SUSTAINABILITY COMMITTEE REPORT TO TOWN OF HECTOR BOARD MEETING May 14, 2024

THE CLIMATE ADAPTATION PLAN: REPORT (later in the meeting)

DAMS AND CULVERTS REPORT: PRESENTATION TO FULL BOARD?

GRANT FOR \$70,000 APPROVED BY NYSERDA- DEADLINE FOR SUBMISSION – JUNE 26TH.

EV CHARGING STATIONS REPORT

CITIZEN PREPAREDNESS CORP EVENT – SEPTEMBER 26TH 6PM AT THE HUMAN SERVICES COMPLEX, MONTOUR FALLS

HECTOR REPAIR CAFE – June 1st 9-1pm Hector Fire Hall HECTOR FREE SWAP MEET, MAY 31 (5-7pm)- JUNE 1ST. (8-3pm) There is one in Mecklenburg also.

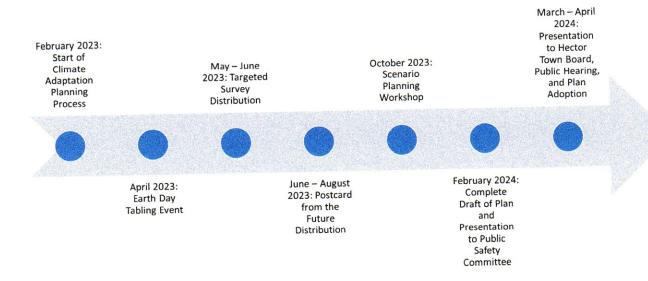
Town of Hector Climate Adaptation Plan Executive Summary

What is a Climate Adaptation Plan?

The climate adaptation planning process is about helping communities address and adapt to change, both minor and transformative. A climate adaptation plan is significantly different from other types of plans because it includes addressing current and future uncertainties, the unpredictability of complex social and ecological systems, and the unknowns of current and future climate change dynamics, including how and when policy makers will implement climate change policies and the public will shift behaviors. It includes addressing climate-enhanced hazards, other significant climate-influenced changes already underway, and even new opportunities under climate change. This plan will address three climate hazards the Hector Sustainability Committee identified as the most significant in the Town — flooding, severe storms (wind storms, ice storms, etc.) and drought.

The Town of Hector strove to complete the climate adaptation planning process in an inclusive way through public participation and utilized exploratory scenario planning as an anticipatory tool. The hope is that this plan provides guidance to the Town as it adapts to a changing climate into the future.

Plan Development Timeline



Place Narrative

The first section of the Town of Hector Climate Adaptation Plan consists of a place narrative. This narrative includes information about demographics, the economy, housing, energy use, physical infrastructure assets, critical facilities, community facilities, and agricultural districts. The purpose of the place narrative is to utilize data from sources such as the U.S. Census and American Community Survey to provide a snapshot of the present and recent past to provide one of the building blocks to develop recommendations for the future.

Public Engagement Strategy and Results

The Town of Hector Sustainability Committee conducted a public engagement strategy for the Town of Hector Climate Adaptation Plan utilizing a three-pronged approach. The first prong involved a booth staffed with Sustainability Committee members at the annual Earth Day event in April. The second prong involved a targeted survey to the stakeholder groups identified on the next page. Each Sustainability Committee member was tasked with finding members of certain stakeholder groups to take the survey. Finally, the third prong was a public engagement exercise called "Postcard from the Future". Stamped postcards were distributed at various community events with the following, "The year is 2050 and the Town of Hector has met its climate goals and adapted to increased flooding and frequency of severe storms. You are writing a postcard from your future self to your current self in 2023. What changes took place to enable your community to meet its goals and adapt to these climate hazards? What does your community look like in 2050?"

Scenario Planning

There are two types of scenario planning, **normative** and **exploratory**. Normative scenario planning creates one desired future state with scenarios developed as potential ways to reach this future state. Exploratory scenario planning creates multiple scenarios to reflect possible future states and tries to navigate future uncertainties. The Town of Hector conducted **exploratory scenario planning** as part of the climate adaptation planning process. Southern Tier Central Regional Planning & Development Board developed scenarios to be discussed alongside the Hector Sustainability Committee at a workshop in October 2023. Results from this workshop contributed to the development of plan recommendations. Full detailed information on the scenario planning exercise can be found in Appendix B.

