

TOWN OF HECTOR
REGULAR AUDIT MEETING
June 14, 2022

- 1) Call to order at 7:00pm followed by Pledge of Allegiance
- 2) Approval of Minutes – May 10, 2022
- 2) Approval of Budget Amendments/Journal Entries
Audit and Approval of Bills to be Paid
- 3) 15 Minute Public Comment Period
- 4) Public Hearing – Planning Board Creation
- 5) Department Reports
 - Highway: Superintendent’s Report
 - Agreement to Spend Highway Monies – 284 Form CHIPS amendments
 - Verizon Connect (GPS trackers)
 - Reserve Spending \$50,000 – 2023 Dump Truck Order
 - LaBerge – Site Survey & Soil Sampling
 - MEO Resignation
 - Water District: Superintendent’s Report
 - Water Extension 1B, Part X Schwartz – SEQRA
 - Water Extension – Burdett South
 - Water Assistance Program – low income households
 - Appointment Assistant Water Superintendent
 - Code Enforcement: Officer’s Report
 - ABC Application – Stone Cat Inc.
 - Authorization June 1-2, 2022 STBOA Training
 - Smith Park: Report
 - Elan 3 – Smith Park Design Phase
 - Appoint Lifeguards
 - Assessment: Assessor’s Report
 - Zoning Committee:
 - Town Clerk/Tax Collector/Court Clerk: Monthly Reports
 - Dumpster Day
 - Retirement Reporting Resolution
 - Resignation/Appointment - Judge
 - Supervisor:
 - Committee Reports
 - Scenic Byway – letter of support
 - Sustainability Committee
 - Private Property Burial request
 - Planning Board – Public Hearing June 14, 2022
 - Resignation/Appointment - cleaner
 - Sewer Feasibility Study
- 6) Miscellaneous/Correspondence/Other
- 7) Adjourn

**TOWN OF HECTOR
GENERAL FUND - TOWNWIDE
ABSTRACT SUMMARY**

Total Claims: \$14,353.82**06/14/22****Number 006**

| Account | Title | Current Balance | Current Total Claims | New Balance |
|----------------|-----------------------------------|----------------------------|---------------------------------|------------------------|
| A1220.4 | SUPERVISOR/CONTRACTUAL EXP | 5,306.92 | 626.90 | 4,680.02 |
| A1410.4 | TOWN CLERK/TAX | 3,223.02 | 591.30 | 2,631.72 |
| A1620.4 | TOWN HALL BLDG-SHARED | 14,963.05 | 657.16 | 14,305.89 |
| A3310.2 | TRAFFIC CONTROL - EQUIPMENT | 200.00 | 28.30 | 171.70 |
| A3310.4 | TRAFFIC CONTROL - CONTRACTUAL | 6,484.72 | 26.97 | 6,457.75 |
| A5010.4 | TOWN HWY SUPT/CONTRACTUAL | 1,350.00 | 220.00 | 1,130.00 |
| A5132.21 | GARAGE - EQUIPMENT/HAND TOOLS | 1,982.23 | 372.01 | 1,610.22 |
| A5132.4 | GARAGE - CONTRACTUAL | 13,151.81 | 514.13 | 12,637.68 |
| A5182.4 | STREET LIGHTING - CONTRACTUAL | 1,483.64 | 45.31 | 1,438.33 |
| A7110.4 | SMITH PARK/CONTRACTUAL | 13,403.73 | 5,040.51 | 8,363.22 |
| A8160.4 | REFUSE AND RECYCLING - | 13,223.81 | 1,920.40 | 11,303.41 |
| A8160.41 | REFUSE AND RECYCLING - TOWN CLEAN | 8,000.00 | 112.00 | 7,888.00 |
| A8810.4 | CEMETERIES - CONTRACTUAL | 4,400.00 | 4,198.83 | 201.17 |

**TOWN OF HECTOR
GENERAL FUND - PART TOWN
ABSTRACT SUMMARY**

Total Claims: \$1,389.65

06/14/22

Number 006

| Account | Title | Current Balance | Current Total Claims | New Balance |
|----------------|-----------------------|----------------------------|---------------------------------|------------------------|
| B3620.4 | CODE ENFORCEMENT | 2,571.08 | 389.65 | 2,181.43 |
| B8090.4 | Environmental Control | 4,772.11 | 1,000.00 | 3,772.11 |

**TOWN OF HECTOR
HIGHWAY FUND - TOWNWIDE
ABSTRACT SUMMARY**

Total Claims: \$5,750.40

06/14/22

Number 006

| Account | Title | Current Balance | Current Total Claims | New Balance |
|----------------|---------------------------------|----------------------------|---------------------------------|------------------------|
| DA5130.4 | MACHINERY - CONTRACTUAL | 90,683.12 | 4,670.39 | 86,012.73 |
| DA5140.4 | MISC, BRUSH & WEEDS/CONTRACTUAL | 3,511.87 | 1,080.01 | 2,431.86 |

**TOWN OF HECTOR
HIGHWAY FUND - PART TOWN
ABSTRACT SUMMARY**

Total Claims: \$288,896.70

06/14/22

Number 006

| Account | Title | Current Balance | Current Total Claims | New Balance |
|----------------|-----------------------------------|----------------------------|---------------------------------|------------------------|
| DB5110.4 | GENERAL REPAIRS - CONTRACTUAL/REG | 90,483.88 | 2,627.11 | 87,856.77 |
| DB5110.41 | GENERAL REPAIRS - CONTR/DUST OIL | 125,000.00 | 44,528.79 | 80,471.21 |
| DB5110.42 | GENERAL REPAIRS - CONTR/ROAD | 143,000.00 | 1,990.15 | 141,009.85 |
| DB5110.43 | CONTR/JOLLY ROAD MINE | 1,625.00 | 75.00 | 1,550.00 |
| DB5110.44 | CONTRACTURAL - FUEL | 52,725.11 | 13,801.45 | 38,923.66 |
| DB5112.2 | CAPITAL IMPROVEMENTS - CHIPS | 659,111.24 | 225,278.41 | 433,832.83 |
| DB9089.8 | Other Benefits (Uniforms, Boots, | 4,039.44 | 595.79 | 3,443.65 |

