • Shumway Road • Satterly Hill Road

**Perma Patching** •

- **Prep Work for Oil & Stone:** Kellogg Road • Tuttle Road • Grover Road •  
North end of Shuler Road • Carmen Road
- **Additional:** Intersection of Steve Street & Turnpike in Mecklenburg

Randy Rappleye  
Highway Superintendent

*"It always seems impossible until it is done."*

**2023 SECTION 284 AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**  
**TOWN OF HECTOR / COUNTY OF SCHUYLER**  
**Approved 6/13/2023    Amended 8/8/2023**

Pursuant to the provisions of Section 284 of the Highway Law; we agree that money levied and collected for the repair and improvement of highways, and received from the State for the repair and improvement of highways, shall be expended as follows:

**PERMANENT IMPROVEMENTS:** The following sums, totaling ~~\$685,300.00~~ **\$715,093.87** (all from **CHIPS** monies) shall be set aside to be expended for improvements upon ~~8.51~~ **9.08** miles of Town Highways:

**1: Shuler Road:** On the road commencing at Cayutaville Road and leading 1.34 miles north toward pavement ends; there shall be expended not over the sum of **\$24,000.00 (CHIPS)** for oil and stone single course 20' wide.

**2: Updyke Road:** On the road commencing at State Route 227 and leading 1.20 miles east toward Black Road; there shall be expended not over the sum of **\$22,000.00 (CHIPS)** for oil and stone single course 20' wide.

**3: Cass Road:** On the road commencing at State Route 414 and leading 0.29 miles south toward Montour T/L; there shall be expended not over the sum of **\$6,300.00 (CHIPS)** for oil and stone single course 20' wide.

**4: Satterly Hill Road:** On the road commencing at turn around top of hill and leading 2.74 miles north toward Mathews Road; there shall be expended not over the sum of ~~\$455,000.00~~ **\$396,938.69 (CHIPS)** for type 3 binder black top 20' wide by 3" depth.

**5: Mathews Road:** On the road commencing at County Road 4 and leading 0.80 miles west toward Satterly Hill Road; there shall be expended not over the sum of ~~\$140,000.00~~ **\$127,855.18 (CHIPS)** for type 3 binder black top 20' wide by 3" depth.

**6: Williamee Road:** On the road commencing at State Route 79 and leading 2.14 miles north toward State Route 227; there shall be expended not over the sum of **\$38,000.00 (CHIPS)** for single course oil and stone 20' wide.

**7: Grover Road:** On the road commencing at Newtown Road and leading .57 miles east toward Havens Road; there shall be expended not over the sum of **\$100,000.00 (CHIPS)** for Type 3 Binder Black Top 20' wide by 3" depth.

**TOTAL CHIPS MONEY:** ~~\$685,300.00~~ **\$715,093.87**

Executed in duplicate the 8<sup>th</sup> day of August 2023

Town Supervisor \_\_\_\_\_

Board Member \_\_\_\_\_

Board Member \_\_\_\_\_

Board Member \_\_\_\_\_

Board Member \_\_\_\_\_

Board Member \_\_\_\_\_

Town Highway Superintendent \_\_\_\_\_

Schuyler County Highway Superintendent \_\_\_\_\_

## ***Hector Town Board Meeting***

**Date: August 8th 2023**

- July – 4,644,000 gals pumped, 149,806 gallons daily average
- Water testing – currently all sample draws are up-to-date
- Monthly reports – all DOH reports as well as the 2023 AWQR Report, DEC, DMR Reports completed and sent out.
- Backup Generators – all in good working order
- Water service turn on/off. On-3 Off-0
- WTP Air Compressors – both compressors are in good working order, scheduled maintenance for this month.
- Service Trucks – both trucks are in good order, Jeremy change oil and brakes front and back on the 2020 service truck and the oil on the pickup. Thanks to John and Scott from Highway for their help.
- Burdett Extension- No update now waiting to hear from DEC on the New Well hookup.
- New Well Project- Still waiting on DEC approval, I put together 2 years of 180-day pumping information from the well house as well as Well monitoring and withdrawal information from this past month. Will be sent to Fagen Engineers/DEC ASAP.
- Meter Reading System- 90% reporting in a one-day window, Had Problems with Zenner meters not communicating after the server update, I reached out to Zenner with the problem waiting on a response. Jeremy and I have been installing repeaters along 414 to help them communicate better, seems to be helping the issue... We installed 4 new Meters/Miu installed on new services.
- Hydrants- All Hydrants are continued to be trim trimmed and maintenance for future scheduled flushing this summer.
- New Water Services- Jeremy and I helped set a meter pit and valving for new service on Cherry Landing, we have another service scheduled on CR4 and picnic area this month depending on parts. 3 more inquiries for water 2 on 414 and 1 on Peach Orchard Spur.
- Smith Park- Jeremy and I rented a backhoe and replaced 2-yard hydrants not working for the park. I was asked to get a quote for 10-20 new yard hydrants to have for stock.