Recommendations and Implementation Strategy

Utilizing the information gathered over the course of the planning process, the Hector Sustainability Committee developed recommendations for residential property owners, small businesses/commercial property owners, agricultural producers, and local government. These recommendations were then prioritized as short-term, medium-term, and long-term recommendations for implementation. The summary tables with recommendations and implementation timeline for local government is below.

Local Government

	Short-Term Recommendations	Medium-Term Recommendations	Long-Term Recommendations
•	Take action to mitigate climate change effects on public water system, roads, and other Town infrastructure. Research and apply for grants to fund climate adaptation efforts. Conduct public outreach on actions to take in an emergency, establish an emergency preparedness point person for the Town, and establish an emergency response contact person for the Town. Equip Valois-Logan-Hector Fire Department, Burdett Fire House, and Mecklenburg Fire Station as emergency shelters, heating centers, and cooling centers.	 Work with Schuyler County Office for the Aging to expand services in the Town. Evaluate ditch maintenance activities to ensure proper road drainage, while reducing erosion, sedimentation into waterways, and highway accidents due to overly deep ditches. Create a volunteer fixing-up/ clean-up committee to assist Town residents with clean up in the aftermath of severe climate events. 	 Conduct educational events about climate adaptation, resilience, and mitigation efforts. Increase youth participation in climate action at the Town level.

Concluding Remarks and Evaluation Strategy

During the 2023 year, the Town of Hector Sustainability Committee has worked diligently in collaboration with Southern Tier Central to develop a climate adaptation plan for the Town that provides tangible, actionable, recommendations for the future. It is the hope that this plan can provide guidance to local elected officials, residential property owners, small businesses/commercial property owners, and agricultural producers as the Town and its residents adapt to change and face climate-related challenges moving forward. As future climate impacts become apparent and times change, it will be necessary to review and update the plan. Therefore, the Town of Hector Sustainability Committee will review and recommend plan updates/revisions to the Hector Town Board every five (5) years.

Town of Hector Highway Department –may 2024 Report (Board Meeting may 2024)

- 1. hauled 1sts for chips project
- 2. have gotten 2/3 of the grading done
- 3. have ½ of the dust oil put down
- 4. ditching on Texas hollow and put in 2 driveway pipes
- 5.put in a drive way pipe on satterly hill
- 6. put in a pipe on dugie rd.
- 7. trimed limbs on bishop rd.
- 8. fixed pot holes and patched roads

Scott Green Highway Superintendent

2024 SECTION 284 AGEEMENT TO SPEND TOWN HIGHWAY FUNDS TOWN OF HECTOR / COUNTY OF SCHUYLER Approved 5/14/2024

Pursuant to the provisions of Section 284 of the Highway Law; we agree that the money levied and collected for the repair and improvement of highways, and received from the State for the repair and improvement of highways, shall be expended as follows:

- PERMANENT IMPROVEMENTS: The following sum, totaling \$715,000.00 (from CHIPS, PAVE NY, POP, & EWR monies) shall be set aside to be expended for improvements upon 11.43 miles of Town Highways:
- 1. Voorheis Road: On the road commencing at the end of existing pavement North of Heverly Rd and ending 1.24 miles North toward Chicken Coop Hill Rd; there shall be expended not over the sum of \$ 200,000.00 (chips) for type 3 binder black top 20' wide by 3" depth.
- 2. John Deere 6110M 110 HP Tractor with Diamond Boom mower; there shall be expended not over the sum of \$160,000.00 (chips)
- 3. Mathews Road: On the road commencing at County Road 4 and leading 0.80 miles West toward Satterly Hill Road; there shall be expended not over the sum of \$15,000.00 (PAVE NY) for oil and stone single course 20' wide.
- 4. Satterly Hill Road: On the road commencing at turn around top of hill and leading 2.68 miles North toward Mathews Road; there shall be expended not over the sum of \$50,000.00 (PAVE NY) for oil and stone single course 20' wide.
- <u>5. Grover Road:</u> On the road commencing at Newtown Road and leading 0.57 miles East toward Havens Road; there shall be expended not over the sum of \$ 10,000.00 (PAVE NY) for oil and stone single course 20' wide.
- **6. Mathews Road:** On the road commencing at State Route 414 and leading 0.11 miles East toward Basset Rd; there shall be expended not over the sum of \$5,000.00 (PAVE NY) for oil and stone double course 20' wide.
- 7. Kelsey Road: On the road commencing at North Shuler Rd and leading 0.63 miles East to County Road 6; there shall be expended not over the sum of \$24,000.00 (PAVE NY) for oil and stone single course 20' wide.
- 8. Seneca Road East: On the road commencing at Burdick Road and leading 0.73 miles East toward Town of Covert line; there shall be expended not over the sum of \$150,000.00 (POP) for type 3 binder black top 20' wide by 3" depth
- <u>9. Bond-Smith Park Road:</u> On the road commencing at Park Ave and leading 0.84 miles East toward State Route 414; there shall be expended not over the sum of \$14,000.00 (EWR) for oil and stone single course 20' wide.