**TOWN OF HECTOR
WATER DISTRICT
ABSTRACT SUMMARY**

Total Claims: \$12,771.15**06/14/22****Number 006**

| Account | Title | Current Balance | Current Total Claims | New Balance |
|----------------|--------------------------------|----------------------------|---------------------------------|------------------------|
| SW8310.4 | WATER ADMINISTRATION - | 11,168.90 | 904.12 | 10,264.78 |
| SW8320.4 | SOURCE OF SUPPLY - CONTRACTUAL | 12,205.85 | 2,237.10 | 9,968.75 |
| SW8330.4 | PURIFICATION - CONTRACTUAL | 31,726.88 | 209.00 | 31,517.88 |
| SW8340.4 | CONTRACTUAL | 25,031.84 | 9,420.93 | 15,610.91 |

**TOWN OF HECTOR
AMBULANCE SERVICE
ABSTRACT SUMMARY**

Total Claims: \$78.00

06/14/22

Number 006

| Account | Title | Current Balance | Current Total Claims | New Balance |
|----------------|---------------------------|----------------------------|---------------------------------|------------------------|
| SM4540.42 | AMBULANCE - TBurg Billing | 414.00 | 52.00 | 362.00 |
| SM4540.43 | AMBULANCE - Meck Billing | 610.00 | 26.00 | 584.00 |

**TOWN OF HECTOR
TRUST & AGENCY
ABSTRACT SUMMARY**

Total Claims: \$21,388.48**06/14/22****Number 006**

| Account | Title | Current Balance | Current Total Claims | New Balance |
|----------------|------------------------------|----------------------------|---------------------------------|------------------------|
| TA20 | HOSPITAL & MEDICAL INSURANCE | -1,851.62 | 20,254.62 | -22,106.24 |
| TA20E | TOWN REIMBURSEMENT-HINS EXP | 0.00 | 50.00 | -50.00 |
| TA20I | TOWN REIMBURSEMENT-HINS PREM | 0.00 | 1,083.86 | -1,083.86 |

2022 SECTION 284 AGREEMENT TO SPEND TOWN HIGHWAY FUNDS

TOWN OF HECTOR / COUNTY OF SCHUYLER

Approved 5/10/2022 Amended 6/14/2022

Pursuant to the provisions of Section 284 of the Highway Law; we agree that money levied and collected for the repair and improvement of highways, and received from the State for the repair and improvement of highways, shall be expended as follows:

PERMANENT IMPROVEMENTS: The sum of **\$526,000.00** (all from **CHIPS** monies) may be expended for improvements upon **8.40 miles** of Town Highways.

The following sums shall be set aside to be expended for the improvements of Town Highways:

1: Chapman Road: On the road commencing at County Route 6 and leading 1.47 miles west toward Shuler Road; there shall be expended not over the sum of **\$26,000.00 (CHIPS)** for oil and stone single course 21' wide.

2: Drew Road: On the road commencing at Montour T/L and leading 0.81 mile east toward CR 7; there shall be expended not over the sum of **\$15,000.00 (CHIPS)** for oil and stone single course 21' wide.

3: Burr Road: On the road commencing at Bower Road and leading 1.00 mile north toward CR 1; there shall be expended not over the sum of **\$18,000.00 (CHIPS)** for oil and stone single course 21' wide.

4: Bower Road: On the road commencing at Rumsey Road and leading 0.72 mile east toward Ulysses T/L; there shall be expended not over the sum of **\$13,000.00 (CHIPS)** for oil and stone single course 21' wide.

5: Shuler Road South End: On the road commencing at Cayutaville Road and leading 1.34 miles north toward pavement end; there shall be expended not over the sum of ~~\$211,000.00~~ **(CHIPS)** for type 3 binder black top 20' wide by 3" depth. *219,374.04*

6: Updyke Road: On the road commencing at State Route 227 and leading 1.20 miles east toward Black Road; there shall be expended not over the sum of **\$175,000.00 (CHIPS)** for type 3 binder black top 20' wide by 3" depth.

7: Cass Road: On the road commencing at State Route 414 and leading 0.29 mile south toward Montour T/L; there shall be expended not over the sum of **\$44,000.00 (CHIPS)** for type 3 binder black top 20' wide by 3" depth.

8: Newtown Road: On the road commencing at Dean Road and leading 1.57 miles south toward Catharine T/L; there shall be expended not over the sum of **\$24,000.00 (CHIPS)** for item 4 gravel 20' wide by 8" depth.

TOTAL CHIPS MONEY: \$526,000.00

2022 SECTION 284 AGREEMENT TO SPEND TOWN HIGHWAY FUNDS

Executed in duplicate the ^{14th} ~~10th~~ day of ^{June} ~~May~~ 2022

Town Supervisor _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Town Highway Superintendent _____

Schuyler County Highway Superintendent _____

| | DA | | DB | | Total CHIPS Rev |
|---------------------------------|--------------|---------------|--------------|--------------|--|
| | DA5130.2 | DA3501 | DB5112.2 | DB3501 | |
| 2022 Starting budget | \$60,000.00 | \$25,000.00 | \$659,111.24 | \$659,111.24 | \$684,111.24 |
| CHIPS Apportionment s/b | | \$245,657.69 | | \$571,746.21 | \$817,403.90 |
| * Truck 1 - encumbered | | | | | |
| ** Truck 2 | \$141,703.56 | | | | |
| Road projects | | | \$526,000.00 | | |
| Difference | -\$81,703.56 | -\$220,657.69 | \$133,111.24 | \$87,365.03 | -\$133,292.66 |
| Reallocate DB to DA for Truck 2 | \$87,365.03 | \$87,365.03 | -\$87,365.03 | -\$87,365.03 | |
| Additional expected CHIPS | \$54,338.53 | \$54,338.53 | | | \$54,338.53 |
| Net | \$60,000.00 | -\$78,954.13 | \$45,746.21 | \$0.00 | -\$78,954.13 (could Debit DA3501 ; Credit DA990) |