Respectfully submitted,

Josh Mikkelsen

Water District Superintendent



July 2023

Town of Hector

Code Enforcement Monthly Report

Building Permits Issued:	18
Building Permits Completed:	7

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**Project Summary**

Addition	1
Decks/ Porches	3
Demolition	1
Electric Upgrades	5
Garage/ Barn	1
Shed	1
Single Family Home	4
Tents	1

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Issued Building Permits Construction Value:	<b>\$1,942,594</b>
Completed Permits Construction Value:	<b>\$471,680</b>
Collected Fees:	\$ 3439

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Submitted by:

Jason Santobianco 08/08/2023

# Town of Hector

Building Permits Completed: 07/01/2023 - 07/31/2023

Permit# Applicant Name	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Cost	Description
21-0096 Macdougall, George	07/27/21	07/18/23	Macdougall, George Pending Bassett Road	12.-3-20.2	20.00	*****	New Electric Pedestal/ Service
21-0130 Cuso Holdings LLC	09/23/21	07/06/23	Cuso Holdings LLC 3645 Tichenor	7.-4-23.2	277.00	*****	Construct 1612 sq ft check in building
21-0181 Geary, Barbara	11/30/21	07/28/23	Geary, Barbara 5519 Williamee Rd	15.00-2-6	104.00	*****	Costruct 1200 sq ft garage
22-0004 Franklin, Todd	01/27/22	07/14/23	Franklin, Todd 5270 BASSETT ROAD	12.-1-51	72.00	*****	Install 128 sq ft bathroom in garage
22-0134 Combs, Bradley	10/18/22	07/28/23	Combs, Bradley 5252 Chicken Coop Road	14.-1-17.21a	112.00	*****	Construct 1440 sq ft garage/ workshop
23-0017 Flahive, James	02/03/23	07/24/23	Flahive, James 3389 Dolphsburg	54.00-1-23.11 A	282.00	*****	Construct New Single Family Home
23-0093 MYERS, MICHAEL	07/21/23	07/24/23	MYERS, MICHAEL 3650 ROSE LANE	22.-4-12	76.00	*****	Construct 37x10 pressure treated deck
Total Count: 7					\$943.00	\$471,680.00	

# Town of Hector

Building Permit Summary by Census Code: - misc

Permit#	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Description Cost
<b>Addition</b>						
23-0097	07/27/23		Gates, Mike & MaryJo 6192 CAMP MEETING ROAD	2.13-1-55	262.00	Construct 597 Sq Ft Addition and Remodel Existing Bathroom
Count: 1					Total:	180,000.00
<b>Deck / Porch</b>						
23-0093	07/21/23	07/24/23	MYERS, MICHAEL 3650 ROSE LANE	22.4-12	76.00	Construct 37x10 pressure treated deck
23-0088	07/13/23		NAVONE JOSHUA NYS RTE 414	12.4-33	76.00	Cover existing Deck 14x38
23-0098	07/27/23		STEVENSON CHARLES S 3914 SOUTH HILL ROAD	45.-1-47	64.00	Construct 28x10 Pressure Treated Deck
Count: 3					Total:	24,000.00
<b>Demolition</b>						
23-0104	07/31/23		Fritz, Lauren 5441 PEACH ORCHARD ROAD	11.8-1-23	35.00	Demo Unsafe Structure- Follow all disposal regulations
Count: 1					Total:	35.00
<b>Electrical/Upgrades</b>						
23-0101	07/31/23		DAVIS PHILLIP 5281 PEACH ORCHARD ROAD	12.-1-8.1	70.00	Install Electric Vehicle Charging Station
23-0100	07/31/23		Damiani Wine Cellars LLC 4704 NYS Rte 414	33.-1-3.2	70.00	Install Electric Vehicle Charging Station
23-0094	07/21/23		Knight, Chris 6085 UPDIKE ROAD	15.-3-44	120.00	Install 11.2 kW Solar Array
23-0091	07/21/23		MOSER, DAWN 4185 BALL DIAMOND ROAD	7.-2-12	108.00	Install LG Heat Pump System
23-0102	07/31/23		Munzer Aaron 4106 Covert Road	33.00-3-5	78.00	Install 2 ton Mini-split Heat Pump
Count: 5					Total:	143,044.00