2024 SECTION 284 AGEEMENT TO SPEND TOWN HIGHWAY FUNDS TOWN OF HECTOR / COUNTY OF SCHUYLER Approved 5/14/2024

- 10. Park Ave: On the road commencing at entrance to Smith Park and leading 0.22 miles North toward Peach Orchard Point Rd; there shall be expended not over the sum of \$7,000.00 (EWR) for oil and stone single course 20' wide.
- 11. Carmen Road: On the road commencing at State Route 228 and leading 0.75 miles to Buck Hill Rd; there shall be expended not over the sum of \$25,000.00 (EWR) for oil and stone double course 20' wide.
- 12. Buck Hill Road North: On the road commencing at Carmen and leading 0.82 miles South to State Route 79; there shall be expended not over the sum of \$16,000.00 (EWR) for oil and stone single course 20' wide.
- 13. Weatherby Road: On the road commencing at Chapman Rd and leading 0.25 miles South to Tompkins County Line; there shall be expended not over the sum of \$5,000.00 (EWR) for oil and stone single course 20' wide.
- 14. Chapman Road: On the road commencing at Harvey Hill Rd and leading 1.20 miles South to County Road 6; there shall be expended not over the sum of \$22,000.00 (EWR) for oil and stone single course 20' wide.
- 15. North Shuler Road: On the road commencing at Culver Rd and leading 0.59 miles North to End of existing pavement; there shall be expended not over the sum of \$12,000.00 (EWR) for oil and stone single course 20' wide.

TOTAL MONEY (CHIPS, PAVE NY, POP, EWR): \$715,000.00



KATHY HOCHUL Governor

MARIE THERESE DOMINGUEZ

Commissioner

April 30, 2024

SCOTT GREEN HIGHWAY SUPERINTENDENT TOWN OF HECTOR 5097 NYS RTE 227 BURDETT NY 14818

Dear Mr. Green:

The 2024-25 State Budget provides funding to support the repair, rehabilitation, and modernization of local roads and bridges. The Budget includes \$598.1 million in Consolidated Local Street and Highway Improvement Program (CHIPS) funding, \$150 million in PAVE-NY funding, and \$100 million in Extreme Winter Recovery (EWR) funding and \$100 million in Pave Our Potholes (POP). Also included are reappropriations of rollover funds remaining from previous State fiscal year CHIPS, PAVE-NY, EWR and POP appropriations. Please provide a copy of this letter to the chief financial officer for your municipality.

The next quarterly SFY 2024-25 CHIPS, PAVE-NY, EWR and POP reimbursements are scheduled to be made on June 26, 2024. Requests for the June payments must be for expenditures made on or after December 26, 2022 through May 17, 2024. Refer to the Program Guidelines on the CHIPS website (www.dot.ny.gov/programs/chips) regarding eligible project activities and program requirements. The Town of Hector has the following funding amounts available for the June payments.

D	Total Balance	24-25 Apportionment Balance	Cumulative Rollover Balance	
Program	\$702,893.00	\$520,562.42	\$182,330.58	
PAVE NY	\$121,044.65	\$121,044.65	\$0.00	
EWR	\$104,396.10	\$104,396.10	\$0.00	
POP	\$161,455.48	\$80,696.43	\$80,759.05	

The instructions for applying for the June 26, 2024 reimbursements are located on the back of this letter and on the CHIPS website. The New York State Department of Transportation (NYSDOT) Regional Office must receive all program payment submission items no later than **May 23, 2024**. Please sign the certification on each page of the reimbursement request forms and keep a copy of the completed forms for your files. Your NYSDOT municipal code for entry on the forms is 630385.