Debit DB5112.2 ; Credit DB3501 ...
AND Debit DA3501 ; Credit DA5130.2
Debit DA3501 ; Credit DA5130.2

* Truck 1 (& dump body) total Cost \$254,879.08

ARPA (A4089->A9901.9->DA5031) \$29,886.15 Debit A4089 ; Credit A9901.9 (could also Debit DA3501 ; Credit DA990)

CHIPS (DA3501) \$103,954.13
Equipment Reserves \$50,057.35
Fund Balance - truck (DA599) \$51,236.45
Fund Balance - dump (DA599) \$19,745.00
Total \$254,879.08

** Truck 2 total Cost ?? \$251,703.56

CHIPS (DA3501) \$141,703.56
Equipment Reserves (DA230) \$50,008.77
Equipment (DA5130.2) \$59,991.23
Total \$251,703.56

Jane Ike

From: Koziol, Philip E. <pkoziol@labergegroup.com>
Sent: Wednesday, June 8, 2022 9:29 AM
To: Justin Boyette
Cc: Jane Ike; Syden, Benjamin H.
Subject: 2020093 Town of Hector Tuttle Road Highway Garage Addendum for Commencement of Tasks 1, 2 and 3
Attachments: Cover Letter for Addendum 2 Rev.pdf

As requested for your action on Tuesday's Town Board Meeting (June 14, 2022)
Please see the attached addendum for commencement of Tasks 1, 2 and 3

Task 1 A: Topographic survey / mapping for approximately 8 acres of the parcel in the location of the proposed highway garage improvements as identified in the concepts. (\$11,000)
Task 1 B: Boundary survey for the entire property (\$11,000)
Task 2: Wetlands survey and Endangered species investigations (\$4,500)
Task 3 A: Soils investigations test location mark out (\$5,000)
Task 3 B: Field soils tests (\$6,500)

Philip E. Koziol - P.E.

Project Manager

(518) 458-7112 x155



4 Computer Drive West | Albany, New York 12205

www.labergegroup.com

June 7, 2022
VIA EMAIL & MAIL

Mr. Justin Boyette, Supervisor
Town of Hector
5097 State Route 227
Burdett, New York 14818

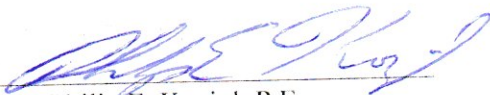
Re: Contract Addendum No. 2020093-02
Professional Services Related to
Town Highway Garage
Town of Hector, New York

Dear Supervisor Boyette:

Transmitted herewith are two copies of Contract Addendum No. 2020093-02 for Professional Services Related to Town Highway Garage for your review, and approval. Upon review and execution, please return one fully executed copy to our office.

We look forward to working with you on this project. If you have any questions, please contact our office.

Very truly yours,
LABERGE GROUP

By: 
Philip E. Koziol, P.E.
Project Manager

Enc.

J:\2020093\Laberge Agreements\Pending and Drafts\Client\Cover Letter for Addendum 2 Rev.docx

CONTRACT ADDENDUM NO. 2020093-02 (Revised)

(TOWN HIGHWAY GARAGE IMPLEMENTATION)

DATED: June 6, 2022

TO

Agreement for Professional Services
(Original Agreement No. 2020093-00, Dated: November 17, 2020)

The original Agreement, between Town of Hector, Schuyler County, New York, the ("CLIENT") and Laberge Engineering & Consulting Group, LTD. ("LG"), is hereby amended as follows:

The contract amount shall be increased by \$38,000 (the sum of fee for tasks 1, 2, and 3) plus reimbursable expenses for provision of additional services related to Town Highway Garage Feasibility Study Implementation as defined below:

Task 1: Land Survey.

Task 1 A: LG will obtain topographic and locational information for the areas of the property that could be utilized for the proposed Town Highway Garage (approximately 8 acres). Associated Fee: \$11,000.00

Task 1 B: LG will prepare a boundary survey for the entire parcel (Tax Map ID 45.00-1-17 approximately 59.3 acres). Associated Fee: \$11,000.00

LG will utilize ground survey methods to develop a survey base map suitable for design of the highway garage project. It is assumed that both Task 1A and 1B will be conducted simultaneously.

Task 2: Wetland and Endangered Species.

LG will perform a wetlands review locating and delineating areas within the site of the proposed improvements. Necessary information will be collected in the field to prepare a wetland delineation report if one is needed at a later date. Information collected will include field data sheets, photographs of the uplands and wetlands, hydrologic information, soils data and an inventory of vegetation. Should the project designs require wetland impacts, LG will provide a separate proposal for the wetland delineation report.

Additionally, for the entire parcel, LG will perform an endangered species review. LG will contact the Natural Heritage office and the US Fish and Wildlife Service (USFWS) for known endangered and threatened species of flora and fauna. LG will provide a letter report of these findings. Associated Fee: \$4,500.00

Task 3: Preliminary Soils Investigation.

LG will perform preliminary soils testing with the assistance of a Town supplied operator and backhoe for deep-hole test pits and a soils infiltration testing. This would be conducted prior to Task 1 ground surveying so that survey information includes the locations of tests performed and plotted on the project survey base map.

Information obtained from preliminary soils investigations will be utilized as a basis for the Schematic Design Phase. Soils information will more specifically be applied to site engineering of subsurface sewage disposal systems and stormwater management practices.