Permit# Applicant Name	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Description Cost
<b>Garage, Barn</b>						
23-0090 PHILLIPS, DANIEL	07/21/23		PHILLIPS, DANIEL 4175 SATTERLY HILL ROAD	44.-1-13.2	131.00	Construct 1019 Sq Ft Pole Barn / Garage 36,550.00
Count: 1					Total:	131.00 36,550.00
<b>Renovations/ Remodel</b>						
23-0096 DRIX, SEVERIN	07/27/23		DRIX, SEVERIN 3515 SCHOOL STREET	2.13-1-3	128.00	Remodel 3 bedrooms and rebuild porch 46,000.00
23-0092 YOUNG JAMES D & MARIANNE W	07/21/23		YOUNG JAMES D & MARIANNE W 4011 CHASE ROAD	44.10-1-4	162.00	Finish 2nd Floor of Garage for Guest Residence 80,000.00
Count: 2					Total:	290.00 126,000.00
<b>Shed</b>						
23-0089 HORROCKS, TIMOTHY	07/21/23		HORROCKS, TIMOTHY 5950 FAUSOLD ROAD	2.-4-12	62.00	Construct 240 Sq Ft Storage Shed 3,000.00
Count: 1					Total:	62.00 3,000.00
<b>Single Family Home</b>						
23-0095 COMPTON, JAMES	07/21/23		COMPTON, JAMES 4074 COUNTY ROUTE 5	44.-1-37.2	352.00	Modular 1875 Sq Ft Single Family Home 270,000.00
23-0103 Giamichael, Theresa and David	07/31/23		Giamichael, Theresa and David 3564 NYS Rt. 79	54.-1-36.111	1182.00	Construct 5766 Sq Ft Single Family Home 1,100,000.00
23-0099 James, Arthur	07/31/23		James, Arthur 4003 Covert Rd	33.-6-48	112.00	Construct 696 Sq Ft Cabin - Non- conditioned space 30,000.00
23-0087 Jerzak, James	07/13/23		Jerzak, James 3431 SOUTH HILL ROAD	55.-1-29.2	112.00	Remove Existing Manufactured home and Install 1280 Sq Ft Manufactured Home 30,000.00
Count: 4					Total:	1758.00 1,430,000.00
Total Count: 18					Grand Total:	\$3,200.00 \$1,942,594.00

Smith Memorial Park  
Midseason Report  
August 4, 2023

Camping season began Friday, May 12, 2023; the final night of camping is Sunday, October 15, 2023. We are currently at the midseason point.

**Many new visitors:** The park attracts numerous new visitors based on several factors; the new park sign on 414, Finger Lakes RV Resort and short-term vacation rentals, updated google page, and internet. The boat launch is busy, especially on nice weather days, with a mix of trailered boats and kayaks.

**Swim Beach:**

- The Swim beach operates with 2 lifeguards and is open Friday-Sunday 12pm – 8pm and receives numerous visitors/users. Sunday, July 30, was particularly busy, seeing 60 visitors/swimmers.
- The facility manager is doing an excellent job maintaining the beach, clearing water and beach of massive amounts of seaweed. The park tractor with grapppler bucket attachment is an essential tool for seaweed removal, permitting efficient work and removal of noxious piles of seaweed to the maintenance area.
- Access and parking for the swim beach remains an issue, pedestrian traffic is sharing the busy public road, park committee is exploring options for increased pedestrian safety.

**Campground Reservations:**

- 2023 Midseason campground reservations are similar to the 2022 season.  
Keep in mind 2023 has 5 fewer transient sites.