Municipalities may mail or e-mail their Documentation Checklists, reimbursement request forms, and supporting documentation to their NYSDOT Region. Guidance for e-mail submissions may be obtained on the CHIPS website. Contact information:

Dawn Sutfin NYSDOT Regional CHIPS Representative New York State Department of Transportation 107 Broadway Hornell, NY 14843 dot.sm.r06.CHIPS@dot.ny.gov

If you have any questions, please contact Dawn Sutfin at 607-324-8415.

Respectfully yours,

Matthew T. Haas

Director, Office of Integrated Modal Services

Jane Ike

From:

Jason Santobianco

Sent:

Wednesday, May 8, 2024 11:42 PM

To:

Jane Ike

Subject:

board report

Attachments:

April 2024 Permits Closed.pdf; April 2024 permits issued.pdf; April 2024 board

report.docx

Here is the April board report.

Also I would like to request authorization to attend the STBOA conference June 11th and 12th for \$200 I don't have an invoice yet because they are going through a system upgrade.

Have a great night!

April 2024

Town of Hector

Code Enforcement Monthly Report

Building Permits Issued:	10
Building Permits Completed:	3
Project Summary	
Addition	1
Deck	1
Electric Upgrades	6
Miscellaneous	2
Issued Building Permits Construction Value:	\$125,950
Completed Permits Construction Value:	\$1,500,000
Collected Fees:	\$ 1,216

Submitted by:

Jason Santobianco 05-14-2024

Town of Hector

Building Permit Summary by Census Code: - misc

Permit# I: Applicant Name	ssued Final	Property Owner & Location	Tax Map# Lot#		Fee	Project I Cost	Description
Addition			241-38.12		100.00	7,500.00	Construct 112 Sq Ft Addition - Storage
24-0042 Soule, Taylor	04/17/24	Soule, Taylor 5240 RASPBERRY LANE	24,-1-30.12		100.00	,,	Area and Half Bath
Count	1			Total:	100.00	7,500.00	
Deck / Po	rch						
24-0035 Austic, Jessica Ry	04/10/24	Austic, Jessica Ryan 3928 DEAN ROAD	461-7.12		110.00	15,000.00	Construct 12x8 Enclosed Porch
Count				Total:	110.00	15,000.00	
Electrica	/Upgrades						
24-0043 American Towers	04/19/24	American Towers Inc 4856 COUNTY ROUTE 1	81-5.2		120.00	20,000.00	Install New Equipment on Existing Tower
24-0044	04/19/24	American Towers Inc 4856 COUNTY ROUTE 1	81-5.2		140.00	30,000.00	Install New Equipment on Existing Tower
American Towers 24-0037	04/15/24	Barr, Marc 4736 Beattie Bond	224-6		100.00	3,800.00	Install Electric Hot Water Heater
24-0038	04/15/24	RICHAR, JAMES 4750 WILLIAMEE ROAD	251-23.112		100.00	3,800.00	Install Electric Water Heater
24-0036	04/10/24	Urban, Gary 5875 Valois Castle	6.12-1-5a		106.00	13,150.00	Install 20 kW Generator
Urban, Gary 24-0039	04/16/24	Yale, Walter 4644 Mason Road	224-19		114.00	16,900.00	Install heat Pump System
Yale, Walter Coul	nt: 6	4044 Mason Road		Total:	680.00	87,650.00	
Miscella	neous						
24-0040 Condie, William	04/16/24	Condie, William 5351 Peach Orchard Rd	125-38.11 6		100.00		16x48 Addition to Pavilion
24-0041 Stan & Jen LLC	04/16/24	Stan & Jen LLC 5646 NYS Route 414	74-33.2		100.00	10,000.0	Construct 15x32 overhang to Cover Walk-in Cooler
Cou	nt: 2			Total:	200.00	15,800.0	0
Total Cou			Gran	nd Total:	\$1,090.00	\$125,950.0	0