Task 3 A: Testing Location Mark Out. In advance of the testing, LG will indicate (mark out) the locations for soils testing so that the Town may prepare equipment and access routes to the locations. Associated fee: \$5,000.00

Task 3 B: Field Soils Tests. Upon notification by the Town that testing sites access has been made available LG will observe and perform perc tests in the locations of proposed structures, septic systems, stormwater management areas and select locations on the site to determine depths to potential restrictive soils layers in area of proposed site development. Associated Fee: \$6,500.00

Town of Hector _____

5097 State Route 227 _____

Burdett, New York 14818
City State Zip

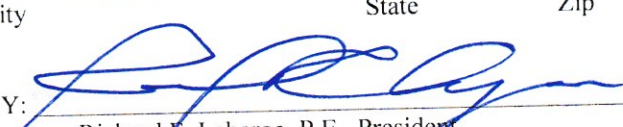
BY: _____

Print Name: Justin Boyette Title: Supervisor

LABERGE ENGINEERING & CONSULTING GROUP, LTD. _____

4 Computer Drive, West _____

Albany New York 12205
City State Zip

BY:  _____
Richard E. Laberge, P.E., President

Town of Hector Highway Department – May 2022 Report (Board Meeting: June 14, 2022)

- Grading** • Started, and we are currently on the last corner to be completed - Newtown
- Ditching** • Bergen Road • Bassett Road • Jolly Road • Strong Road
- Mowing** • Road sides started in southwest, and currently in southeast part of town
- Cemetery** • We mowed and trimmed around stones before Memorial Day
- Cold Patching** • On-going
- Brooming** • Finished
- Smith Park** • Laborer for two days
- Dump Box** • Replacement box installed on truck #3

Randy Rapple
Highway Superintendent

"If you fell down yesterday, stand up today."

May 2022

Town of Hector

Code Enforcement Monthly Report

| | |
|-----------------------------|----|
| Building Permits Issued: | 17 |
| Building Permits Completed: | 8 |

Project Summary

| | |
|---------------------|---|
| Electric Upgrades | 4 |
| Garages and Barns | 1 |
| Miscellaneous | 2 |
| Pools | 1 |
| Single family Homes | 9 |
| Tent Permits | 2 |

| | |
|---|--------------------|
| Issued Building Permits Construction Value: | \$1,019,293 |
| Completed Permits Construction Value: | \$738,580 |
| Collected Fees: | \$ 2,425 |

Submitted by:

Jason Santobianco 06/14/2022

Town of Hector

Building Permits Completed: 05/01/2022 - 05/31/2022

| Permit# Applicant Name | Issued | Final | Property Owner & Location | Tax Map# Lot# | Fee | Project Cost | Description |
|---------------------------------|----------|----------|---|------------------|----------|-------------------|--|
| 19-0006 Weeks Sean | 01/16/19 | 05/06/22 | Weeks Sean 5565 CHICKEN COOP HILL RO | 15.-1-5 | 92.00 | ***** | New roof, raise second floor new roof truss system |
| 20-0081 GAIGE FARMS INC | 07/10/20 | 05/23/22 | GAIGE FARMS INC 3724 COUNTY ROUTE 6 | 57.-1-11 | 337.00 | ***** | Construct 2581 Sq ft home |
| 21-0012 McCormack, Shaun | 02/19/21 | 05/23/22 | McCormack, Shaun 4169 PHELPS ROAD | 44.-5-1-9 | 20.00 | ***** | Electric Service Upgrade |
| 21-0020 Navone Vineyards LLC | 03/12/21 | 05/26/22 | Navone Vineyards LLC 5170 NYS ROUTE 414 | 12.-4-29 | 107.00 | ***** | Insulate and finish interior of residence (historic barn converted to residential in 2018) 1200 sq ft of residential space with 1200 sq ft finished basement |
| 21-0085 Weeks Sean | 06/29/21 | 05/06/22 | Weeks Sean 5565 CHICKEN COOP HILL RO | 15.-1-5 | 68.00 | ***** | Construct Deck/ Sun Room |
| 21-0091 McCormack, Shaun | 07/16/21 | 05/23/22 | McCormack, Shaun 4169 PHELPS ROAD | 44.-5-1-9 | 342.00 | ***** | Construct new single family home |
| 21-0126 Lupo, Carl | 09/17/21 | 05/06/22 | Lupo, Carl 5443 Voortheis Rd | 14.-1-4.21 | 247.00 | ***** | Construct 1792 sq ft home and 728 sq ft garage |
| 22-0008 Muilenberg, Michael | 02/17/22 | 05/11/22 | Muilenberg, Michael 6413 State Route 227 | 15.-2-12 | 60.00 | ***** | Change pottery studio/ shop to bookshop - no change of occupancy type will require annual fire inspection prior to opening |
| Total Count: | | | | | 8 | \$1,273.00 | \$738,580.00 |

Town of Hector

Building Permit Summary by Census Code: - misc

| Permit# Applicant Name | Issued | Final | Property Owner & Location | Tax Map# Lot# | Fee | Project Description | Project Cost |
|---|----------|-------|---|------------------|--------|--|-------------------|
| Electrical/Upgrades | | | | | | | |
| 22-0048 American Tower Inc | 05/02/22 | | American Tower Inc 5849 Round School House | 7.-2-22/1 | 157.00 | Install Tmobile Equipment on existing Cell Tower | 75,000.00 |
| 22-0051 Benjamin, Mike | 05/09/22 | | Benjamin, Mike 3410 NYS ROUTE 228 | 57.00-1-34 | 81.00 | Install 22kW Generator | |
| 22-0049 Carruthers, Timothy | 05/09/22 | | Carruthers, Timothy 4745 NYS ROUTE 228 | 25.-1-23.117 | 112.00 | Install New Roof Mounted Solar PV System | 29,976.00 |
| 22-0050 PENNOCK, ELLEN | 05/09/22 | | PENNOCK, ELLEN 6314 WILLOW WAY | 2.00-1-20.2 | 102.00 | Install 2 mini split systems | 22,854.00 |
| Count: 4 | | | | | | Total: | 127,830.00 |
| Garage, Barn | | | | | | | |
| 22-0056 Brown, Norman | 05/26/22 | | Brown, Norman Pending Bower Rd | 10.-2-18 | 132.00 | Construct 1344 sq ft pole barn | 50,000.00 |
| Count: 1 | | | | | | Total: | 50,000.00 |
| Miscellaneous | | | | | | | |
| 22-0054 Primerano, Steve | 05/25/22 | | Primerano, Steve 3962 Hillside Way | 33.-1-53.13 | 20.00 | Install Solid Fuel Stove and Chimney | |
| 22-0058 Puryear, James - Meck Antique | 05/31/22 | | Puryear, James - Meck Antique 6075 TURNPIKE ROAD | 36.8-1-17 | 60.00 | Foundation and Floor Repair | 2,000.00 |
| Count: 2 | | | | | | Total: | 2,000.00 |
| Pool Installation | | | | | | | |
| 22-0042 COPP, DONALD II & FRANCES | 05/02/22 | | COPP, DONALD II & FRANCES 4770 NYS ROUTE 79 | 45.-1-62 | 20.00 | Install 15x35 inground pool | 67,463.00 |
| Count: 1 | | | | | | Total: | 67,463.00 |
| Single Family Home | | | | | | | |
| 22-0053 DEAN KATINA M | 05/17/22 | | DEAN KATINA M 6017 COUNTY ROUTE 1 | 5.-1-46.2 | 160.00 | Install 1836 sq ft Manufactured home | 78,000.00 |