2023 midseason- 455 overnight transient bookings

2022 midseason- 482 overnight transient booking

- We receive many last-minute reservation requests and there seems to be an increased request for tent sites.

**DOH Inspection 7/31/2023.**

100% compliance regarding water backflow devices, RV dump station, camper spacing, and electric box condition.

**Miscellaneous:** Smith Memorial Park has partnered with local environmental agencies to support their conservation efforts. NYSDEC used our boat launch as a launching point for overnight fish assessment, and we coordinated with a work group from the USDA National Forest to use our shower facilities. It is wonderful that local agencies can support each other.



#### Park Committee Work:

- At this point in the park and camping season, park employees and the park committee are reviewing current operations, improving park signage, exploring options for firewood, discussing safety concerns regarding car traffic, and addressing south bath drainage issues.
- Employees and committee are also planning off-season maintenance work, including annual tree assessment and a full inspection of the park electrical system. Electrical boxes at each campsite will be inspected and repaired.
- The internal campground road that exits from "The Point" camp site has been slated for removal, remaining open for pedestrian traffic. This has been cleared through NYSDOH, and local emergency management contact VLH Fire Department. This road has been a constant issue with erosion and congestion at boat launch area.

**Refund Requests:** I am submitting two refunds for approval. Both were accidental overcharges to overnight campers. One refund is \$110, and the second is \$40. I will submit the customer names and addresses to the Town Clerk and Bookkeeper. Both parties were happy with their stay and would like to return next year.

Respectfully submitted,  
Kristina Hansen  
2023 Smith Park Manager

# Williamson Law Book Company

790 Canning Parkway Victor, New York 14564

July 15, 2023

Town of Hector  
Accounts Payable  
5097 NYS Route 227  
Burdett, NY 14818

## ANNUAL SOFTWARE SUPPORT CONTRACT

Enclosed is an invoice renewing your Software Support coverage for the following program(s)

### **Municipal Accounting & Budget Preparation Software** (8/1/23 through 7/31/24)

This agreement is between Williamson Law Book Company (WLB) and the Town of Hector (customer) and will provide annual software support and maintenance as described herein.

Williamson Law Book Company agrees to provide the customer with:

- Support to assist with the above-named software program(s). Support will be provided by internet, phone or fax during normal business hours.
- Notice of all program enhancements and their benefits.
- All state mandated changes at no extra charge.

The customer agrees to:

- Maintain hardware in proper working condition.
- Make continued efforts to work with and properly use WLB software.
- Train new personnel in the event of employee turnover. (Additional training may be purchased from WLB)

Charges for this Software Support shall be \$1,366.00 as specified on the enclosed invoice.

**\*\*\*Please sign and return one copy of this contract with your payment\*\*\***

Thank you,



Williamson Law Book Company

Accepted for the Town of Hector

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

# TOWN CLERK'S MONTHLY REPORT

JULY, 2023

TOWN OF HECTOR, NEW YORK

PAGE 1

TO THE SUPERVISOR:

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

<b>A1255</b>			
	<u>1</u>	DECALS	<u>0.28</u>
	<u>9</u>	MARRIAGE LICENSES NO. 23016 TO 23024	<u>157.50</u>
<b>TOTAL TOWN CLERK FEES</b>			<b>157.78</b>
<hr/>			
<b>A2544</b>			
	<u>38</u>	DOG LICENSES	<u>119.40</u>
<b>TOTAL A2544</b>			<b>119.40</b>
<hr/>			
<b>B1603</b>			
	<u>1</u>	CERTIFIED MARRIAGE COPY	<u>10.00</u>
	<u>11</u>	CERTIFIED BIRTH\DEATH	<u>110.00</u>
<b>TOTAL B1603</b>			<b>120.00</b>
<hr/>			
<b>B2555</b>			
	<u>21</u>	BUILDING PERMITS	<u>3,439.00</u>
<b>TOTAL B2555</b>			<b>3,439.00</b>
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# TOWN CLERK'S MONTHLY REPORT

JULY, 2023

page 2

## DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	277.18
PAID TO SUPERVISOR FOR PART TOWN FUND	3,559.00
PAID TO NYS DEC FOR DECALS	4.72
PAID 70% TO COUNTY HUMANE SOCIETY FOR DOG LICENSES	278.60
PAID TO NYS ANIMAL POPULATION CONTROL FUND	52.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	202.50
<b>TOTAL DISBURSEMENTS</b>	<b>4,374.00</b>

3836.18

AUGUST 1, 2023

Benjamin R. Dickens, SUPERVISOR  
Benjamin R. Dickens

## STATE OF NEW YORK, COUNTY OF SCHUYLER, TOWN OF HECTOR

I, JANE M. V. IKE, being duly sworn, says that I am the Clerk of the TOWN OF HECTOR that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.