Town of Hector

Building Permits Completed: 04/01/2024 - 04/30/2024

Permit# Applicant Name	Issued e	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Cost	Description
23-0054	05/12/23	04/05/24	Steiger, Norbert	123.14.2	1082.00	******	Construct 2375 Sq ft Single Family Home
Steiger, Norbert			Pending Bassett Rd				T. C. J. Maddadlama
23-0108	08/23/23	04/25/24	Sutherland, Trevor	154-16	332.00	********	Construct Two Family Modular Home
Sutherland, Trevo	or		Pending Williamee Rd				
23-0109	08/23/23	04/25/24	Sutherland, Trevor	154-16	332.00	*********	Construct 2 Family Modular Home
Sutherland, Trevo	or		Pending Williamee Rd				
T. 1-1 O				Tot	al: \$1,746.00	\$1,500,000.00	

\$1,746.00 Total: **Total Count:** 3

Smith Park Office

5303 Park Avenue, Hector NY 14841 www.smithmemorialpark.com o 607.546.4467 / c 607.793.5695



Hector Town Hall 5097 SR 227, Burdett NY 14818 www.hectorny.us 607.546.5286

Commercial Boat Launch Policy

The boat launch at Smith Memorial Park is allowed to be used for commercial activity during the open park season which is April through November. All commercial use will require a signed permit and such proof of insurance as the Town Board shall require. A commercial permit shall be for loading and unloading of materials only. Using any parking lot as a staging area for commercial activity is not allowed. Parking at the boat launch for more than the time it takes to load and unload is not allowed. If a vehicle needs to be left at the Park while materials are being delivered by water, the overflow parking lot shall be used.

Commercial use permit fees are:

\$1,000 per month or \$300 per day

Dates and Time

April 1st - November 30th Monday – Thursday: 9:00am -4:00pm

Vehicle Weight Limit

Gross weight must be under 18,000 lbs.

Permit application shall be made on a form prescribed by the Town Board from time to time. Issuance of a permit may be conditioned upon such terms and conditions as the Town Board may prescribe. Failure to comply with this policy, the Smith Park Rules and Regulations, the terms and conditions of the permit and/or any applicable laws, rules, regulations or orders shall be grounds for revocation of a permit with no refund. In the event a permit is subject to revocation the Town Board shall provide the permittee with notice. Upon receipt of such notice the permittee shall immediately cease all operations under the permit. The permittee may, by written notice delivered to the Town Board not more than ten (10) days after receipt of the revocation notice, appeal the revocation and request a hearing before the Town Board. In the event the permittee timely delivers such notice, the Town Board shall conduct such hearing with in thirty (30) days, and either confirm, modify or annul the revocation. The permittee's failure to timely appeal the revocation shall render such revocation final.

This policy may be amended by the Town Board at any time without notice.

Smith Park Office

5303 Park Avenue, Hector NY 14841 www.smithmemorialpark.com o 607.546.4467 / c 607.793.5695

APPLICANT INFORMATION



Hector Town Hall 5097 SR 227, Burdett NY 14818 www.hectorny.us 607.546.5286

Commercial Use Permit Application

	NAME
	ADDRESS
	PHONE
	EMAIL
Date(s	s) during which permitted activity will take place:
Permi during	itted activity is allowed between 9:00 a.m. and 4:00 p.m. Monday through Thursday. Time periods g which permitted activity will take place:
Perm	itted activity is loading and/or unloading of materials. Describe in detail materials to be ed/unloaded:
1. T	gning this permit application, the permit applicant agrees to the following: he permit, if issued, shall be subject to the Town's Commercial Boat Launch Policy (attached), and may other terms, conditions, laws, rules or regulations required by the Town and/or any other applicable jurisdiction from time to time. The applicant shall continuously comply with all applicable terms, conditions, laws, rules and regulations.
2. T	he applicant shall protect, defend, indemnify and hold harmless Town and Town's agents,

directors, officers, employees or servants (collectively hereinafter referred to as "Indemnitees") from and against any and all claims, demands, losses, liabilities, costs, judgments, obligations and causes of action of every kind and character, in tort or in contract, related to or on account of bodily injury, death or damage to property, without limit and without regard to the cause or causes thereof or the negligence of any party or parties (including but not limited to the sole negligence of the Indemnitees or defects in the premises where the permitted activity is to occur), arising out of, incident to or in connection with the permitted activity. The obligations of the applicant hereunder