| Permit# Applicant Name | Issued | Final | Property Owner & Location | Tax Map# Lot# | Fee | Project Description Cost |
|------------------------------------|----------|-------|--|------------------|-------------------|--|
| 22-0055 Jagoman, Ravinder Singh | 05/25/22 | | Jagoman, Ravinder Singh 3196 COUNTY ROUTE 8 | 65.-1-8.2 | 107.00 | 25,000.00 Replace existing manufactured home |
| 22-0052 Leader, Guy & Mary | 05/10/22 | | Leader, Guy & Mary Pending Cayuaville Rd | 57.-1-18.41 | 279.00 | 197,000.00 Install 1680 Sq Ft Manufactured Home |
| 22-0047 Munzer, Melanie | 05/02/22 | | Munzer, Melanie 6261 Deer Run Lane | 48.-1-29 | 207.00 | 125,000.00 Construct 1792 sq ft Single Family Home |
| 22-0043 Parsons, Darin | 05/02/22 | | Parsons, Darin 5331 Bassett Road | 12.-3-22 | 122.00 | 43,000.00 Construct 432 sq ft single family home Building 1 |
| 22-0044 Parsons, Darin | 05/02/22 | | Parsons, Darin 5331 Bassett Road | 12.-3-22 | 122.00 | 43,000.00 Construct 432 sq ft single family home Building 2 |
| 22-0045 Parsons, Darin | 05/02/22 | | Parsons, Darin 5331 Bassett Road | 12.-3-22 | 122.00 | 43,000.00 Construct 432 sq ft single family home Building 3 |
| 22-0046 Parsons, Darin | 05/02/22 | | Parsons, Darin 5331 Bassett Road | 12.-3-22 | 122.00 | 43,000.00 Construct 432 sq ft single family home Building 4 |
| 22-0057 SUTHERLAND TREVOR | 05/31/22 | | SUTHERLAND TREVOR 6011 SIRRINE ROAD | 10.-1-35.2 | 332.00 | 250,000.00 Construct new 2 unit modular home |
| Count: 9 | | | | | 1573.00 | 847,000.00 |
| Total Count: 17 | | | | | \$2,257.00 | \$1,094,293.00 |

OFFICE USE ONLY
Original Amended Date

Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice Sent: 5/26/2022 1a. Delivered by:

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

For premises outside the City of New York:

New Application Removal Class Change

For premises in the City of New York:

New Application New Application and Temporary Retail Permit Renewal Alteration Removal
Class Change Method of Operation Corporate Change

For New and Temporary Retail Permit applicants, answer each question below using all information known to date
For Renewal applicants, answer all questions
For Alteration applicants, attach a complete written description and diagrams depicting the proposed alteration(s)
For Corporate Change applicants, attach a list of the current and proposed corporate principals
For Removal applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation
For Class Change applicants, attach a statement detailing your current license type and your proposed license type
For Method of Operation Change applicants, although not required, if you choose to submit, attach an explanation detailing those changes

Please include all documents as noted above. Failure to do so may result in disapproval of the application.
This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board: Town of Hector in Schuyler County, NY

Applicant/Licensee Information:

4. Licensee Serial Number (if applicable): 3129521 Expiration Date (if applicable): 11/30/22

5. Applicant or Licensee Name: Stonecat Inc.

6. Trade Name (if any): Stonecat Cafe

7. Street Address of Establishment: 5315 State Route 414

8. City, Town or Village: Hector, NY Zip Code: 14841

9. Business Telephone Number of applicant/ Licensee: 607-546-5000

10. Business E-mail of Applicant/Licensee: admin@stonecatcafe.com; dave@stonecatcafe.com

11. Type(s) of alcohol sold or to be sold: Beer & cider Wine, Beer & Cider Liquor, Wine, Beer & Cider

12. Extent of Food Service: Full Food menu; full kitchen run by a chef/cook Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment: Restaurant (full kitchen and full menu required) Seasonal Establishment Juke Box Disc Jockey Recorded Music Karaoke

14. Method of Operation: Live Music (give details i.e., rock bands, acoustic, jazz, etc.): occasional music (2-3 musicians) Patron Dancing Employee Dancing Exotic Dancing Topless Entertainment

Video/Arcade Games Third Party Promoters Security Personnel

Other (specify):

15. Licensed Outdoor Area: None Patio or Deck Rooftop Garden/Grounds Freestanding Covered Structure Sidewalk Cafe Other (specify):

16. List the floor(s) of the building that the establishment is located on:

17. List the room number(s) the establishment is located in within the building, if appropriate:

18. Is the premises located within 500 feet of three or more on-premises liquor establishments? Yes No

19. Will the license holder or a manager be physically present within the establishment during all hours of operation? Yes No