Jane M. V. Ike  
Town Clerk

# Humane Society of Schuyler County Shelter Report

## Town of Hector

Animal Name	Seizure Date	Release Date	Intake Circumstance	Status	License Number
April					
Shaddy 23-038, 20-	14-Apr-23	15-Apr-23	Stray	Redeemed by Owner	
Released To: Sherri Kelly - 4214 Kelly Lane, Burdett NY 14818 Residing in the Town of Hector					
Fees Collected:	Redemption - Canine		\$10.00		
Butterball 23-043	23-Apr-23	24-Apr-23	Stray	Redeemed by Owner	
Released To: Allison Barrett - 3741 Main Street, Burdett NY 14818 Residing in the Town of Hector					
Fees Collected:	Redemption - Canine		\$10.00		
May					
Zed 23-050	04-May-23		Stray	Currently In Shelter	
Bruiser 23-054	19-May-23	20-May-23	Stray	Redeemed by Owner	
Released To: Timothy Bauman - 4545 St Rt 79, Hector NY 14841 Residing in the Town of Hector					
Fees Collected:	Redemption - Canine		\$10.00	3750 Main St. Licensed 5/30/23	
June					
Maui 23-067	06-Jun-23	09-Jun-23	Stray	Redeemed by Owner	0402162
Released To: Rodney Madorsky - 5939 Grove Rd, Trumansburg NY 14886 Residing in the Town of Hector					
Fees Collected:	Redemption - Canine		\$10.00		
S'Mores 23-068	08-Jun-23		Stray	Currently In Shelter	
Frankie 23-074, 19-	12-Jun-23	13-Jun-23	Stray	Redeemed by Owner	
Released To: Steven Bennett - 5961 Sirrine Road, Trumansburg NY 14886 Residing in the Town of Hector					
Fees Collected:	Redemption - Canine		\$10.00		

Certified By:

  
Georgie C. Taylor, Executive Director  
Saturday, July 15, 2023

## SUMMARY FOR THE MONTH OF

July 2023

HECTOR WATER DISTRICT NO. 1  
SUMMARY OF BILLINGS AND RECEIPTS

SW2140 METERED WATER CUSTOMERS

70,751.24

SW2140R REPAIR RESERVE FUND

7,836.38

SW2144A CONNECTION CHARGES #10558  
(NEW CONNECTIONS)

3,617.27

SW2144B SVCE CHARGES/MISC. CHARGES

1,080.00

SW2148 CURRENT PENALTIES

(29.04) -  
1.47 -(72.40) (145.22)  
72.60 70,896.46

(1.48) 7,836.86

1035.00 + 90.00 (45.00)

W (29.04) (7.26) 7.26  
RF (-10) .57

SW350 TOTAL BILLING

83,256.32

SUBMITTED BY

NET ARREARS

56,935.74

REPAIR RESERVE

5,115.74

RE-LEVY

—

TOTAL ARREARS

62,051.48

## ACTUAL RECEIPTS

RE-LEVY

—

SW2140 METERED WATER CUSTOMERS

38,928.26

SW2140R REPAIR RESERVE FUND

4,308.70

SW2144A CONNECTION CHARGES  
(NEW CONNECTIONS)

3,617.27

SW2144B SVCE CHRGS/MISC. CHRGS

1,453.87

## MONTHLY BALANCING

SW350 TOTAL WATER RECEIPTS

48,308.10

BEG MONTH BAL

27,103.26

SW2148 INTEREST AND PENALTIES

TOTAL BILLINGS +

83,256.32

SW2189 SUPERVISOR'S FEES/RET. CK

TOTAL RECEIPTS -

48,308.10

GRANDTOTAL WATER RECEIPTS

&amp; PENALTIES PAID TO SUPERVISOR

END MONTH BAL

62,051.48

SUBMITTED BY

JANE M. SLOAN, Collection Clerk