specifically extend to (but are not limited to) any claims, suits or causes of action arising out of injury to or death of employees of the applicant or its contractors or agents suffered while working for the applicant or its contractors or agents. The applicant's agreement and obligation to protect, defend, indemnify and hold harmless the Indemnitees and their respective agents, directors, officers, employees or servants shall apply even if the Indemnitees and their respective agents, directors, officers, employees or servants, or any of them, are shown to be negligent or grossly negligent, in whole or in part. The applicant agrees to support its indemnity obligations hereunder by available insurance and intends that such obligations be enforceable to the maximum extent permitted by applicable law. Nothing herein is intended to or shall be construed to constitute an admission of liability on the part of the applicant with respect to third parties. 3. The applicant shall maintain commercial general liability insurance providing coverage of not less than \$2 million per occurrence and \$4 million general aggregate throughout the term of the permitted activity, naming the Town as additional insured. The applicant shall also maintain workers' compensation and employers liability insurance to the fullest extent required by law. The individual signing this application on behalf of the applicant warrants and represents to the Town of Hector that said individual is duly authorized to bind the applicant to the terms, conditions and obligations set forth herein. Date: Signature: Title (if applicable): Printed Name:

FOR TOV	WN USE ONLY:	
	Permit Fee	
	Proof of insurance received and approved (attach proof to application)	

TOWN CLERK'S MONTHLY REPORT

TOWN OF HECTOR, NEW YORK

APRIL, 2024

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255	4	DECALS TOTAL TOWN CLERK FEES	3.32	3.32
A2544	28	DOG LICENSES TOTAL A2544	87.60	87.60
A2545	2	JUNK YARD LICENSES TOTAL A2545	50.00	50.00
B1603	<u>1</u> 16	CERTIFIED MARRIAGE COPY CERTIFIED BIRTH\DEATH TOTAL B1603	10.00	170.00
B2555	12	BUILDING PERMITS TOTAL B2555	1,216.00	1,216.00

TOWN CLERK'S MONTHLY REPORT

APRIL, 2024

page 2

TOTAL DISBURSEMENTS	1,826.00
PAID TO NYS ANIMAL POPULATION CONTROL FUND	38.00
PAID 70% TO COUNTY HUMANE SOCIETY FOR DOG LICENSES	204.40_
PAID TO NYS DEC FOR DECALS	56.68
PAID TO SUPERVISOR FOR PART TOWN FUND	1,380.00
PAID TO SUPERVISOR FOR GENERAL FUND	1386 00
DISBURSEMENTS	140.92\ CKE

MAY 7, 2024

, SUPERVISOR

STATE OF NEW YORK, COUNTY OF SCHUYLER, TOWN OF HECTOR

I, JANE M. V. IKE , being duly sworn, says that I am the Clerk of the TOWN OF HECTOR that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Town Clerk

SUMMARY FOR THE MONTH OF April 2034
HECTOR WATER DISTRICT NO. 1 SUMMARY OF BILLINGS AND RECEIPTS
SW2140 METERED WATER CUSTOMERS (174.98)
SW2140R REPAIR RESERVE FUND
SW2144A CONNECTION CHARGES(NEW CONNECTIONS)
SW2144B SVCE CHARGS/MISC. CHARGS *10276
SW2148 CURRENT PENALTIES $1,305.46$ ω /204.69
SW350 TOTAL BILLING 1, 183.98
SUBMITTED BY
NET ARREARS 34,812.57
REPAIR RESERVE 1, 483.37
E-LEVY
TOTAL ARREARS 26, 295.94
ACTUAL RECEIPTS
RE-LEVY
SW2140 METERED WATER CUSTOMERS 25,556.72
SW2140 METERED WATER COSTONERS SW2140R REPAIR RESERVE FUND 3,156.97
SW2144A CONNECTION CHARGES (NEW CONNECTIONS)
SW2144B SVCE CHRGS/MISC. CHRGS
MONTHLY BALANCING SW350 TOTAL WATER RECEIPTS 28,713-64
BEG MONTH BAL 52,835,65 SW2148 INTEREST AND PENALTIES
TOTAL BILLINGS + 1, 183,98 SW2189 SUPERVISOR'S FEES/RET. CK
GRANDTOTAL WATER RECEIPTS & PENALTIES PAID TO SUPERVISOR
END MONTH BAL 25, 295, 94
SUBMITTED BY GIVE MY Sky, Collection Clark