20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:

21. Does the applicant or licensee own the building in which the establishment is located? Yes (if YES, SKIP 23-26) No

Owner of the Building in Which the Licensed Establishment is Located

22. Building Owner's Full Name:

23. Building Owner's Street Address:

24. City, Town or Village: State: Zip Code:

25. Business Telephone Number of Building Owner:

Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice

26. Representative/Attorney's Full Name:

27. Representative/Attorney's Street Address:

28. City, Town or Village: State: Zip Code:

29. Business Telephone Number of Representative/Attorney:

30. Business E-mail Address of Representative/Attorney:

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name: Title:

Principal Signature:
323026597C654B7



May 27, 2022

Town of Hector
Hector Town Hall
5097 NYS Route 227
Burdett, NY 14818

RE: Seasonal Liquor License# 3129521; Request for Class Change

Dear Supervisor Boyette and Town of Hector Board Members:

Please find enclosed a 30-day notice informing the Town of Hector of the STONECAT INC. DBA STONECAT CAFÉ's intent to apply to the New York State Liquor Authority for a class change to our liquor license.

The Stonecat Inc./Stonecat Café currently holds a seasonal, on premises restaurant license to serve beer, wine, liquor and cider (valid from 3/7/2022 through 11/30/2022). We are planning to be open year-round and are seeking a year-round on premises license to serve beer, wine, liquor and cider.

Please let me know if you require additional information or have questions about the enclosed information.

Sincerely,

A handwritten signature in black ink, appearing to read "David Signori III". The signature is fluid and cursive, written over a light blue horizontal line.

David Signori III
General Partner, Stonecat Inc.

Smith Park Report

June 10, 2022

- I am learning the ropes and adjusting to the way reservations were taken and learning the lay out of the park etc.
- Mailed Seasonal Leases out May 12, 2022 with Janine's assistance
- Reservations seems to be coming in quite steady. Seasonals are sending payment or stopping at the Park Office to settle up and to meet me.
- Cleaned up old email and voice mail
- Cleaned bathrooms three to four hours daily trying to make them sanitary and presentable. I feel I am finally getting a handle on them but there is still more cleaning to do.
- Been doing follow-up on seasonals that haven't paid yet. Same with transient campers who want to pay via check -vs- credit card.
- Contacted some of the distributors that I used at Clute Park in hopes of saving money on paper products and cleaning supplies.
- Looking into Dog Poop Stations. Two stations would be a good idea in the park (one on the north end and the other on the south end). The bags get a little expensive especially when people take ten or more with them for home or other places they walk their dog. I reached out to Jamestown Advanced Supplies and DogiPot.
- Ordered and received black mulch for Jason Bond so he could spread around certain areas to "clean things up" and make presentable to the public, He does a GREAT job by the way.
- Contacted a couple of ice companies to see if I could get ice delivered instead of sending everyone to Dandy-Mart. Not successful – yet.
- Working on a proposed Boat Launch Ticket which I will run by Smith Park Committee along with a proposed notification to put on windows of automobiles that have launched a boat but did not pay at the office.
- Will discuss with Smith Park Committee proposed changes to Camper Rules & Regulations; Pavilion Rentals and ideas on how to improve collecting funds for boat launch fees and possible Boat Parking Agreement for transient and seasonals.

Respectfully submitted,

Diane L. Carl

TOWN CLERK'S MONTHLY REPORT

MAY, 2022

TOWN OF HECTOR, NEW YORK

PAGE 1

TO THE SUPERVISOR:

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

| | | | | |
|-------|-----------|--------------------------------------|-----------------|-----------------|
| A1255 | <u>1</u> | DECALS | <u>1.38</u> | |
| | <u>5</u> | MARRIAGE LICENSES NO. 22003 TO 22007 | <u>87.50</u> | |
| | | TOTAL TOWN CLERK FEES | | 88.88 |
| <hr/> | | | | |
| A2544 | <u>33</u> | DOG LICENSES | <u>93.90</u> | |
| | | TOTAL A2544 | | 93.90 |
| <hr/> | | | | |
| A2655 | <u>2</u> | COPIES | <u>0.50</u> | |
| | | TOTAL A2655 | | 0.50 |
| <hr/> | | | | |
| A2770 | <u>1</u> | MISCELLANEOUS REVENUE | <u>1.00</u> | |
| | | TOTAL A2770 | | 1.00 |
| <hr/> | | | | |
| B1603 | <u>1</u> | CERTIFIED MARRIAGE COPY | <u>10.00</u> | |
| | <u>6</u> | CERTIFIED BIRTHDEATH | <u>60.00</u> | |
| | | TOTAL B1603 | | 70.00 |
| <hr/> | | | | |
| B2555 | <u>21</u> | BUILDING PERMITS | <u>2,425.00</u> | |
| | | TOTAL B2555 | | 2,425.00 |

TOWN CLERK'S MONTHLY REPORT

MAY, 2022

page 2

DISBURSEMENTS

| | |
|--|-----------------|
| PAID TO SUPERVISOR FOR GENERAL FUND | 184.28 |
| PAID TO SUPERVISOR FOR PART TOWN FUND | 2,495.00 |
| PAID TO NYS DEC FOR DECALS | 23.62 |
| PAID 70% TO COUNTY HUMANE SOCIETY FOR DOG LICENSES | 219.10 |
| PAID TO NYS ANIMAL POPULATION CONTROL FUND | 37.00 |
| PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES | 112.50 |
| TOTAL DISBURSEMENTS | 3,071.50 |

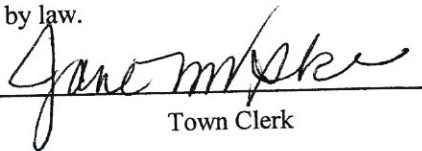
2679.28 < 184.28 >

JUNE 6, 2022


ALVIN J. WHITE
Justin Boyette, SUPERVISOR

STATE OF NEW YORK, COUNTY OF SCHUYLER, TOWN OF HECTOR

I, JANE M. V. IKE, being duly sworn, says that I am the Clerk of the TOWN OF HECTOR that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.


Town Clerk

Humane Society of Schuyler County Shelter Report

Town of Hector

| <i>Animal Name</i> | <i>Seizure Date</i> | <i>Release Date</i> | <i>Intake Circumstance</i> | <i>Status</i> | <i>License Number</i> |
|--------------------|---------------------|---------------------|----------------------------|----------------------|-----------------------|
| May | | | | | |
| Spud 22-044 | 11-May-22 | | Stray | Currently In Shelter | |
| 22-054 | 30-May-22 | | Stray | Currently In Shelter | |

Certified By:



Georgie C. Taylor, Executive Director
Sunday, June 5, 2022

SUMMARY FOR THE MONTH OF May 2022

HECTOR WATER DISTRICT NO. 1
SUMMARY OF BILLINGS AND RECEIPTS

| | | |
|---|------------------|-------------------|
| SW2140 METERED WATER CUSTOMERS | <u>55,925.45</u> | (181.50) (185.56) |
| SW2140R REPAIR RESERVE FUND | <u>4,761.17</u> | (1.00) (38.27) |
| SW2144A CONNECTION CHARGES (NEW CONNECTIONS) | <u>1,400.00</u> | 56,365.11 (72.60) |
| | <u>3,730.52</u> | 4,807.70 (7.26) |
| SW2144B SVCE CHARGES/MISC. CHARGES | <u>495.00</u> | |
| SW2148 CURRENT PENALTIES | <u>-</u> | |
| SW350 TOTAL BILLING | <u>66,312.14</u> | |

SUBMITTED BY _____

| | |
|----------------|------------------|
| NET ARREARS | <u>68,479.03</u> |
| REPAIR RESERVE | <u>6,202.30</u> |
| RE-LEVY | <u>-</u> |
| TOTAL ARREARS | <u>74,681.33</u> |

ACTUAL RECEIPTS

| | |
|---|------------------|
| RE-LEVY | <u>-</u> |
| SW2140 METERED WATER CUSTOMERS | <u>20,506.79</u> |
| SW2140R REPAIR RESERVE FUND | <u>1,738.80</u> |
| SW2144A CONNECTION CHARGES (NEW CONNECTIONS) | <u>5,130.52</u> |

| | |
|-----------------------------------|---|
| SW2144B SVCE CHRGS/MISC. CHRGS | <u>-</u> |
| <u>MONTHLY BALANCING</u> | SW350 TOTAL WATER RECEIPTS <u>27,376.11</u> |
| BEG MONTH BAL <u>35,745.30</u> | SW2148 INTEREST AND PENALTIES _____ |
| TOTAL BILLINGS <u>+ 66,312.14</u> | SW2189 SUPERVISOR'S FEES/RET. CK _____ |
| TOTAL RECEIPTS <u>- 27,376.11</u> | GRANDTOTAL WATER RECEIPTS & PENALTIES PAID TO SUPERVISOR _____ |
| END MONTH BAL <u>74,681.33</u> | |

SUBMITTED BY Jane M. Albe, Clerk

Please type or print clearly
 in blue or black ink

Employer Location Code

30508

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev. 11/19)

BE IT RESOLVED, that the Town of Hester (Name of Employer) hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

| Name | Social Security Number | NYS SLRS ID | Title | Current Term Begin & End Dates | Standard Work Day | Record of Activities Result | Not Submitted | Pay Frequency | Tier 1 |
|--------------------------------------|------------------------|-------------|----------------|--------------------------------|-------------------|-----------------------------|-------------------------------------|---------------|--------------------------|
| Elected Officials: | | | | | | | | | |
| Elizabeth Martin | | | Council person | 11/22 - 12/31/25 | 8 hrs | 1.39 | <input type="checkbox"/> | bi weekly | <input type="checkbox"/> |
| Keith Caslin | | | Town Justice | 11/19 - 12/31/22 | 8 hrs | | <input checked="" type="checkbox"/> | bi weekly | <input type="checkbox"/> |
| Appointed Officials: | | | | | | | | | |
| Not Required - | | | | | | | | | |
| Randy Rapaport - both participate in | | | | | | | | | |
| Janine Bond - time keeping system | | | | | | | | | |

I, Jane M.N. Ike (Name of Secretary or Clerk), secretary/clerk of the governing board of the Town of Hester (Name of Employer), of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the ___ day of ___, 20___ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Hester (Name of Employer) on this ___ day of ___, 20___.

(Signature of Secretary or Clerk)
 Affidavit of Posting: I, Jane M.N. Ike (Name of Secretary or Clerk) being duly sworn, deposes and says that the posting of the Resolution began on ___ and continued for at least 30 days. That the Resolution was available to the public on the: ___ (Date)

- Employer's website at: www.hester.ny.us
- Official sign board at: Town Hall 5097 State Route 227, Burdett, NY 14818
- Main entrance Secretary or Clerk's office at: _____





Office of Temporary and Disability Assistance

NEW YORK STATE LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM VENDOR AGREEMENT

This Agreement (“Agreement”) shall govern the purchase of water services from the Water Service Provider (Vendor) on behalf of households eligible for the Low Income Household Water Assistance Program (LIHWAP). Federal funds awarded under LIHWAP shall be used as part of an overall emergency effort to prevent, prepare for, and respond to the COVID-19 pandemic, with the public health focus of ensuring that low income households have access to drinking water and wastewater services. The funds will be used to cover and/or reduce arrearages, rates and fees associated with reconnection or prevention of disconnection of services. If funding is available, the New York State Office of Temporary and Disability Assistance (NYS OTDA) will evaluate providing bill assistance to eligible households to reduce the household’s cost for drinking water and wastewater services. This Agreement is a contract between NYS OTDA and the Vendor for the provision of direct vendor payments to assist low income households with drinking water and wastewater reconnection and ongoing services.

The parties acknowledge that this Agreement and the services provided by the Vendor are governed by and subject to federal laws and regulations in addition to issued federal and State guidance in relation to the Low Income Household Water Assistance Program.

In order to receive LIHWAP payments on behalf of eligible households, the Vendor agrees and assures to NYS OTDA to abide by the below listed provisions contained in this agreement. Drinking water and/or wastewater service benefits paid directly to Vendors will be issued through the NYS Office of the State Comptroller (NYS OSC).

1. Households receiving assistance from LIHWAP shall not be treated adversely on the basis of receipt of such assistance under applicable provision of the LIHWAP Supplemental Terms and Conditions 11h under Federal LIHWAP Assistance Listing No. 93.568(B) (with modifications based on P.L. 116-260).
2. Vendors will not discriminate, either in the costs of goods supplied or the services provided, against the household on whose behalf LIHWAP payments are made.
3. The Vendor understands that payment and satisfaction of any claims under LIHWAP will be made by NYS OTDA, through the NYS OSC. The Vendor further understands that they must comply with all applicable requirements of the Consolidated Appropriations Act of 2021 (CAA) and the American Rescue Plan Act of 2021 (ARPA), as well as all applicable policy determinations and directives of the NYS OTDA. The Vendor may be prosecuted under applicable federal and/or State law for false claims, statements or documents or concealment of material fact.
4. The Vendor agrees to accept all LIHWAP benefits authorized on behalf of residential customers and without imposing any conditions precedent. “Residential customer” is defined in accordance with Title 16 of the New York Compilation of Codes, Rules and Regulations, Part 14.2(b)(18).
5. The Vendor agrees to continue, establish or reestablish service for LIHWAP authorized residential customers and maintain such service for such LIHWAP authorized residential customer for ninety (90) calendar days after receipt of each LIHWAP benefit authorized and received on behalf of residential customers.

6. The Vendor agrees that arrears are charges for which payment has not been made more than 20 calendar days after payment was due. A payment is considered to be made on the date when it is received by the Vendor or one of its authorized agents. Payment is due whenever specified by a Vendor on its bill, as long as the date is not before the bill is hand-delivered to the customer, or less than three (3) calendar days after the bill is mailed.
7. Vendors may not transfer or cash-out LIHWAP benefits to recipients. Unexpended funds due to account closing and/or incorrect payments and funds that are unable to be credited to a recipient's account must be returned to NYS OTDA no later than thirty (30) business days after discovery, or September 30th of the current program year, whichever comes first, or upon request by NYS OTDA. A LIHWAP Vendor Refund Form must accompany all refunds. The vendor must contact NYS OTDA for a copy of this form at: NYSLIHWAP.vendor@otda.ny.gov.
8. The Vendor cannot apply LIHWAP payments to commercial accounts for non-residential services. LIHWAP payments must only be applied to LIHWAP authorized residential customer accounts.
9. The Vendor shall maintain an accounting system and supporting fiscal records adequate to audit for a period of not less than three program years (current year plus three years) and will otherwise verify the proper disbursement of LIHWAP funds. The Vendor shall allow NYS OTDA representatives access to all books and records relating to LIHWAP households for the purpose of compliance verification with this Agreement.
10. The Vendor shall permit and cooperate with federal and/or State audits and/or investigations undertaken in accordance with the CAA, and ARPA, and also any State and/or county investigations undertaken to ensure program integrity.
11. The Vendor shall treat all information relative to LIHWAP and, in particular, information relating to recipients, as confidential information, and shall not use any information so obtained in any manner except as necessary to the proper discharge of their obligation and the securement of their rights hereunder. The Vendor further agrees to protect all confidential information in accordance with all applicable federal and State laws, rules and regulations. The Vendor further agrees to abide, at a minimum, by the requirements set forth in Attachment 1, the OTDA Security and Confidentiality Terms.
12. The Vendor agrees to continue or restore service for the minimum time periods outlined in this agreement when notified by NYS OTDA that a LIHWAP benefit will be issued on behalf of an eligible household and vendor acknowledges acceptance of LIHWAP benefits. The time period begins from the date of the earliest notification by NYS OTDA.
13. The Vendor agrees to clearly identify the amount of LIHWAP payment(s) received in a manner which identifies the payment as received from LIHWAP on household statements, receipts, or accounts.
14. The Vendor understands that failure to cooperate with any Federal, State, or local investigation, audit, or program review may result in the immediate disqualification from participation in LIHWAP.
15. The Vendor agrees to take corrective action in the time frame specified by NYS OTDA if violations of this Agreement are discovered. Corrective action may include, but is not limited to, providing detailed documentation of changes made and detailed plans for future changes that will bring the Vendor into compliance. The vendor understands that failure to implement corrective actions may result in the immediate disqualification from participation in LIHWAP.
16. This Agreement shall remain in effect unless superseded by another Agreement or terminated by either party. A written agreement must be submitted thirty (30) business days in advance of the effective date to replace, modify or terminate the agreement.

17. Vendor agrees that any modification to this agreement must be reviewed and agreed to by NYS OTDA. Vendor agreement modification must be made in writing and submitted to NYS OTDA through NYSLIHWAP.vendor@otda.ny.gov.

Check here to hereby declare to the New York State Office of Temporary and Disability Assistance (NYS OTDA) that you, the vendor or vendor's representative, have the authority to bind such vendor, that you have read and understand the above, and that it is your intention to sign and submit this Vendor Agreement on behalf of the vendor to NYS OTDA, and further agree that the vendor will comply with and abide by the Vendor Agreement while participating as a Vendor in the New York State Low Income Household Water Assistance Program.

Vendor or Vendor's Representative name _____

Vendor or Vendor's Representative signature _____

Vendor Business Name _____

Address _____

Vendor TIN _____

Vendor Type:

_____ Drinking Water

_____ Wastewater

_____ Combined Drinking Water/Wastewater

Primary Contact _____

Phone _____

Email _____

FAX _____

Secondary Contact _____

Phone _____

Email _____

FAX _____